



ASHBOURNE TOWN COUNCIL
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7th March 2023

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of the Finance, Town Hall & HR Committee of Ashbourne Town Council to be held at **7.45pm on Monday 13 March 2023** in the Council Chamber, Town Hall, Ashbourne. Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean
Town Clerk

- 1) **Consideration of apologies for absence**
- 2) **Variation of order of business**
- 3) **Declaration of Members Interests**

This is to enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
- 5) **Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**
 - a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matters.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 6) **Finance**
 - a) Bank Balances
 - b) Chair of Finance to sign the bank reconciliations (deferred from February Full Council)
 - c) Update on the Natwest 95 day access account
 - d) Update on VAT submission
 - e) Insurance amendment to adjust the Christmas Lights value – credit of £169.29.
- 7) **Flags for the Town Hall**
 - a) Consider or purchasing a new Union Jack Flag and/or flag for the King's Coronation (information emailed out with the Agenda)
 - b) Consideration of purchasing and flying a 'Progress Pride Flag' (request by email from a resident)

8) Members to consider the Museum & Events Officers report on staffing for the Historical Centre to cover staff annual leave

Members discussed staffing arrangements to cover the Museum & Events Officer annual leave at the meeting in February; Members asked for the Museum & Events Officer suggestions and input going forward.

9) Members to agree a supplier for Town Councillor Hi-Vis Vests for events (quotations supplied)

10) Members to agree the specification for the CCTV and Alarm system. Members to agree Councillors to meet with and walk around the Town Hall with the companies

11) Members to consider the Clerk's report on Applications for Funding including supporting documents from Cllr Moore and the Town Clerk

12) For information R Nutt Limited will be winding down the business in the coming months due to the retirement of the Director. This results in the termination of the weekly rental for the front office.