



ASHBOURNE TOWN COUNCIL
Town Hall, ASHBOURNE, Derbyshire.DE6 1ES
Tel: 01335 342291
E-mail:- enquiries@ashbournetowncouncil.gov.uk
www.ashbournetowncouncil.gov.uk

4 February 2025

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of the **Planning Committee** of Ashbourne Town Council to be held at **7.00pm** on **Monday 10 February 2025** in the Council Chamber, Town Hall, Ashbourne.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean
Town Clerk

*****Non-Confidential items of this meeting may be Audio Recorded*****

- 1) **Consideration of apologies for absence**
- 2) **Variation of Order of Business**
- 3) **Declaration of Members Interests**

This is to enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings should be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
- 5) **Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**
 - a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matters.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any matters.
- 6) **Members to familiarise themselves with planning applications prior to the meeting (please go to <https://planning.derbyshiredales.gov.uk/online-applications/> and put the Planning Application number in the search section**
- 7) **Members to pass a Resolution to agree discussing and commenting on Planning Applications on DDDC's Planning Portal, which are not shown on the agenda but are in the public domain and received after the date of the agenda due to response times**

8) Members to consider any potential S106 requests from the Planning Applications received

9) New Applications

Reference	Name	Location	Details
25/00051/FUL	Mr Daniel Bailey	60 Derby Road, Ashbourne	Rear extension at first floor and roof level
25/00065/FUL	Mr William Gardner	80 Park Avenue, Ashbourne	Installation of new driveway, excavation and installation a retaining wall, laying new drainage and surface to the area in front of the house and installation of a dropped kerb to provide access to the drive
25/00012/FUL	Aldi Stores ltd	Aldi, Carnation Way, Ashbourne	Installation of replacement plant (housed compressor pack, gas cooler, four air source heat pumps (ASHPs) and two condensing units)

10) TPO/TCA/ CLPUD/PDE/ PDL/CLEUD Applications. (CLPUD/PDE/PDL/CLEUD are for information only)

Reference	Name	Location	Details
T/25/00010/TCA	Mrs Rebecca Wood	St Oswalds C of E Primary School, Mayfield Road, Ashbourne	Fell to ground level 1no. Elderberry tree

11) Clerk's Report on Victorian Lantern for Millenium Square – Members to note that the second hand lighting column is no longer available – Members to consider and decide on the quotation available (appendix 1)

12) Clerk's Report on permission to work on Town Council land (Millennium Square) Members to consider the report and if agreed two members to sign off the document (appendix 2)

13) Clerk's Report on Stone Cladding for Millennium Square -Members to note Peakmoor Sandstone for the stone cladding (appendix 3)

14) Clerk's Report on a Time Capsule for Millennium Square - Members to consider the contents for the time capsule and involving local schools (appendix 4)

15) Correspondence (emailed out)

- a) From DCC - Close Hall Lane, Ashbourne for New Water Connection 25 -27 February 2025
- b) From DDDC – Notification of Planning Appeal decision - Mr & Mrs Young - Russets, B Wyaston Road, Ashbourne - 24/00019/FUL – Appeal Dismissed

16) Decision Notices (for information)

Reference	Name	Location	Details	Decision
24/01012/FUL	Mr & Mrs Pettigrew	Cedar Lodge, Dark Lane, Ashbourne	Alterations and Extensions to Dwelling (revised scheme of 23/00898/FUL)	Granted With Conditions 10/01/2025
24/00955/LBALT	Ms Doreen Steggals	9 - 11A Market Place, Ashbourne	Proposed removal of existing section of roof and reinstatement works of new roof structure and covering	Granted With Conditions 20/12/2024

24/00922/PDL	Mrs Angela Brown - Freedom Leisure	Ashbourne Health Centre, Clifton Road, Ashbourne	Prior Notification - Installation of 208 No. roof mounted solar PV panels, with 156 existing panels and 52 new panels	Prior Approval not required 15/01/2025
24/01011/FUL	R & SW Allen	Sturston Fields Farm, Mill Lane, Sturston	Erection of roof cover over existing livestock yard and manure store	Granted with Conditions 17/01/2025
T/24/00171/TPO	Mr Geoff Hill	2 Magnolia Drive, Derby Road, Ashbourne	Reduce lateral growth by 2 meters and light crown reduction of upper canopy to 2no. Lime trees. Reduce lateral growth growing by 2 meters and light crown reduction of upper canopy to 1no. Beech	Granted with Conditions 25/01/2025
24/01107/FUL	Mrs Sue Fowler	Kerry's Hair and Beauty Studio, 1 The Gallery, Victoria Square Ashbourne	Change of use from retail shop unit to dwelling	Granted with Conditions 31/01/2025

17) Chair to sign the Minutes (Previously approved and ratified)



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Clerk to the Town Council and Responsible Financial Officer:

Mrs Carole Dean

Agenda reporting sheet

10th February 2025 – Planning Committee

Millennium Square – Victorian Lantern

<p>Agenda Item: <i>(insert the wording to appear on the agenda, the motion/resolution that you are seeking to resolve, i.e., "to resolve to..... to note that.....to ensure that.....")</i></p>	<p>Members to consider the quotation for the new Victorian lantern in Millennium Square</p>
<p>Background Information: <i>(insert as much information as possible so that councillors have the detail, they need to help make an informed decision, for example, cost, time, long term/short term project, where, how, why, when?)</i></p>	<p>Members have previously considered the possibility of using a second hand lighting column, however the column is no longer available and following advice from DCC a new column is preferred.</p> <p>Quote from DCC "design of lighting columns change over time so new equipment may not fit successfully to an older column potentially requiring significant modification. The structural integrity of the offered column has not been tested or verified. We have no way of knowing its past, how it has been stored etc. So, there is an associated insurance risk to the Town Council if it fails unexpectedly and injures people or property. It would be better to provide a new column that we know meets current design standards, comes with a workmanship guarantee and that can accept modern lighting equipment without the need for modification."</p> <p>Sample quotation attached.</p>



METCRAFT
LIGHTING

Quotation

Metcraft Lighting Limited
Unit B, Jubilee Park, Hanson Close,
Middleton, Manchester M24 2UH

☎ 0161 683 4298
✉ info@metcraftlighting.com

Prepared for:

David Hooton
Aecom
david.hooton@aecom.com
0750 008 5579

Delivery to:

Aecom
Royal Court
Basil Road
Chesterfield

S41 7SL

Quotation #	19618
Date	21/09/2024
Valid until	21/10/2024
Customer Account #	NAC
Prepared by	Shane

Project Reference: Ashbourne Scheme

Qty	Product Code	Details	Unit Price
1	LANT2062	WEL/S3/IP66/III-X/35W/2xFFG4/3K/XIA-EB/350mA/DF/76/RAL9005 Size 3 Wellington Lantern made from stainless steel complete with a UV stable polycarbonate unit, IP66 dust and water ingress protection rating, Philips Fastflex LED Gen4 module x 2 c/w Lens III-X (Standard Street), 35w Version (4,314lm, 3000K), Philips Xitanium programmable driver run at 350mA with heatsink fitted integrally. The lantern is fitted with a decorative frog designed to suit a Ø76mm spigot/shaft and will have a polyester powder coated black gloss paint finish in RAL9005.	690.00
1	PCEL0020	ZOD/SS12/1P/35LUX/MINI Zodion SS12 1 Part Miniature Photozell set at 35 Lux	22.80
1	PATT0102	ASHBOURNE/PATTERNWORK/CREST Wooden Casting Pattern to produce the Ashbourne Crest for use on the St James Cast Column	1,400.00
1	COLM0320	STJAMES/GEORGE V/CI/PM/PRI Fully Cast, Flange Mounted George V (St James) Fluted Column complete with door facility, wooden backboard and earth stud complete with decorative crest. The column is made from cast iron and will have a primed red oxide finish.	3,495.00
1	ROOT0018	STJAMES/HD/FAB/GALV/BIT Heavy Duty Galvanised Fabricated Root designed for use with the St James Square column. The root will be bitumen coated and comes complete with fixings	450.00

Manufacture Period & Special Instructions

Current manufacture time 12 - 14 weeks from receipt of order; excluding holidays



Currency	GBP
Total Net	6,057.80
Carriage Net	995.00
Total Tax	1,410.56
Quotation Total	8,463.36

Terms & Conditions apply which are available upon request

SETTLEMENT TERMS: All goods remain the property of Metcraft Lighting Limited until paid for in full

VAT Reg No 508 1448 57 Co Reg No 2160644



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Agenda reporting sheet

10th February 2025 – Planning Committee

Millennium Square Permission for Works on Town Council Land- Millennium Square

<p>Agenda Item: <i>(insert the wording to appear on the agenda, the motion/resolution that you are seeking to resolve, i.e., "to resolve to..... to note that.....to ensure that.....")</i></p>	<p>Members to consider the Permission for Works on Town Council Land – Millennium Square document and when approved, two Members to sign.</p>
<p>Background Information: <i>(Insert as much information as possible so that councillors have the detail, they need to help make an informed decision, for example, cost, time, long term/short term project, where, how, why, when?)</i></p>	<p>In order for work to be carried out on Town Council land (Millennium Square) permission needs to be given to Derbyshire County Council and Galliford Try.</p> <p>I have drafted a document that could be used for future works, can Members please review and make any comments where necessary. The document is to be signed by two councillors prior to the commencement of the work on the Millennium Square site on St John Street.</p> <p>Document attached.</p>



PERMISSION FOR WORKS

regarding

MILLENNIUM SQUARE

ST JOHN STREET

ASHBOURNE

Between

ASHBOURNE TOWN COUNCIL

And

DERBYSHIRE COUNTY COUNCIL AND GALLIFORD TRY

Parties

1. **Ashbourne Town Council** of Town Hall, Market Place, Ashbourne, DE6 1ES
2. **Derbyshire County Council** of County Hall, Matlock, DE4 3AG
3. **Galliford Try** of Shand House, Matlock, DE4 3AF

ATC give permission for the parties to work on Millennium Square on confirmation that the following are in place:

Obligations before works begin

Prior to the commencement of works the contractor shall:

- obtain all Necessary Consents and shall deliver certified copies of them to the Town Council on request;
- on request supply details to the Council of the Third Party insurance and evidence that such cover is valid;
- have in place a risk assessment and method statement;
- ensure adequate investigations are made in relation to ground conditions, other services, locations of utilities and potential hazards.

Conditions of use

The contractor shall use best endeavours to ensure that during the Works:

- the Works are carried out in a good workmanlike manner consistent with best practice and with the degree of skill, care and diligence as is reasonably to be expected of a skilled, competent and properly qualified person experienced in works of a similar size, scope and complexity and in full compliance with the Necessary Consents;
- all proper safety precautions are taken and all lighting and safety devices in, on or relating to the works function properly at all times;
- all reasonable steps are taken to prevent and deter unauthorised access to the Sites and anti-social behaviour on the Site;
- the Site is kept in a clean and tidy condition and kept free from litter, waste or any other items other than such equipment as is reasonably required for the Works;
- disruption to nearby businesses is kept to a minimum and that access to nearby businesses is not impeded.

Compliance and Health and Safety

- The contractor shall comply with its obligations under the Health and Safety at Work Act 1974, the CDM Regulations, the Planning Acts and the Environmental Permitting Regulations.

Signed by Ashbourne Town Council:

Signature	Print

Approved at Finance, Town Hall and HR Committee on the 8th February 2025



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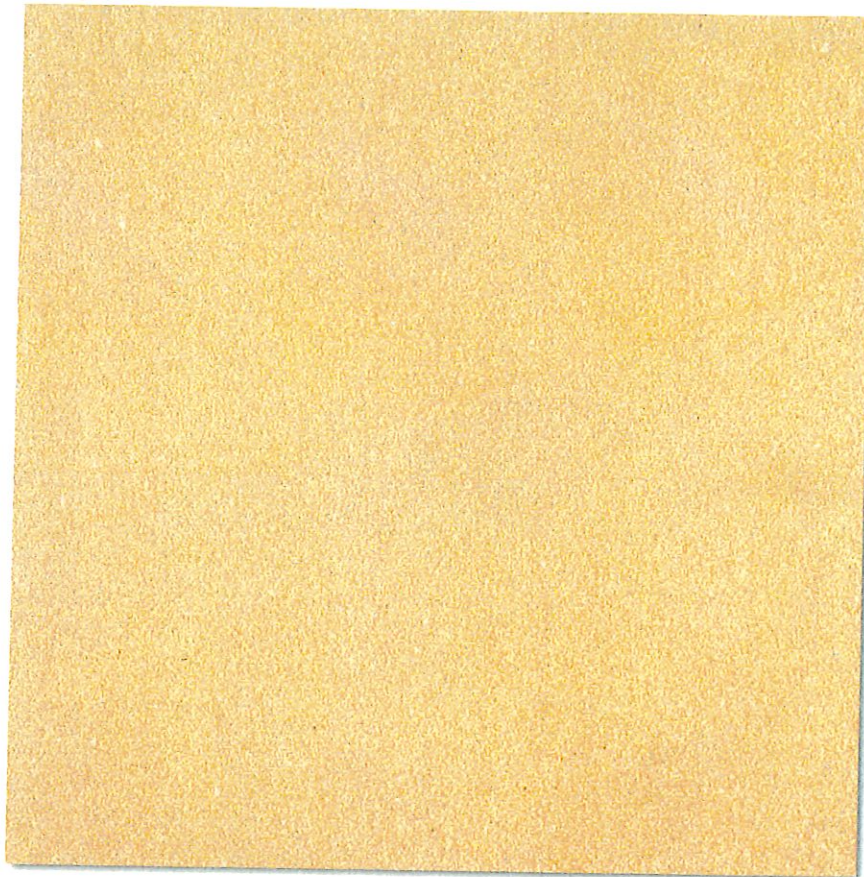
Agenda reporting sheet

10th February 2025 – Planning Committee

Millennium Square Stone Cladding

<p>Agenda Item: <i>(insert the wording to appear on the agenda, the motion/resolution that you are seeking to resolve, i.e., " to resolve to..... to note that.....to ensure that.....")</i></p>	<p>Ashbourne Reborn Project Members to note Peakmoor Sandstone for the stone cladding on Millennium Square.</p>
<p>Background Information: <i>(Insert as much information as possible so that councillors have the detail, they need to help make an informed decision, for example, cost, time, long term/short term project, where, how, why, when?)</i></p>	<p>The contractors have based the target costs on Peakmoor sandstone. They have confirmed the stone cladding is the same type as the stone used on the Henmore Bridge parapet. It is a medium based sandstone durable with good weathering qualities.</p> <p><u>Quote from supplier:</u> <i>"This material is superb for masonry and is one of the most durable and high-quality stones for building. If you would like to get an idea of how it weathers, we would recommend having a look at the Co-op in Bakewell and the town hall extension in Matlock, both built using Peakmoor"</i></p> <p>Technical specification attached at Appendix 1.</p> <p>Members to note the sandstone for the Millennium Square Project.</p>

Peakmoor



Technical Results

Description	Medium-grained Sandstone Durable with good weathering qualities	
Country of Origin	UK	
Geological Type	Carboniferous, Millstone Grit	
Colour	Buff / Yellow some faint Pink / Brown Iron Intrusions	
Density	2190 kg/m ³	
Compressive Strength	71 MPa	BS EN 1926 (1999)
Water Absorption	5.40 %	BS EN 13755
Porosity	16.90 %	BS EN 1936
Durability	Pass Change in Flexural Strength 0.4 %	BS EN 1341 (2001)
Slip Resistance	Dry 94 Wet 79	BS EN 1341 (2000)
Abrasion Resistance	26.8 Moderate (Offices etc.)	BS EN 1341 (2000)
Acid Immersion	Pass	BRE 141
Breaking Load at Dowel Hole (parallel to edge)	Dry 3.47kN	BS EN 13364 (2002)
Average Block Size	1500L x 800W x 700H	

Please note that stone is a natural product and all results are subject to variation



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Agenda reporting sheet

10th February 2025 – Planning Committee

Millennium Square – Time Capsule

<p>Agenda Item: <i>(insert the wording to appear on the agenda, the motion/resolution that you are seeking to resolve, i.e., "to resolve to..... to note that.....to ensure that.....")</i></p>	<p>Members to consider the contents of the time capsule, consider involving local schools and a contribution from the Town Council. The time capsule will be incorporated into the development of Millennium Square</p>
<p>Background Information: <i>(Insert as much information as possible so that councillors have the detail, they need to help make an informed decision, for example, cost, time, long term/short term project, where, how, why, when?)</i></p>	<p>Members agreed to a time capsule at the C&E Committee on 11th November 2025.</p> <p>Time Capsules are quite often made up of items from local children and the Ashbourne Reborn Comms Officer would like to invite local primary schools to contribute to the contents which could include class photo, descriptions from pupils about life in Ashbourne today, a letter to their future selves or something else that pupils would like to suggest.</p> <p>The Ashbourne Reborn project is aiming to involve all generations and this would be a good way to include the younger generation. Time capsules are usually buried in public spaces and revisited after several years, for example if it is re-opened in 50 years some of the children may still be living in the area and would enjoy looking back at how times have changed. The Comms Officer is speaking to the contractor regarding an easy access to re-open the box in the future.</p> <p>The Town Council may also wish to consider a small contribution. The time capsule is about the size of a shoe box, photos, hand written letters and recent newspaper clippings are some examples are items that could be included.</p> <p>When the capsule is placed in Millennium Square an event will be held with representatives of the Town Council, project partners and pupils that have contributed to the contents of the capsule.</p>



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Brand: Z-fiber
4.4

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Size: 13.4inch

13.4inch

£43.30

16.3inch

£45.99

- Inner diameter: 3.9 inches (10 cm) / Total length: 13.4 inches (34 cm).
- Genuine stainless steel that can withstand most external conditions and last 200 years. No worry about the service life, high tightness, pressure, low temperature resistance, high temperature resistance, not easy ageing.
- Silicone seals at both ends ensure a good seal of the capsule, keeping any moisture away.
- Baby First Birthday Time Capsule Box Open 18th Birthday
- As shown in the picture, two silicone seals and all the accessories needed to assemble this time capsule.

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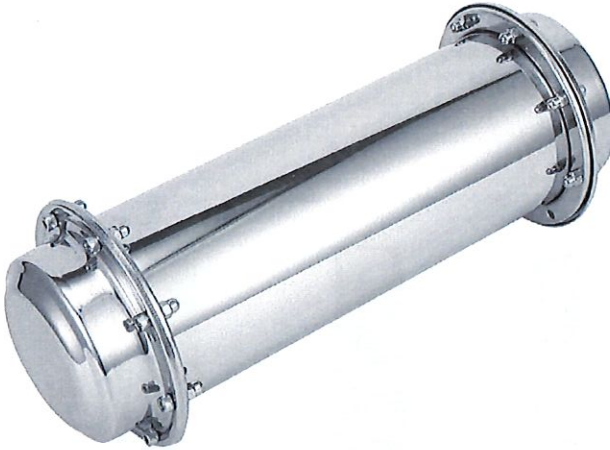
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