



ASHBOURNE TOWN COUNCIL
Town Hall, ASHBOURNE, Derbyshire.DE6 1ES
Tel: 01335 342291
E-mail:- enquiries@ashbournetowncouncil.gov.uk
www.ashbournetowncouncil.gov.uk

14th November 2018

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of Ashbourne Town Council to be held at **7.00pm** on **Tuesday 20 November 2018** in the Council Chamber, Town Hall, Ashbourne.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean
Town Clerk

***** Non-Confidential items of this meeting may be Audio Recorded *****

- 1) **Consideration of Apologies for Absence**
- 2) **Variation of Order of Business**
- 3) **Declarations of Members Interests**

Please Note: To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
- 5) **Public Questions and Comments – (3 Minutes per speaker a maximum 15 minutes in total)**
 - a. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on matters relating to items on the agenda.
 - b. If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 6) **To approve the Minutes of the Town Council meeting held on Tuesday 16 October 2018**
(enclosed)
- 7) **To approve the Minutes of the Planning Committee meeting held Monday 12 November 2018**
(enclosed)
- 8) **To approve the Minutes of the Finance, Town Hall and HR Committee meeting held on Monday 12 November 2018** (enclosed)
- 9) **To approve the Minutes of the Environment Committee meeting held on Monday 15 October 2018**
(enclosed)
- 10) **Town Council representatives to give an update on Outside Bodies**
- 11) **Accounts for payment including purchases in the 'One Card' (appendix 1)**
- 12) **Update re Town Hall Fascia**
 - a) To consider having the work to the ceiling (inside) above the Balcony doors carried out
- 13) **Public Works Loan Board**
 - a) Members to consider whether to apply for the funding to be released
- 14) **Neighbourhood Plan - Members to consider the re-submission of the NP Version 180430 following the Clerk contacting Urban Vision to clarify which version of the NP they had completed the Basic Conditions Statement on – Members to note that Cllr's Bull and Spencer have identifies the changes**
- 15) **From DDDC – Section 106 Annual Report 1st April 2017 – 31st March 2018 (emailed out)**
- 16) **Planning Application from DCC**

Reference	Name	Location	Details
CD3-0718-28	DCC St Oswald's School	Mayfield Rd Ashbourne	Field to play area construction of classroom

- 17) **Members to consider removing the 'Proposer' and 'Seconder' from the RESOLUTION of the Minutes (Council and Committee)**
- 18) **Consideration Consultants to undertake a review of business use of the Town Hall to include the ClayRooms Proposal**
- 19) **Consideration of contacting DDDC to establish the facts of the travellers encampment including length of stay and enforcement**
- 20) **DALC circulars, including Training Dates) Council to note the following circulars received from DALC and emailed to councillor's**
Circular 14/2018
- 21) **Items for Information (emailed out)**
 - a) From DDDC – Southern Area Community Forum Notes from Meeting on 25 September
 - b) From Ashbourne Sports and Community Partnership- Minutes of the meeting 8th November

Nov 2018 Payments

Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500
21/08/2018	1264	VISITOR INFORMATION	7751	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Alton Towers	19.48	0.00	3.9	23.38	VISITOR INFORMATION	
31/10/2018	1321	CURRENT LIABILITIES	2231	PRUDENTIAL	AVC - Oct	65.00	0.00	0	65.00	AVC	
28/10/2018	1322	CURRENT LIABILITIES	2230	DCC - SUPERANNUATION FUND	Pension - Oct	2481.41	0.00	0	2481.41	PENSIONS	Y
24/10/2018	1323	TOWN HALL	7106	BONSERS OF NOTTINGHAM	Town Hall Fascia Works Val 3	9585.58	1917.12	0	11502.70	REPAIRS & RENEWALS	Y
29/10/2018	1324	PETTY CASH	1230	PETTY CASH	Petty Cash	50.00	0.00	0	50.00	PETTY CASH	
30/10/2018	1265	VISITOR ATTRactions	7603	PROTECH ELECTRICAL LTD	Repair to Christmas Decorations	912.00	182.40	0	1094.40	CHRISTMAS LIGHTS	Y
22/10/2018	1265	VISITOR ATTRactions	7603	PROTECH ELECTRICAL LTD	Load Testing of Brackets	1770.00	354.00	0	2124.00	CHRISTMAS LIGHTS	Y
22/10/2018	1266	VISITOR ATTRactions	7603	PLANTSCAPE LTD	Lamp Post Testing	108.00	21.60	0	129.60	CHRISTMAS LIGHTS	
25/10/2018	1267	VISITOR INFORMATION	5001	CAROLE GROUP	VIC - Stock	56.00	0.00	0.00	56.00	VIC MERCHANDISE	
19/10/2018	1268	VISITOR INFORMATION	5001	DRYNOSEDOG DESIGNS	VIC - Stock	260.26	0.00	0.00	260.26	VIC MERCHANDISE	
16/10/2018	1269	VISITOR ATTRactions	7733	SAM CREATIVE LTD	Artwork and Work to Town Maps	3975.00	795.00	0.00	4770.00	TOWN SIGNS	Y
17/10/2018	1270	TOWN HALL	7106	LANDLINE TELECOM COMMUNICATIONS LTD	Install Guest Wifi in the Town Hall	293.50	0.00	0.00	293.50	REPAIRS & RENEWALS	
11/11/2018	1270	TOWN HALL	7106	LANDLINE TELECOM COMMUNICATIONS LTD	from front offices	130.00	0.00	0.00	130.00	REPAIRS & RENEWALS	
16/10/2018	1271	VISITOR INFORMATION	5001	MISS AMELIA J BILSON	VIC Stock	23.20	0.00	0.00	23.20	VIC MERCHANDISE	
18/09/2018	1272	VISITOR ATTRactions	7602	MR J MILLAR	Switch On Act	300.00	0.00	0.00	300.00	CHRISTMAS SWITCH ON	
14/10/2018	1273	VISITOR ATTRactions	7602	MISS N LIGHT	Switch On Entertainment	100.00	0.00	0.00	100.00	CHRISTMAS SWITCH ON	Y
12/09/2018	1274	VISITOR ATTRactions	7602	HOWARD BROTHERS LTD	LNS Fair Organ	250.00	0.00	0.00	250.00	LATE NIGHT SHOPPING	
09/10/2018	1275	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTORS LTD	VIC - Books	126.08	0.00	1.78	127.86	VIC MERCHANDISE	
30/10/2018	1275	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTORS LTD	VIC - Books	126.79	0.00	2.31	129.10	VIC MERCHANDISE	
06/11/2018	1275	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTORS LTD	VIC - Books	110.67	0.00	0.52	111.19	VIC MERCHANDISE	
25/10/2018	1276	VISITOR INFORMATION	5001	R SILCOCK LTD	VIC - Stock	28.80	0.00	5.76	34.56	VIC MERCHANDISE	
02/11/2018	1277	BUS SHELTERS	7703	SHELTER MAINTENANCE LTD	Bus Shelter Cleaning	35.00	7.00	0.00	42.00	BUS SHELTERS	
25/10/2018	1278	VISITOR INFORMATION	5001	RICHARD LAND AND SON LTD	Vic - Stock	134.28	0.00	26.85	161.13	VIC MERCHANDISE	
26/10/2018	1278	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	23.38	0.00	4.67	28.05	VIC TICKETS	
07/11/2018	1279	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	105.20	0.00	21.04	126.24	VIC TICKETS	
29/10/2018	1279	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	23.38	0.00	4.67	28.05	VIC TICKETS	
01/11/2018	1279	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	23.38	0.00	4.67	28.05	VIC TICKETS	Y
02/11/2018	1279	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	46.75	0.00	9.35	56.10	VIC TICKETS	
31/10/2018	1279	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	23.38	0.00	4.67	28.05	VIC TICKETS	
30/10/2018	1279	VISITOR INFORMATION	5001	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Tickets	70.13	0.00	14.02	84.15	VIC TICKETS	
01/11/2018	1280	VISITOR INFORMATION	5001	DERBYSHIRE COUNTY COUNCIL	VIC - Wayfarer	129.50	0.00	0.00	129.50	VIC WAYFARER	
31/10/2018	1281	PUBLICITY	7303	HIGH PEAK RADIO LTD	Fireworks Campaign	156.00	31.20	0.00	187.20	ADVERTISING	
29/10/2018	1281	PUBLICITY	7303	HIGH PEAK RADIO LTD	Light Switch On	270.00	54.00	0.00	324.00	ADVERTISING	
31/10/2018	1281	PUBLICITY	7303	HIGH PEAK RADIO LTD	Advertisment Production Charge	20.00	4.00	0.00	24.00	ADVERTISING	
07/11/2018	1282	EMPLOYEE COSTS	7401	DALC	LNS Advert	270.00	54.00	0.00	324.00	ADVERTISING	
13/11/2018	1283	VISITOR ATTRactions	7733	MIR D G TURNER	DALC Chair Training D Moon	45.00	0.00	0.00	45.00	TRAINING	
09/11/2018	1284	TOWN HALL	7106	BONSERS NOTTINGHAM LTD	Commemorative Poppy	350.00	0.00	0.00	350.00	WW1 COMMEMORATIVE	Y
25/09/2018	1285	PUBLICITY	7301	SQUARECHILLI	Town Hall Fascia Works Val 4	59259.13	11851.83	0.00	71110.96	REPAIRS & RENEWALS	
01/08/2018	1285	PUBLICITY	7301	SQUARECHILLI	Website Annual Domain Reg	160.00	32.00	0.00	192.00	Website	
14/11/2018	1286	VISITOR ATTRactions	7601	JUBILEE FIREWORKS LTD	Website Annual Hosting	180.00	36.00	0.00	216.00	Website	
13/11/2018	1287	BUS SHELTERS	7703	SHELTER MAINTENANCE LTD	Fireworks Display 2018	3000.00	600.00	0.00	3600.00	Visitor Attractions	Y
07/11/2018	1288	ADMINISTRATION	7201	RICOH UK LTD	Bus Shelter Repair	80.00	16.00	0.00	96.00	Bus Shelters	
08/11/2018	1289	VISITOR INFORMATION	5001	KESTREL RAILWAY BOOKS	Photocopying	219.33	43.87	0.00	263.20	Printing & Stationery	
					VIC - Books	90.79	0.00	0.00	90.79	Visitor Information	

