

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 12 December 2017 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: A. Bates; Mrs Brown; Mrs C Cooper; A. Golding; Mrs J Harris; N. Harris; and M. Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk

Cllr Brown stated that the meeting was being recorded; all Members voted in favour.

C/17/1800 To consider accepting apologies for absence:

It was agreed to note apologies from Cllr's I Bates; Mrs S Bull; S. Clayton; D Moon; Mrs A Smith and Mrs S Spencer; County Cllr Steve Bull and District Cllr Dermot Murphy

C/17/1801 Variation of Order of Business

The Clerk asked that two additional Planning Applications be added to the agenda due to the response times. It was Proposed by Cllr Brown seconded by Cllr Cooper and RESOLVED that the item be added to the agenda as Item 17 Minutes C/17/1816.

C/17/1802 Declaration of Members Interests

None received.

C/17/1803 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None received.

C/17/1804 Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)

No Members of the public were in attendance.

Police Matters

No police representative was in attendance.

District Councillor comments

No District or County Councillor was in attendance.

C/17/1805 To Approve and sign the Minutes of the Town Council Meetings held on Tuesday 21st November 2017 to be signed by the Chair at the meeting

It was Proposed by Cllr Brown seconded by Cllr Cooper and RESOLVED that the Minutes of the Town Council meetings held on Tuesday 21st November 2017 be signed by the Chair.

Arising – Minutes C/17/1792 – Cllr Golding said that he had not stated 'this was what County Cllr Simon Spencer had been proposing' and asked that it be deleted from the Minutes.

Cllr Golding stated that he believed the Resolution included a reduction to 20mph; which was not Minuted.

The Assistant Clerk stated that the Resolution had only stated that the speed limit be reduced, and not specific speed limit. She added that the response form DCC was Item 16(b) on the agenda, which had been emailed to Members.

C/17/1806 To Approve the Minutes of the Planning Committee Meetings held on Monday 20th November 2017 to be signed by the Chair at the meeting

It was Proposed by Cllr Mrs Harris seconded by Cllr Brown and RESOLVED that the Minutes of the Planning Committee meetings held Monday 20th November 2017 be signed by the Chair of the Committee.

C/17/1807 Accounts for payment including purchased on 'One Card'

It was Proposed by Cllr Cooper seconded by Cllr Brown and RESOLVED that the payments be made.

C/17/1808 Members to agree for the Clerk to change the Town Council's Bank Accounts

The Clerk advised that she had been looked at other bank accounts with banks in the town since Natwest had closed as there was some difficulty in obtaining petty cash and change for the VIC. The Clerk advised that she was not sure internet banking was the best way forward for the Town Council, and Lloyds Bank had the most to offer with regard to opening hours and accessibility for the Council.

Cllr A Bates said that his business banking had also been with Natwest; however, it had now passed to RBS; which as part of the same group had not caused any disruption.

It was proposed by Cllr Brown seconded by Cllr M Spencer and RESOLVED that the Clerk look into banking with RBS. All Members voted in favour.

C/17/1809 Architects Initial Report

Members had a copy of the initial report; Cllr Golding questioned where it stated that they will complete the review and report back the Council with design proposals. He added that a view on the scope of works was needed before it goes to tender.

The Clerk said that she speak to the architect to arrange this.

C/17/1810 Cllr Brown – Consideration of obtaining a valuation of the Town Hall (Members to agree and confirm three companies to obtain valuations from)

Cllr Brown stated that she felt a new valuation was required due to the works going to tender; she added that they should be from commercial organisations and suggested Salloway's and Gadsby Orridge. Cllr Golding questioned why there was a need when the Council already had one; Cllr Golding added that if it was felt the current valuation was inaccurate the Council should ask them to re-do it and ask them to do it accurately. Cllr Brown re-iterated that she felt there should be three valuations for the Town Hall. Cllr Golding stated that he hoped the valuation was accurate as he had been working on that assumption since January; and he had asked a number of times whether the figure was gross or net; which he still did not know. The Clerk advised that all Members had received a copy of the valuation and it had not been resolved at a meeting to ask for any additional information from the company.

Members continued to discuss the matter. It was proposed by Cllr Brown seconded by Cllr A Bates and RESOLVED to ask Fidler & Taylor, Salloway's and Gadsby Orridge to value the Town Hall as it stand; as potential residential use, as commercial use and if the Town Hall was split and not include the Council Chamber and rear of the property. All Members voted in favour.

C/17/1811 Draft Budget 2018/19

Members were given a new copy of the draft budget.

Cllr Golding said that his assumption of the draft budget was that the loan was to pay for the works to the façade of the Tow Hall; he asked what the total interest payment would be; The Clerk advised that she did not have this figure with her.

Cllr Golding stated that when the public had been consulted about how the work should be paid for they had stated that they did not want an increase in the budget to pay for it; he added that if this was the way the Town Council were proceeding people needed to be informed. Cllr Brown stated that the amount had to be included in the draft budget or the work would not be able to proceed until Spring 2019.

Cllr Golding stated that other potential funding had not been looked into; Cllr Brown said that she understood this was the remit of the Town Hall R&R Committee.

Cllr N Harris stated that Cllr Bull had Proposed the “Town Hall R&R Committee do not concern themselves with funding” at a meeting in July.

Cllr’s Brown and Golding questioned whether the Town Hall R&R Committee should continue; Cllr Mrs Harris said that as Chair of the committee she was very disillusioned with it.

It was Proposed by Cllr N Harris seconded by Cllr Cooper and RESOLVED to agree the Draft Budget 2018/19.

C/17/1812 From DDDC - Consultation for the renewed and new Public Space Protections Orders
Members agreed that the information be noted.

C/17/1813 Chair to sign the following policies -- Protection of Children at Events; Sickness Absence Management; VIC Retail, Reviewed at November Full Council

It was Proposed by Cllr Cooper seconded by Cllr A Bates and RESOLVED that the Policies be signed by the Chair.

C/17/1814 Derbyshire Association of Local Councils, (including Training Dates)

Council to note the following circulars received from DALC and e-mailed to Councillors-

14/2017

Members agreed to note the information.

C/17/1815 Items for Information If you require a hard copy of the information circulated by e-mail –please contact the Clerk prior to the meeting.

a) Notification of External Auditor for 2018/19 – PKF Little John LLP

Members agreed to note the information.

b) Reply from DCC re A515 Buxton to County Boundary and Adjacent Roads) (30mph, 40mph, 50mph and Derestricted Speed Limit) Road Traffic Regulation Order 2017 (Z3153/002)

Members agreed to note the information.

C/17/1816 Planning Applications

Reference	Name	Location	Details	Decision
17/01190/FUL	Mrs Jo Hadwen	36 Lodge Farm Chase, Ashbourne	Single storey side extension and alterations to boundary treatments	No Objection P:- Cllr Golding S:- Cllr A Bates Cllr Brown voted against the decision
17/01192/FUL	Mr I Beresford	83 The Green Road, Ashbourne	Erection of detached garage	No Objection P:- Cllr Brown S:- Cllr M Spencer

The digital recording of the meeting was stopped at 8.02pm.

The meeting closed at 8.02pm

Chairman.....

Date.....

Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500	Proc card
19/11/2017	1031	Visitor Attractions	7602	Howard Brothers	Traditional Fairground Organ	250.00	0	0	250.00	Late Night Shopping		
30/11/2017	1032	Current Liabilities	2230	Derbyshire County Council Superannuation	Pensions Nov	2306.23	0	0	2306.23	Current Liabilities		
30/11/2017	1033	Current Liabilities	2231	Prudential	AVC Nov	65.00	0	0	65.00	Current Liabilities		Y
30/11/2017	1034	Neighbourhood Plan	7740	Darren Archer	Open Day Printing Costs	85.00	0	0	85.00	Neighbourhood Plan		
30/11/2017	1035	Visitor Attractions	7602	Raptor Grafix	Advertising Boards	934.00	186.80	0	1120.80	Late Night Shopping		Y
27/11/2017	1036	Visitor Attractions	7602	Elveden Farms Limited	Christmas Trees	1642.00	328.4	0	1970.40	Late Night Shopping		Y
20/11/2017	1037	Employee Costs	7401	DALC	Grants & Grant Funding Training	60.00	0	0	60.00	Training		
30/11/2017	1038	Employee Costs	7401	Carole Dean	Grants & Grant Funding Training - Mileage	12.60	0	0	12.60	Training		
28/11/2017	1039	Town Hall	7106	Wright & Holmes	Repair Steps and Fit Handrail	195.00	20.68	0	215.68	Repairs & Renewals		
21/11/2017	1039	Town Hall	7106	Wright & Holmes	Supply & Fit Box to EPRR	214.64	42.93	0	257.57	Repairs & Renewals		
05/10/2017	1040	Visitor Information	7751	Karen Frenkel Landscape Photography	VIC - Greeting Cards	34.20	0	0	34.20	Visitor Information		
24/11/2017	1041	Neighbourhood Plan	7740	Nick Rycroft	Website Domain Renewal	11.64	0	0	11.64	Neighbourhood Plan		
07/11/2017	1042	Town Hall	7106	O Heap & Son (Derby) Ltd	Service Fire Alarm	393.30	78.66	0	471.96	Repairs & Renewals		
07/11/2017	1043	Administration	7201	Ricoh UK Ltd	Photocopying	200.40	40.08	0	240.48	Printing & Stationery		
03/10/2017	1044	Visitor Information	7751	On a Wick & a Prayer	Underpayment on cheque 988 Inv 192	30.00	6	0	36.00	Visitor Information		
22/11/2017	1045	Visitor Attractions	7602	Richard Martin	Town Hall Christmas Trees	280.00	0	0	280.00	Visitor Attractions		
21/11/2017	1046	Visitor Attractions	7603	Protech Electrical Ltd	67% of Contract plus repairs and additional lights	12355.44	2471.09	0	14826.53	Visitor Attractions		Y
01/11/2017	1047	Town Hall	7106	David Neill Mica	Sundries	38.53	7.7	0	46.23	Repairs & Renewals		
28/11/2017	1048	Visitor Attractions	7602	D T Spencer	Prepare and erect 3 Christmas Trees	150.00	30	0	180.00	Late Night Shopping		
15/11/2017	1049	Visitor Attractions	7602	G S Pantomimes Ltd	Pantomime	895.00	179	0	1074.00	Late Night Shopping		Y
17/11/2017	1050	Town Hall	7106	J Tomlinson Ltd	Call out to boiler	111.88	22.38	0	134.26	Repairs & Renewals		
13/11/2017	1051	Visitor Attractions	7601	St John Ambulance	Fireworks Cover	192.00	38.4	0	230.40	Fireworks		
30/11/2017	1052	Town Hall	7105	Lyreco UK Ltd	Cleaning Products	46.25	9.25	0	55.50	Cleaning		
30/11/2017	1053	Administration	7201	Lyreco UK Ltd	Stationery plus operator chair	236.66	47.33	0	283.99	Printing & Stationery		

02/01/2018	1054	Visitor Attractions	7602	Protech Electrical Ltd	33% value of contract	4365.56	1270	0	5635.56	Christmas Lights	Y
02/01/2018	1055	Current Liabilities	2230	Derbyshire County Council Superannuation	Pensions Dec	2306.23	0	0	2306.23	Current Liabilities	
02/01/2018	1056	Current Liabilities	2231	Prudential	AVC Dec	65.00	0	0	65.00	Current Liabilities	Y
		One Card									
03/10/2017	One Card	Neighbourhood Plan	7740	Letterbox Distribution	Consultation Nov 17	432.87	86.57	0.00	519.44	Neighbourhood Plan	Y
02/11/2017	One Card	Neighbourhood Plan	7740	Letterbox Distribution	Consultation Nov 17	35.00	7.00	0.00	42.00	Neighbourhood Plan	Y
		DIRECT DEBITS									
16/11/2017	DD	Administration	7204	Sage	Payroll Subscription	28.00	5.60	0.00	33.60	IT Software	
	DD	Town Hall	7101	Derbyshire Dales District Council	Non Domestic Rates April	1569.00	0.00	0.00	1569.00	Non Domestic Rates	Y
02/11/2017	DD	Town Hall	7103	Opus Energy	Town Hall Yard Elec Nov	49.85	2.49	0.00	52.34	Heat & Light	
02/11/2017	DD	Town Hall	7103	Opus Energy	EPRR Nov	14.53	1.22	0.00	15.75	Heat & Light	
02/11/2017	DD	Town Hall	7103	Opus Energy	Town Hall Elec Nov	284.13	56.83	0.00	340.96	Heat & Light	
01/11/2017	DD	Town Hall	7104	DDDC	Waste Collection	130.00	26.00	0.00	156.00	Waste Collection	
03/11/2017	DD	Town Hall	7104	Cathedral Hygiene	Waste Collection	722.76	144.55	0.00	867.31		
	DD	Administration	7203	EE & T Mobile	Mobile Oct	23.91	5.98	0.00	29.89	Telephone	
08/11/2017	DD	Administration	7202	Francotyp Postalia Ltd	Franking Postage	50.00	0.00	0.00	50.00	Postage	
21/11/2017	DD	Visitor Attractions	7602	Derbyshire Dales District Council	Hire of Market Stalls and Toilet Cleaning	382.31	76.46	0.00	458.77	Late Night Shopping	
	DD	Current Liabilities	2210	HMRC	Tax & NI Nov	1135.03	0.00	0.00	1135.03	Current Liabilities	Y
28/10/2017	DD	Bank Charges	7501	Natwest	Banking Charges	61.31	0.00	0.00	61.31	Bank Charges	
28/10/2017	DD	Bank Charges	7501	Natwest	Autopay Charges Oct	7.24	0.00	0.00	7.24	Bank Charges	
28/10/2017	DD	Net Pay	2220	Salaries	Salaries Oct	7146.37	0.00	0.00	7146.37	Salaries	Y
						39548.87	5191.40	0.00	44740.27		