



ASHBOURNE TOWN COUNCIL
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8th January 2019

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of the Finance, Town Hall & HR Committee of Ashbourne Town Council to be held at **7:00pm** on **Monday 14th January 2019** in the Council Chamber, Ashbourne Town Hall.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Committee Room.

Yours sincerely

Carole Dean
Town Clerk

1) Consideration of apologies for absence

2) Declaration of Members Interests

Please Note:- To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3) To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

4) Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)

- a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on matters relating to items on the Agenda.
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

5) Variation of order of business

6) Finance

- a) Bank Balances
- b) Chair to agree and sign off bank reconciliations
- c) Update re mobile phone contract for the VIC

7) Town Hall Report

- a) February Bookings (attached for information)

8) Update on Town Hall Fascia including Public Works Loan Board

9) To sign the Minutes of the Finance Committee meetings held and approved