



ASHBOURNE TOWN COUNCIL  
Town Hall, ASHBOURNE, Derbyshire, DE6 1ES  
Tel: 01335 342291  
E-mail:- [enquiries@ashbournetowncouncil.gov.uk](mailto:enquiries@ashbournetowncouncil.gov.uk)  
[www.ashbournetowncouncil.gov.uk](http://www.ashbournetowncouncil.gov.uk)

28<sup>th</sup> March 2023

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of the **Community & Environment Committee** of Ashbourne Town Council to be held at **7.00pm** on **Tuesday 4<sup>th</sup> April 2023** in the Council Chamber, Town Hall, Ashbourne.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean  
Town Clerk

- 1) **Consideration of apologies for absence.**
- 2) **Variation of Order of Business.**
- 3) **Declaration of Members Interests.**

This is to enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

**5) Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**

- a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matters.
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

**6) Coronation 2023**

- a) Sally Jackon (Community Coordinator for the Pavilion) to discuss the Town Council Coronation Event on Sunday 7<sup>th</sup> May 2023 and for her to advise what the Pavilion Group are considering holding on the day.
- b) Clerk to provide a spread sheet of costs to date (emailed out with Agenda).
- c) Members to agree times they are available to assist for the event. Members to note this is a Town Council event and all Members will be asked to assist.

- d) Members to consider whether to produce and distribute a flyer to promote the event (approximate cost £350.00).
  - e) Members to consider Town Council advertising sails/banners for the stage
  - f) Members to agree the layout for the event.
  - g) Members to agree who will staff the Lost & Found. Members to note the Town Council have purchased a gazebo for Town Council events.
  - h) Any other issues relating to the Coronation Event
- 7) From DDDC Event Enquiry - Monthly Makers Market on Shrovetide Walk, Ashbourne (information emailed out)**
- 8) Members to consider whether to have a 'stall' at DDDC's Green Event to be held on Saturday 29<sup>th</sup> July in Ashbourne on Shrovetide Walk and Shaw Craft Car Park to include the electric charging points and a recycling vehicle and to promoting the green agenda. Members to consider what to promote on the stall.**
- 9) Members to agree a date and who will meet (DDDC's) Peter Scoffings Empty Homes Officer to help identify empty properties in the town.**
- 10) Update from Members on the 'Spring Clean -Up'.**