

ASHBOURNE TOWN COUNCIL

Minutes of the Environment Committee held on Tuesday 14 August 2018 in the Council Chamber, Town Hall, Ashbourne.

Present: Councillors: A Bates; Mrs Brown; Mrs Bull; S Clayton; N Harris; D Moon and Mrs Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton, Assistant Clerk

A/18/886 Apologies for absence

It was agreed to note apologies from Cllr's I Bates; Mrs Harris; Mrs Smith and M Spencer

A/18/887 Variation of Order of Business

It was Proposed by Cllr Mrs Spencer seconded by Cllr Bull and RESOLVED to add two additional items to the agenda due to timescales.

An advertising banner for a neighbouring property and to consider the 'T-Shirts' for the VIC.

These are added as Agenda Item 17 and 18 respectively.

A/18/888 Declarations of Members Interests

Cllr's A Bates and Mrs Bull declared a personal interest in Agenda Item 9.

A/18/889 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

Cllr's A Bates and Mrs Bull had requested dispensation to vote on Agenda Item 9, as the meeting would not be quorate; Members agreed.

A/18/890 Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)

No Members of the public were in attendance.

A/18/891 Update re 'Heritage Maps' (amendments and proof attached to consider)

It was Proposed by Cllr Bull seconded by Cllr A Bates and RESOLVED that the amendments be approved.

It was further agreed that the 'Heritage Logo' remain; the market stalls on the Market Place remain, Shrovetide Walk is not identified and Market Stalls are not identified on Shrovetide Walk.

It was noted that the sign by Boots would need to be moved forward slightly; the Assistant Clerk advised that a cost of £500.00 had been provided by the company. It was proposed by Cllr Bull seconded by Cllr A Bates that three quotations be obtained to carry out the works and advise be sought regarding planning permission.

Consideration of a QR Reader on the outside of the Map linked to 'ourashbourne' website

It was Proposed by Cllr Bull seconded by Cllr A Bates and RESOLVED that the Town Council link to 'ourashbourne' website. Members agreed to establish who would own; update and maintain the website.

A/18/892 Complaint from resident re watering of Hanging Baskets

Members were aware of the complaint. It was Proposed by Cllr Bull seconded by Cllr Moon and RESOLVED that a reply be sent re-iterating the apology and that there was nothing more that could be done.

A/18/893 Bradley Wood

a) Update re 125 trees in Bradley Wood in recognition of residents of Ashbourne who died in WW1

The Assistant Clerk advised that the application for the tree's from Woodland Trust had been approved there would be 105 Medium Wildlife Saplings and 30 Small Hedge Saplings. It was noted that a date for delivery by Woodland Trust had not been set.

b) Members to consider advertising and promoting the planting and to identify groups to target

Members agreed that planting was open to anyone. Cllr's A Bates and Clayton would speak to Ashbourne News Telegraph to encourage people and groups to come and assist with planting.

c) Update re registering Bradley Wood with The Woodland Trust

It was proposed by Cllr Bull seconded by Cllr Mrs Spencer and RESOLVED that Bradley Wood be registered with the Woodland Trust.

d) Replies from land owners identified to issue raised regarding motorised vehicles

The Assistant Clerk advised that she had received four replies from the land owners identified; some stated that they were aware of issues; however, they did not see how this could be addressed. Cllr Bull stated that she would ask County Cllr Steve Bull to look into the issue.

Cllr Brown entered the meeting at 7.40pm.

A/18/894 Cllr A Bates - Late Night Shopping Update

a) Christmas Meeting Update

Cllr A Bates stated that the format was similar to previous years; including the lantern procession. It was noted that the Christmas Committee wanted the road closure to start from the traffic lights of Compton.

b) Members to agree the cost for a 'Charity Stall' for 2018

It was proposed by Cllr Moon seconded by Cllr N Harris and RESOLVED that the cost for a Charity Stall be £20.00 each.

c) Enquiry list from DDDC following provisional Enquiry form submission

Members went through the list answering each question.

d) Ideas for Market Place entertainment

The Christmas Committee had identified that the Market Place be an entertainment zone.

e) Members to agree the admin tasks –

- **Book First Aid**
- **Book Fairground Organ**
- **TENS Application**
- **Apply for Road Closures**
- **Book Security**
- **Apply for Street Trading License**
- **Book AA (diversion) signage**

It was Proposed by Cllr Mrs Spencer seconded by Cllr Clayton and RESOLVED that the admin tasks be undertaken by the office staff.

A/18/895 Cllr Bull - Christmas Light Switch-On - Update

a) Enquiry list from DDDC following Provisional Enquiry form submission

Members went through the list answering each question.

b) Members to agree the admin tasks –

- **Book First Aid**
- **TENS Application**
- **Apply for Road Closures**
- **Book Security**
- **Apply for Street Trading License?**
- **Book AA (diversion) signage?**

It was Proposed by Cllr Mrs Spencer seconded by Cllr Clayton and RESOLVED that the admin tasks be undertaken by the office staff.

Cllr Bull stated that the road closure for the Market Place was from 2.30pm – 6.30pm starting from the junction of St John Street to the top of the Market Place (access would still be available to Union Street).

Cllr Bull asked that the cost for four small children's rides be obtained for the Market Place (these would be at no cost for the public to use)

Cllr Bull advised that she had made enquiries regarding having reindeer and a sleigh in the Market Place for the event.

A/18/896 Members to consider the Christmas Tree's (and removal) for 2018 including supplier and delivery date

It was Proposed by Cllr A Bates seconded by Cllr Brown and RESOLVED that Christmas Tree's be purchased for the Market Place and Shrovetide Walk (by the library). Delivery was to be between 12th – 16th November from Elveden Trees.

It was further agreed that four smaller trees be purchased for inside the Town Hall from the same supplier as last year.

A/18/897 Members to consider Solar Christmas Tree's for 2018; If agreeable Members to identify numbers and locations

It was Proposed by Cllr A Bates seconded by Cllr Clayton and RESOLVED to have ½ Solar Christmas Tree attached to the same street lighting columns as last year; subject to County Council approval.

A/18/898 To consider as a project for 2019; Improving the area surrounding the Millennium Clock

a) replacing the seating

b) fixing a piece of bench engraved for the Queen's Silver Jubilee to the wall

c) sanding down and re-painting the railings

d) addressing the un-even paving slabs

It was proposed by Cllr A Bates seconded by Cllr Mrs Spencer and RESOLVED to defer this item to the October meeting.

It was proposed by Cllr Bull seconded by Cllr Brown and RESOLVED to suspend Standing Order 3W to continue to the meeting.

A/18/899 From DCC – Draft Derbyshire Bus Partnership Plan 2018 -2023. Consultation ends 10 September 2018 (emailed out) For Members to consider a corporate response on the four main aims (passed from Full Council 17th July for a response)

It was proposed by Cllr Bull seconded by Cllr Clayton and RESOLVED that Cllr's Bull and Clayton complete the consultation and circulate it to Members by 5th September 2018.

A/18/900 Cllr Brown - Police presence in Ashbourne – To identify a procedure to feedback any issue to the police

It was proposed by Cllr Brown seconded by Cllr Clayton and RESOLVED that a protocol be put in place to report issues to the police.

A/18/901 Members to respond to Mrs Shaw’s comments raised at June Full Council (public speaking)

Cllr Bull stated that this issue was on-going.

A/18/902 Consideration of contribution toward a banner on the Town Hall

The Clerk advised that following the decision of the Finance Committee the previous evening not to allow banners to be placed on the hoarding; the neighbouring property owner had asked whether the Town Council would allow three banners and contribute toward the cost of the banners. It was Proposed by Cllr Bull seconded by Cllr Brown and RESOLVED not to contribute towards the banners.

A/18/903 VIC Merchandise

The Clerk advised that the VIC were looking at having T-Shirts printed with a design representing Ashbourne; she further advised that she had a personal interest regarding the quotation. Members agreed that this was acceptable if a declaration was made at the time and the Clerk withdrew from the meeting.

The meeting closed at 8.40pm

Chairman.....

Date.....