

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 21 January 2025 in the Council Chamber, Town Hall, Ashbourne

Present: Cllrs: Mrs D Brown; Mr E Brown; Dr G Clark; Mr P Chell; Mrs Cooper; Mr R Currie; Ms J Keyne; Ms B Michalek; Ms S Moore; Mr M Spencer and Mrs Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk
Nicole Ndiweni-Roberts (Police & Crime Commissioner for Derbyshire) Inspector John Troup; Section Leader for Derbyshire Dales
DDDC Cllr Stuart Lees and County Cllr's Steve Bull

C/25/3957 Apologies for absence

Cllr Mrs A Smith. District Cllr's Rob Archer; Peter Dobbs and Nick Wilton

C/25/3958 Variation of Order of Business

The Clerk asked that Agenda Item 15(e) be varied to also include appoint a Cllr representative to the programme board, due to the resignation of Mr Bates. It was RESOLVED to add this to the agenda. The Clerk asked that an additional Planning Application, which relates to the Planning Application on the agenda be added for members to pass on any comments. It was RESOLVED to add Planning Application 24/01092/FUL to the agenda

C/25/3959 Declaration of Members Interests

Cllr's Mrs Brown and Mrs Cooper stated that they would be leaving the meeting whilst Agenda item 8 was discussed; Notification of resignation of (Cllr) A Bates

C/25/3960 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None received

C/25/3961 Public Speaking

Cllr Mrs Cooper said she wanted to raise concerns regarding Mayfield Road and how dangerous it was; she added that vehicles parked on both sides of the road and she understood that the Police had powers to stop this; Insp Troup stated that Mayfield Road was not a dangerous road; there had not been any accidents on it and only a few minor incidents; he added that the Police do not have powers to stop vehicles parking on both sides and this also may help to slow traffic down. Insp Troup added that it was the responsibility of DCC Highways to have double yellow lines put in area's not the Police.

Cllr Currie stated that a bigger problem was the signage directing traffic along Mayfield Road; which he felt was un-suitable for HGV's and larger vehicles. Insp Troup re-iterated that this was the responsibility of DCC Highways.

Ms Ndiweni-Roberts stated that this was not just a problem for Ashbourne; it was the same all over the County; however, she could ask that her 'office' write to DCC to raise the concerns.

County Cllr Steve Bull stated that there were double yellow lines on part of Mayfield Road; however, over the past four- five years the parking had got worse; he added that it wasn't only an issue on Mayfield Road it was the same all over the town. Cllr Bull stated that talks were in taking place regarding a possible new

formation of a Unitary Council (combining County and District); he added that a decision would be made on whether to hold the elections by the beginning of February.

Cllr Lees said that he agreed with the concerns raised regarding Mayfield Road; he added that a tree had been planted on the Recreation Ground as part of a 50 year celebration of DDDC.

C/25/3962 Members invited Nicola Ndiweni-Roberts (Police & Crime Commissioner for Derbyshire) to attend the meeting to meet with her in person and for her to advise what she is doing for Ashbourne

Ms Ndiweni-Roberts thanked Members for the invitation to attend the meeting; she said that she had six priorities and the Police & Crime Commissioner for Derbyshire; Neighbourhood policing, a named PCSO or Police Officer; Violence against women and girls; Anti-Social Behaviour; dealing with substance misuse, victim support and safeguarding

Ms Ndiweni-Roberts urged that she was available to assist with issues and advised members to contact her office

Cllr Mr Spencer said that there seems to be an increase in shoplifting and asked if anything specific was being done to deal with it; Ms Ndiweni-Roberts said that the Police were trying to get a better

understanding of the reason behind it and whether it was a cost-of-living issue or possible drug misuse

Cllr Clark asked whether rural crime was a priority; Ms Ndiweni-Roberts said that there was a dedicated Rural Crime Team and she was happy to share details of the information

Members thanked Ms Ndiweni-Roberts for coming to the meeting

Ms Ndiweni-Roberts and Inspector Trout left the meeting at 7.58pm

C/25/3963 Members invited Mr John Whitby MP to attend the meeting to meet with him in person and for him to advise what he is doing for Ashbourne

Mr John Whitby MP did not attend the meeting

Cllrs Mrs Brown and Mrs Cooper left the meeting at 8.00pm

C/25/3964 Notification of resignation of Cllr A Bates

It was RESOLVED to accept (Cllr) Mr Bates' resignation

The Clerk advised that the vacancy would be advertised

Cllrs Mrs Brown and Mrs Cooper re-entered the meeting at 8.02pm

Cllr Mr Brown left the meeting at 8.03pm

C/25/3965 To Approve the Minutes of the Town Council Meeting held on Tuesday 10 December 2024

It was RESOLVED that the Minutes of the Town Council meeting held on Tuesday 10 December 2024 be approved

C/25/3966 To Approve the Minutes of the Planning Committee Meetings held on Monday 13 January 2025

It was RESOLVED that the Minutes of the Planning Committee meeting held on Monday 13 January 2025 be approved

C/25/3967 To Approve the Minutes of the Finance, Town Hall & HR Committee Meetings held on Monday 13 January 2025

It was RESOLVED that the Minutes of the Finance, Town Hall & HR Committee Meetings held on Monday 13 January 2025 be approved

C/25/3968 To Approve the Minutes of the C&E Committee Meeting held on Tuesday 14 January 2025
 It was RESOLVED that the Minutes of the C&E Committee meeting held on Tuesday 14 January 2025 be approved

C/25/3969 Finance

a) Members to authorise the accounts for payment, all invoices listed have been examined, verified and certified by the Town Clerk/RFO. Chair and Deputy to sign the payment schedule

It was RESOLVED that the accounts for payments be agreed and made

b) Members to agree the precept of £352,190.00 for 2025/26 and agree the variations of change from 2024/25 to 2025/26. Information to be submitted to DDDC

It was RESOLVED that the precept of £352,190.00 for 2025/26 be agreed and the variations of changes be Submitted to DDDC

c) Members to note the draft summary of accounts ending 21/12/2024

Members noted the draft summary of accounts ending 21/12/2024

Cllr Mr Brown re-entered the meeting at 8.07pm

C/25/3970 Planning Applications

Reference	Name	Location	Details	Decision
24/01093/LBALT	Mr Galsworthy - DDDC	Wigleys Shoes, 18 - 20 St John Street, Ashbourne	Proposed removal of existing exterior floodlights on the eastern elevation and installation of 3 LED floodlights	No Objection
24/01092/FUL	Mr Galsworthy - DDDC	Wigleys Shoes, 18 - 20 St John Street, Ashbourne	Proposed removal of existing exterior floodlights on the eastern elevation and installation of 3 LED floodlights	No Objection

C/25/3971 Project Updates

a) Update on the Millennium Square project

Members to consider the stone the supplier cannot produce wall/bench tiles in the Stanton Moor as detailed on the drawing. They are proposing Brownridge Sandstone | Marshalls. A sample of the stone has been requested for members to consider

The Clerk advised that she was in contact with DDDC on discharging 2 conditions regarding materials and drainage

The Clerk asked how Members want to pursue the lighting column – there is the possibility of reusing a second hand column which would save in the region of £3000 on face value but costs need to be considered regarding attaching a modern lantern, the electrical work together with admin time associated with this. GT have found a cheaper column, however, St James was preferred by members. The Town Council need to give permission for DCC and the contractors to work on Millennium Square, the Clerk advise that she would produce a document for Members to consider decisions on the above points at the Finance meeting on 10 February

b) Members to consider the planting and maintenance for Millenium Square

The Clerk advised that DDDC Clean and Green Team have viewed Shrovetide Walk and Market Place and will

be recommending suitable planting as part of this they will also be recommending plants for Millennium Square this is only a recommendation (based on low maintenance) and Members will make the final decision. There has been discussions on maintenance going forward – potential options for contracting it out to either Plantscape or DDDC to pick up as part of the maintenance of DDDC areas

Ashbourne Signs

The Clerk raised the need to store the signs during construction – DDDC considering any storage space

c) Update on the Town Hall

Cllr Moore asked if there was an update on the Rates Review of the Town Hall; the Clerk advised that she had not had any further information from them since the beginning of December

d) Update on the SIDS

No update

Cllr Mrs Brown asked DCC Cllr Steve Bull if he would look into the matter and ask for an update

Cllr Bull asked that staff contact Steve Alcock (DCC Highways) and copy him into the email

e) Ashbourne Reborn Highways & Public Realm – Programme Board

It was RESOLVED to appoint Cllr Currie as the Town Council representative to the Programme Board

C/25/3972 Event Enquiries

a) From Ashbourne Royal Shrovetide Tuesday 4 and Wednesday 5 March 14:00 – 22:00. Members to advise any objections or comments

Members raised no objection to the event

b) From Makers Street Market – second Saturday of the month from 08/02/2025 – 12/12/2025 10:00 – 16:00. Members to advise any objections or comments

Members raised no objection to the event

C/25/3973 Report from Cllr Currie – To resolve to create the decision-making process required to manage the future of the Town Hall and to give effect to decisions made as a matter of urgency

Cllr Currie gave an overview of his report

It was RESOLVED to set up a Task & Finish Group; Cllr's Mr Chell; Mrs Cooper; Mr Currie; Ms Moore and Mr Spencer stated that they wished to on the group

C/25/3974 Mayor's Announcements

Cllr Mrs Spencer stated that she had attended a number of engagements over the past two months including Remembrance Services and the Parade; the Christmas Light Switch-On in Ashbourne and Uttoxeter and a Past & Present Dignitaries and Mayor's Association dinner

The meeting closed at 8.44pm

Chairman.....

Date.....

Ashbourne Town Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
356	13/12/2024		Current Account - Ne		Work to damp in the Anteroom	J M Burton Plumbing and F	S	550.41	110.08	660.49
355	13/12/2024		Current Account - Ne		IT Support	Dove Computer Solutions	S	22.50	4.50	27.00
362	17/12/2024		Current Account - Ne		Hi Viz Vests	Summit Workwear Ltd	S	74.17	14.83	89.00
359	17/12/2024		Current Account - Ne		Corporate Christmas Cards	Vistaprint BV	S	54.57	10.92	65.49
360	17/12/2024		Current Account - Ne		Adobe License	Adobe	S	25.28	5.06	30.34
361	17/12/2024		Current Account - Ne		Zoom Licence	Zoom Video Communicatio	S	12.99	2.60	15.59
348	23/12/2024		Current Account - Ne		Electrical Testing Hard Wire (5	Alan Benfield	S	1,061.00	212.20	1,273.20
349	23/12/2024		Current Account - Ne		First Aid	St John Ambulance	S	200.20	40.04	240.24
347	23/12/2024		Current Account - Ne		Lantern Spectacular Brochure	Tableau Reproduction Limit	X	2,120.00		2,120.00
346	23/12/2024		Current Account - Ne		Christmas Lights Repairs	Protech Electrical Ltd	S	160.00	32.00	192.00
351	27/12/2024		Current Account - Ne		Salaries	Ashbourne Town Council	E	7,769.75		7,769.75
363	27/12/2024		Current Account - Ne		Telephone	Focus Group	S	138.78	27.76	166.54
364	31/12/2024		Current Account - Ne		Waste Collection	B&M Waste Services	S	144.68	28.94	173.62
375	01/01/2025		Current Account - Ne		Business Electricity Bill	British Gas	S	469.02	93.80	562.82
353	06/01/2025		Current Account - Ne		Lantern Spectacular	The Snow Globe Ltd	S	1,700.00	340.00	2,040.00
378	07/01/2025		Current Account - Ne		Franking Credit	Francotyp Postalia Ltd	E	50.00		50.00
352	07/01/2025		Current Account - Ne		Christmas Lights Switch On Per	Showstoppers	S	3,530.00	706.00	4,236.00
381	14/01/2025		Current Account - Ne		Lighting Victoria Square	N Power Business Solution	L	86.38	4.32	90.70
377	15/01/2025		Current Account - Ne		Sage Payroll	Sage	S	72.00	14.40	86.40
382	16/01/2025		Current Account - Ne		EE - Mobile	EE Limited	S	37.00	7.40	44.40
350	17/01/2025		Current Account - Ne		Pension	Derbyshire County Council	E	2,370.41		2,370.41
392	17/01/2025		Current Account - Ne		Computer Monitor	Amazon	S	74.16	14.83	88.99
393	17/01/2025		Current Account - Ne		Adobe License	Adobe	S	25.28	5.06	30.34
390	17/01/2025		Current Account - Ne		Purple Guide Subscription	The Events Industry Forum	S	25.00	5.00	30.00
391	17/01/2025		Current Account - Ne		Zoom Licence	Zoom Video Communicatio	S	12.99	2.60	15.59
354	17/01/2025		Current Account - Ne		Security Lantern Spectacular	BHPSS Limited	S	803.00	160.60	963.60
388	17/01/2025		Current Account - Ne		VE Day 80 - Stage Hire Deposit	IG Stage Hire Ltd	S	547.40	109.48	656.88
376	20/01/2025		Current Account - Ne		Business Electricity Bill	British Gas	L	40.77	2.04	42.81
380	20/01/2025		Current Account - Ne		Water and Sewerage	Waterplus	E	74.01		74.01
386	20/01/2025		Current Account - Ne		Lantern Spectacular	Can Samba	X	1,500.00		1,500.00
387	20/01/2025		Current Account - Ne		Lantern Spectacular	Can Samba	X	300.00		300.00
374	21/01/2025		Current Account - Ne		Business Gas Bill	EDFeenergy.com	S	1,093.72	218.74	1,312.46
389	21/01/2025		Current Account - Ne		SLCC Subscription	SLCC	X	315.00		315.00

Ashbourne Town Council
 PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
366 PAYE	22/01/2025		Current Account - Ne		PAYE	HMRC	E	2,504.31		2,504.31
367 PAYE	22/01/2025		Current Account - Ne		PAYE	HMRC	E	1,783.16		1,783.16
372 Civic Service	24/01/2025		Current Account - Ne		Civic Service- Town Band	Ashbourne Town Band	X	275.00		275.00
369 Cleaning Materials	24/01/2025		Current Account - Ne		Cleaning Materials	Lyreco UK Limited	S	67.29	13.46	80.75
385 Christmas Spectacular	24/01/2025		Current Account - Ne		Lantern Spectacular	Ashbourne Arts	X	2,500.00		2,500.00
368 Christmas Carol Service	24/01/2025		Current Account - Ne		Christmas Carol Service - Mince	Runway Cafe Ashbourne Lt	X	90.00		90.00
373 Christmas Carol Service	24/01/2025		Current Account - Ne		Christmas carol service - Town	Ashbourne Town Band	X	275.00		275.00
370 Grit Refills	24/01/2025		Current Account - Ne		Grit Bin Signs - Additional	Acres Signs & Graphics	S	216.00	43.20	259.20
371 Grit Refills	24/01/2025		Current Account - Ne		Grit Refill	Walter Tipper Ltd	S	84.57	16.91	101.48
383 Waste Collection	30/01/2025		Current Account - Ne		Waste Collection	B&M Waste Services	S	144.68	28.94	173.62
384 Printing & Stationery	12/02/2025		Current Account - Ne		Photocopying	Ricoh UK Ltd	S	17.39	3.48	20.87
379 Printing & Stationery	08/03/2025		Current Account - Ne		Photocopying	Ricoh UK Ltd	S	107.46	21.49	128.95
Total								33,525.33	2,300.68	35,826.01

Prepared by: *CSD* Date: 15/1/25

Approved by: _____ Date: _____

Approved by: _____ Date: _____