



ASHBOURNE TOWN COUNCIL  
Town Hall, ASHBOURNE, Derbyshire, DE6 1ES  
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3 March 2025

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of the **Community & Environment Committee** of Ashbourne Town Council to be held at **7.00pm** on **Tuesday 11 March 2025** in the Council Chamber, Town Hall, Ashbourne.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean  
Town Clerk

\*\*\*\*\*Non-Confidential items of this meeting may be Audio Recorded\*\*\*\*\*

- 1) **Consideration of apologies for absence**
- 2) **Variation of Order of Business**
- 3) **Declaration of Members Interests**

This is to enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings should be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
- 5) **Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**
  - a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matters
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter
- 6) **Update re the Lighting of the Beacon – Thursday 8 May**
  - a) Members to confirm the lay-out for the event (hard copy enclosed with agenda)
- 7) **Update re the 80<sup>th</sup> VE Day Anniversary Event – Saturday 10 May**
  - a) Members to confirm the lay-out for the event (hard copy enclosed with agenda)

- b) Members to note the costs and estimated costs for the event to date (hard copy to be given out at the meeting)
  - c) Members to advise the additional activities and walk-about entertainment to book out of the remaining budget
  - d) Members to advise whether to have the leaflet delivered to residents
- 8) Deputy Mayor to give outline details of the Christmas Light Switch-On**
- a) To advise outline details of the event
  - b) To confirm the set up and take down times
  - c) To confirm event times to and from
  - d) To confirm the entertainment and times
- 9) Update from other groups on the Christmas Committee regarding the date for the event (report attached)**
- 10) Request from FoAP to Councillors to attend an Open Day Sunday 27 April. *To be a part of telling the local community about the improvements being made to Ashbourne Park, particularly about events in the park and helping to reopen the toilet.***  
*FoAP want to arrange a walk round the park in the afternoon, stopping in each area to tell people what is happening. (The telling would ideally be done by the people who are managing this, i.e. ATC!)*  
(email attached)
- 11) Bradley Wood - Report by Cllr Michalek**
- a) To commission a tree condition survey of Bradley Wood and to engage a contractor to carry out any necessary work, in part or in its entirety (report attached)
  - b) Cllr Mrs Brown -To advise Members about a quad bike being used in Bradley Wood, which has been reported to the Police. Members to consider formally asking the Police for an update
- 12) Chair to sign the Minutes (Previously approved and ratified)**



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Clerk to the Town Council and Responsible Financial Officer:

Mrs Carole Dean

### Agenda reporting sheet

11<sup>th</sup> March 2025 – Lantern Spectacular Update from other groups on the Christmas Committee regarding the date for the event

<p><b>Agenda Item:</b> <i>(insert the wording to appear on the agenda, the motion/resolution that you are seeking to resolve, i.e., "to resolve to..... to note that.....to ensure that.....")</i></p>	<p><b>Lantern Spectacular Update from other groups on the Christmas Committee regarding the date for the event</b></p>
<p><b>Background Information:</b> <i>(Insert as much information as possible so that councillors have the detail, they need to help make an informed decision, for example, cost, time, long term/short term project, where, how, why, when?)</i></p>	<p><b>Update from the Parochial Church Council (PCC)</b> The standing committee of the PCC met to discuss the possibility of holding the lantern parade on Saturday 6<sup>th</sup> December 2025. The reason for not having it on the Saturday is that it takes usually half a day of the following day to clear the church and that would not be possible on Sunday due to the Service. Once the Ashbourne Reborn work is complete and the Link Hub is open at the Methodist Church then the Saturday option could be reconsidered.</p> <p><b>Update from Ashbourne Arts</b> Would like to keep it on a Friday after committing several weekends with the workshops and will also struggle to get volunteers on the Saturday, Friday fits in better in the calendar with other events within the County.</p> <p><b>Update from the Retailers</b> None received at the time of producing this report.</p> <p><b>Update from DDDC and ATC</b> There will be an increase in staffing costs due to working outside of normal hours.</p>



## Town Clerk

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**From:** Friends of Ashbourne Park <friendsofashbournepark@gmail.com>  
**Sent:** 20 February 2025 09:16  
**To:** Town Clerk  
**Subject:** Ashbourne Park Open Day

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Morning Carole,

Hope you are well.

The Friends of Ashbourne Park are planning to hold an Open Day on Sunday 27 April 2025 and would like the Ashbourne Town Council to be a part of telling the local community about the improvements being made to Ashbourne Park, particularly about events in the park and helping to reopen the toilet

We would like to arrange a walk round the park in the afternoon, stopping in each area to tell people what is happening. The telling would ideally be done by the people who are managing this, i.e. ATC! Then we move on to the next area and another group will talk about the changes to the area.

There is a lot going on in Ashbourne Park this year and we feel it would be helpful to showcase all the areas being improved. We have also invited DDDC to be involved but officers have so far declined unfortunately.

We are also planning an Easter Scavenger Hunt in the morning.  
If ATC are interested in working with us then we will provide more details about timings in the afternoon

All the best

 Les  
Friends of Ashbourne Park



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Cllr Barbara Michalek

### Agenda reporting sheet

**11<sup>th</sup> March 2025 – Bradley Wood survey and work – C&E Committee**

<p><b>Agenda Item:</b></p>	<p>To resolve to a) commission a tree condition survey of Bradley Wood and b) to engage a contractor to carry out any necessary work, in part or in its entirety</p>
<p><b>Background Information:</b></p>	<p>A survey was last commissioned by Ashbourne Town Council in 2020, with all the work recommended in the survey (felling, reducing of trees) carried out in the same year.</p> <p>Five years on, it seems appropriate to repeat the exercise. It's also true that we are obliged by law to see to the safety of trees adjoining areas which the public frequents, such as footpaths, so whatever happens, we have to take at least some action to check tree security.</p> <p>We have set aside £6,000 for Bradley Wood in our budget for 2025/26, but this may not quite cover both the cost of a fresh survey and any work shown to be necessary by an associated report.</p> <p>As a rough guide, in 2020, the cost of the survey/report was £1440 inc VAT , and the cost of carrying out the work was £8400 Inc VAT, so almost £10,000 in all.</p> <p>It seems possible that costs may have risen since 2020, so we may only be able to cover part of the work. One solution might be to carry out only the most urgent work this year, delaying the remainder to the financial year 2026/7. In any event, we should plan to spend up to £6,000 this year and no more.</p>