



ASHBOURNE TOWN COUNCIL
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4 February 2025

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of the **Community & Environment Committee** of Ashbourne Town Council to be held at **7.00pm** on **Tuesday 11 February 2025** in the Council Chamber, Town Hall, Ashbourne.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean
Town Clerk

*****Non-Confidential items of this meeting may be Audio Recorded*****

- 1) **Consideration of apologies for absence**
- 2) **Variation of Order of Business**
- 3) **Declaration of Members Interests**

This is to enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings should be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
- 5) **Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**
 - a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matters
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter
- 6) **Update re the Lighting of the Beacon – Thursday 8 May**
 - a) Members to confirm availability for the event. Members to note this is a Town Council event and all Members are asked to assist. A draft scheduled time plan to be completed at the meeting (appendix 1)

- b) Members to advise who will be responsible for checking the basket prior to filling for signs of damage or nesting birds
- c) Members to advise who will be responsible for filling the basket
- d) Members to advise the times required (to and from) for security and first aid
- e) Members to note that the Town Council gazebo will be required for use by first aid. Members to confirm who will collect, set up, take down and return the gazebo to the Town Hall including the date and times
- f) Members to confirm the layout for the event, this is required by the insurance company and forms part of the RA. DDDC, first aid and the security company also require a copy prior to the event

7) Update re the 80th VE Day Anniversary Event – Saturday 10 May

- a) Members to confirm availability to assist throughout the event. Members to note this is a Town Council event and all Members are asked to assist on the day. A draft scheduled time plan to be completed at the meeting (appendix 2)
- b) Members to consider and agree any/all of the following acts and rides for the event:-

All walkabout acts are excluding VAT

Stilt walkers	£280.00 each plus travel (3 x 30 minutes)
Contact juggler	£660.00 plus travel
Face painter	£450.00 plus travel (up to 5 hours)
Acrobat	£760.00 plus travel
Bubble artist	£650.00 plus travel
Hula Hoop workshop	£650 plus travel
Swing Boats	£1,900.00
Climbing Wall	£880.00

Bouncy Castle
Sweet Stall
Traditional stall selling garlands/flags etc

- c) Update on costs and availability to date on amenities: -

Stage Hire	£2,737.00
Generator	£1,500.00
Toilets	£2,250.00
Waste Management (skip hire)	£ 380.00
First Aid	
Security	£ 18.25 per person per hour
Music Entertainment	

- d) Members to consider whether to charge food and drink vendors to attend the event
- e) Members to consider whether to have a Firework display to end the event
- f) Members to consider and decide whether to have the Town Council's gazebo, if agreed this will need to be collected from the Town Hall and erected for the event, dismantled and returned

to the Town Hall

- 8) Update re work to Ash Dieback Trees in Bradley Wood**
- 9) Cllr Cooper and Cllr Smith to advise details regarding any proposed Poppy displays**
 - a) Members to decide whether a Poppy display can be sited on the Town Hall balcony
 - b) Cllr Cooper and Cllr Smith to advise when any proposed display will be put in situ and removed
 - c) Cllr Cooper and Cllr Smith to advise who will be putting any proposed displays on the Town Hall balcony (if agreed) and the dates to and from
 - d) Cllr Cooper and Cllr Smith to advise details of the RA and Insurance
- 10) Members to consider and discuss the pro's and con's of holding the Lantern Spectacular event on a Saturday. All groups on the Christmas Committee group will be doing this**
- 11) Grit Bin's identification labels –Members to advise who will put them on the additional labels and check they all correspond correctly**
- 12) Members to note the soft landscaping and maintenance plan for Millennium Square (information to follow)**
- 13) Correspondence (emailed out, for information only) (appendix 3)**
 - a) From DDDC – NOx Results
- 14) Chair to sign the Minutes (Previously approved and ratified)**

Date / Time	Description	Details	Cllr(s) Responsible
Wednesday 7 & Thursday 8	To fill the basket	To fill the basket	
Thursday 8	Check the basket	Check the basket prior to filling for any signs of damage or nesting birds	
Thursday 8	Collect gazebo, stakes, tape and buckets from Town Hall	Collect from outside Town Hall Buckets to be filled from Fishpond	
Thursday 8	Erect Gazebo (for use by first aid)		
Thursday 8 6.30pm	Erect stakes and tape (for spectator area)		
Thursday 8	Fill the basket and dampen the area beneath and surrounding the Beacon		
Thursday 8	Setting up PA System		
Thursday 8 9.10pm	Piper	Piper to play "Battle O'er" (booked)	
Thursday 8 21.30	Lighting of the Beacon and reading the Nations Tribute	As the Beacon is lit, the Nations Tribute will be read.	
Thursday 8	Singer – A Vow to thee my Country	To be confirmed	
Thursday 8 21. 40 /45	'The Last Post' to be played	'The Last Post' to be played (to be confirmed)	
Thursday 8	Collect the gazebo, stakes, tape, buckets,	To be returned to the Town Hall after people have dispersed and it is safe to do so. Members to state the time	
Thursday 8	To stay until the spectators have left and ensure the beacon is extinguished.		

Arrival Time	Description	Clir's Responsible
07.30 – 11.00	Portaloo's (toilets)	To brief security to only allow access for residents, any delivers for the Pavillion and those who are attending the event. To advise the stage company, generator, portaloo company and Peak Waste where to set up.
	Stage	
	Generator	
	1 x Security	
	Skip	
11.00 – 13.00	Food & Drink Vendors	To assist with advising where each food and drink vendor is to be located
11.00 – 13.00	Climbing Wall, Sweet Stall, Balloons & Inflatable	To assist with advising where the activities will be located
14:00 – 18:00	Walk About entertainers	To meet with the walk about entertainers and show them the room allocated in the pavilion for changing
14.00 – 22.00	Music	All Councillors are asked to regularly walk around the event checking there are no issues and also collect any rubbish
17.00 – 18.00	Fireworks – Arrival and set up (if agreed)	To meet with the fireworks company and offer assistance
14.00 – 22.00	Music	All Councillors are asked to regularly walk around the event checking there are no issues and also collect any rubbish
21.30	Fireworks Finale	Members to confirm whether they want a display and if so the time.
22.15	Stage Take-Down	To remain with the stage company until they have dismantled and ready to leave
Sunday	Clean Up	

2024 Results µg/m3

Appx 3

Grid references	Site	Tube ref:	Jan-23	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
SK170463 E:4170936 N:346321	38/40 Station Street, Ashbourne	24	34.68	32.62	28.97	28.87	31.94	31.43	29.53	28.13	28.25	28.52	37.70	28.59
SK180467 E:418040 N:346702	16 St Johns Street, Ashbourne	30	28.01	29.99	25.75	23.95	26.39	23.03	23.06	22.91	21.98	27.80	30.08	22.44
SK181463 E:418146 N:346379	22A Sturston Street, Ashbourne	29	32.74		27.77	27.43	26.90	23.56	24.12	20.86	28.31	29.55	35.35	26.73
SK181467 E:418149 N:346790	54 St Johns St, Ashbourne	31	25.68	24.71	21.60	19.35	19.97	16.20	18.80	19.24	17.51	19.53	24.64	22.43
SK179469 E:417988 N:346935	12 Buxton Road, Ashbourne	12	39.16	41.56	36.38	41.87	39.58	41.28	36.64	40.13	34.45	38.69	37.29	39.13
SK179470 E:417931 N:347074	Crossroads, Buxton Rd, Ashbourne	37	50.07	56.60	55.15	69.01	62.48	66.19	63.84	57.59	46.99	46.10	56.84	40.52
SK179470 E:417951 N:347038	Cancer Research Shop, Ashbourne	9	29.17	25.38	21.90	22.38	21.03	24.75	18.85	22.20	20.42	22.45	26.70	20.96
SK179470 E:417951 N:347039	Ashbourne Park	26	12.10	9.65		5.83	5.63		5.65	5.64	6.73	8.99	11.68	9.49
SK179470 E:417916 N:347069	Lampost 1659 North Avenue, Ashbourne	38	21.01	20.88	23.86		30.77	13.77	17.49	16.86	0.27	26.95	25.17	14.07
SK179470 E:417916 N:347070	13 Buxton Road	41	28.06	24.28	24.99	22.75	26.26	16.77	20.00	17.91	25.96	25.54	26.62	19.86
SK179470 E:417916 N:347071	opp Victoria Court, Buxton Road	42	49.83	49.82	45.57	51.51	48.73	54.24	53.56	50.38		25.34	49.01	41.61

SK179470 E:417916 N:347072	Crossroads Buxton Road 2	43	57.01	59.16		60.80		61.05	58.70	62.37	56.29	55.36	60.82	43.24
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