

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 10 December 2024 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: Mr A Bates; Mrs D Brown; Mr E Brown; Mr P Chell; Mrs C Cooper; Dr G Clark; Mr A Currie; Ms J Keyne; Ms B Michalek; Ms S Moore; Mrs A Smith; Mr M Spencer and Mrs Spencer

In attendance: Carole Dean; Town Clerk, Samantha Higton; Assistant Clerk
One member of the public

C/24/3940 Apologies for absence

DDDC Cllr(s) Rob Archer; Peter Dobbs; Stuart Lees and Nick Wilton; County Cllr Steve Bull

C/24/3941 Variation of Order of Business

None received

C/24/3942 Declaration of Members Interests

None received

C/24/3943 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None received

C/24/3944 Public Speaking

The member of the public stated that they live on Buxton Road and wished to pass on their thanks for supporting the Air Quality Action Plan.

He stated that residents of Buxton Road would like to ask for the Town Council's support to have safer driving measures on the Buxton Road.

Police; County Councillor or District Councillor Matters

Cllr Bates said he wished to thank the Clerk, Assistant Clerk and Administration Assistant for all their work on Friday for the Lantern Spectacular Event, it was a very last-minute decision whether the event would go ahead; he added that the event would have brought a huge amount to the town including supporting the economy.

Cllr Mr Brown offered his thanks to Cllr Chell's son for his assistance with collecting the road signs and barriers after the event finished.

Cllr Bates stated that the DDDC meeting on Monday evening had agreed to four temporary traveller sites, Rowsley, Matlock, Matlock Bath and Middleton by Wirksworth.

Cllr Bates stated that (DDDC) Cllr Dobbs was trying to push forward with Ashbourne having a Banking Hub before Lloyds Bank closed in June.

C/24/3945 To Approve the Minutes of the Town Council Meeting held on Tuesday 19 November 2024

It was RESOLVED that the Minutes of the Town Council meeting held on Tuesday 19 November 2024 be approved

C/24/3946 To Approve the Minutes of the Finance, Town Hall & HR Committee Meeting held on 25 November 2024 together with the draft budget for 2025/56 (V1)

It was RESOLVED that the Minutes of the Finance, Town Hall & HR Committee Meeting held on 25 November 2024 together with the draft budget for 2025/56 (V1) be approved

C/24/3947 To Approve the Minutes of the Planning Committee Meeting held on Monday 2 December 2024

It was RESOLVED that the Minutes of the Planning Committee Meeting held on Monday 2 December 2024

C/24/3948 To Approve the Minutes of the C&E Committee Meeting held on Monday 2 December 2024

It was RESOLVED that the Minutes of the C&E Committee Meetings held on Monday 2 December 2024 be approved

C/24/3949 Finance

a) Members to authorise the accounts for payment, all invoices listed have been examined, verified and certified by the Town Clerk/RFO. Chair and Deputy to sign the payment schedule

It was RESOLVED that the accounts for payment be authorised

b) Members to note the Bank Balances as at 30 November 2024

Current Account - £100

Business Saver - £183,518.30

35 Day Liquidity Account - £104,342.14

95 Day Liquidity Account - £102,578.95

Total - £390,539.39

c) To advise Members of the VAT claimed back for the second quarter of the financial year: £11,340.88

C/24/3950 To agree the Budget for 2025/26 (V2)

Cllr Mr Brown stated that he thought the budget for either the Christmas Light Switch-On or the Lantern Spectacular event should be increased by £2,000.00 to allow for purchasing or hiring 2-way radio's for the Events.

It was RESOLVED to agree a Budget of £352,190.00; and 8.35% increase per Band D equivalent

C/24/3951 Clerk's report on the roof repairs. Members to consider whether to ask neighbouring properties to share the associated costs

It was RESOLVED not to ask neighbouring properties to share the associated costs but to contact them advising that the work had been carried out and paid for by the Town Council and if any further matters arise in the future the Council may ask that the cost be shared between the properties involved

C/24/3952 Clerk's report – To advise Members of the Council's new 'Duty' to Prevent Sexual and General Harassment Policy (updated report and draft policy attached for Members to consider following members comments at the November meeting)

It was RESOLVED to adopt the Duty to Prevent Sexual and General Harassment Policy

C/24/3953 From DDDC – Consultation document on Local Validation Checklist (document emailed out 29 November). **Members to agree any corporate response(s)**

It was RESOLVED not to give a corporate response

C/24/3954 Project Updates

a) Update on the Millennium Square project.

The Clerk advise that planning permission had been granted for the light in Millennium Square. The Clerk advised that when she received a sample of the stonework to be used she would bring it to a meeting to show members. Cllr Bates stated that assurances had been made that the Town Council would get the 'plan' that they had agreed on

b) Update on the Town Hall - Clerk's report to inform members of the outcome of the Land Registry query identified by Gadsby Nichols

Members RESOLVED to note the Clerk's report

c) Update on the SIDS

No update

d) Ashbourne Reborn Highways & Public Realm – Programme Board

Cllr Bates stated that the works on Dig Street and St John Street would start in the New Year, the Market Place works will begin in February, and it will be heras fenced off with the except for Shrovetide and it would no longer be a car park. Cllr Bates stated that St John Street would be closed from 10 March for 24 weeks; and the concerns regarding Compton Bridge would not be addressed until after Shrovetide

C/24/3955 Correspondence

a) To note the Calendar of Events for 2025/26

Members agreed to note the Calendar of Events for 2025/26

C/24/3956 Chair to sign the Minutes (previously approved)

It was RESOLVED that the Minutes be signed by the Chair

The meeting closed at 8.07pm

Chairman.....

Date.....

Ashbourne Town Council
PAYMENTS (AWAITING AUTHORISATION) LIST

10 December 2024 (2024-2025)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
314	15/11/2024		Current Account - Ne		Bankline Charges	Natwest	E	31.25		31.25
305	21/11/2024		Current Account - Ne		Franking Credit	Francobyp Postalia Ltd	E	50.00		50.00
309	27/11/2024		Current Account - Ne		Franking Credit	Francobyp Postalia Ltd	E	50.00		50.00
304	28/11/2024		Current Account - Ne		Salaries	Ashbourne Town Council	E	8,224.62		8,224.62
310	01/12/2024		Current Account - Ne		Business Electricity Bill	British Gas	L	90.54	4.53	95.07
306	01/12/2024		Current Account - Ne		Franking Rental	Francobyp Postalia Ltd	S	75.00	15.00	90.00
311	02/12/2024		Current Account - Ne		Business Electricity Bill	British Gas	S	383.37	76.67	460.04
302	13/12/2024		Current Account - Ne		Pension	Derbyshire County Council	E	2,452.62		2,452.62
297	13/12/2024		Current Account - Ne		Mayors Allowance	Sandra Spencer	X	109.82		109.82
292	13/12/2024		Current Account - Ne		Routine Repairs & Renewals	Walter Tipper Ltd	S	183.74	36.75	220.49
296	13/12/2024		Current Account - Ne		Routine Repairs & Renewals	David Neill Mica	S	11.88	2.37	14.25
299	13/12/2024		Current Account - Ne		Routine Repairs & Renewals	Water-Leak affecting Anteroom	S	220.00	44.00	264.00
294	13/12/2024		Current Account - Ne		IT Hosting and Programs	Dove Computer Solutions	S	123.60	24.72	148.32
298	13/12/2024		Current Account - Ne		Christmas Spectacular	Howard Brothers Ltd	X	350.00		350.00
301	13/12/2024		Current Account - Ne		Christmas Spectacular	Ben Pickering Door to Door	X	170.00		170.00
330	13/12/2024		Current Account - Ne		Lantern Spectacular	AA Media Limited	S	432.00	86.40	518.40
337	13/12/2024		Current Account - Ne		Lantern Spectacular	The Dove Radio Company	X	85.00		85.00
293	13/12/2024		Current Account - Ne		Christmas Lights Switch On	Bargain Booze	S	29.93	5.99	35.92
295	13/12/2024		Current Account - Ne		Victoria Square Lighting	Protech Electrical Ltd	S	353.00	70.60	423.60
300	13/12/2024		Current Account - Ne		Christmas Lights Switch On	St John Ambulance	S	114.40	22.88	137.28
303	13/12/2024		Current Account - Ne		Christmas Trees	Solar Powered Christmas Trees	S	920.00	184.00	1,104.00
327	13/12/2024		Current Account - Ne		Bus Shelters	Sheller Maintenance Ltd	S	41.28	8.26	49.54
328	13/12/2024		Current Account - Ne		Christmas Lights Switch On	BHPSS Limited	S	476.25	95.25	571.50
329	13/12/2024		Current Account - Ne		Grit Refills	Walter Tipper Ltd	S	169.14	33.83	202.97
331	13/12/2024		Current Account - Ne		Christmas Lights Switch On	Threesixsevenline	X	120.00		120.00
334	13/12/2024		Current Account - Ne		Christmas Lights	Christmas Lights Electricity Reli	X	27.50		27.50
335	13/12/2024		Current Account - Ne		Christmas Lights	Christmas Lights Repairs	S	233.00	46.60	279.60
332	15/12/2024		Current Account - Ne		Telephone & Broadband	EE - Mobile	S	37.00	7.40	44.40
315	16/12/2024		Current Account - Ne		Bank Charges	Natwest	E	34.85		34.85
316	16/12/2024		Current Account - Ne		IT Hosting and Programs	Sage	S	72.00	14.40	86.40
333	20/12/2024		Current Account - Ne		Heat & Light	EDFenergy.com	S	1,201.17	240.23	1,441.40
336	20/12/2024		Current Account - Ne		Water & Sewerage	Waterplus	E	85.45		85.45
313	25/12/2024		Current Account - Ne		Non Domestic Rates	Derbyshire Dales District C	E	1,821.00		1,821.00

Ashbourne Town Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
308	01/01/2025		Current Account - Ne		Licence and Costs for Lantern	Derbyshire Dales District C	S	915.25	183.05	1,098.30
307	01/01/2025		Current Account - Ne		Christmas Lights DDC Rechar	Derbyshire Dales District C	S	335.20	67.04	402.24
291	09/01/2025		Current Account - Ne		Christmas Lights Removal	Protech Electrical Ltd	S	5,436.00	1,087.20	6,523.20
317	15/01/2025		Current Account - Ne		PAYE	HMRC	E	1,783.16		1,783.16
Total								27,249.02	2,357.17	29,606.19

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role