

## ASHBOURNE TOWN COUNCIL

### Minutes of Ashbourne Town Council Meeting held on Tuesday 24<sup>th</sup> April 2018 in the Council Chamber, Town Hall, Ashbourne.

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**Present:** Cllrs: A Bates; I Bates; Mrs D Brown; Mrs Bull; S Clayton; Mrs Cooper; A Golding; Mrs J Harris; N Harris; Mrs Spencer and M Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk; Guy Taylor Associates  
One member of the public.

Cllr Brown stated that the meeting was being recorded, and re-iterated that this was an aid memoir and not for the use of recording the Minutes in verbatim.

**C/18/1901 To consider accepting apologies for absence:**

It was agreed to note apologies from Cllr Mrs Smith; County Councillors Simon Spencer and Steve Bull

**C/18/1902 Variation of Order of Business**

None.

**C/18/1903 Declaration of Members Interests**

Cllr Bull stated that she would not be participating in Agenda Item 13.

**C/18/1904 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

None.

**C/18/1905 Public Speaking**

Cllr Cooper said that she had sent an email with her thoughts regarding the Town Hall Task & Finish Group; which had been shared with the Clerk. She added that these were her personal thoughts and were not for publication.

Cllr Bull said that she was at times ashamed to be Deputy Mayor; she added that she felt some Members had their own personal agenda which she did not find acceptable, as Members were meant to represent the public not themselves.

Cllr Bull added that if she was to become Mayor; the Town Council would be run in a different manner; all committee meetings would be separate; as adding Planning Applications to a Full Council agenda had caused an issue the previous week, and whilst the Clerk had explained the reasoning it would not be happening again. Cllr Brown said that whilst she agreed with part of what Cllr Bull had said; the decision to add Planning Applications for consideration to the Full Council agenda had been agreed by herself and the Chair of the Planning Committee to prevent Members having to attend a meeting on an additional night, and also because it was likely the Planning Committee would not be quorate.

Cllr I Bates said that he had been a Town Councillor for 40 years off and on, however he agreed that there had been a lot of discord between Member of late.

Cllr Mrs Spencer said that she agreed, and she too had considered her position on the Town Council lately.

## **Police; County Councillor or District Councillor Matters**

No police representative was in attendance.

No County Councillor was in attendance.

Clr Bull said she had nothing to report.

### **C/18/1906 To approve the Minutes of the Town Council meetings held on Tuesday 20<sup>th</sup> March and Wednesday 11<sup>th</sup> April 2018 (enclosed) to be signed by the Chair of the Council at that meeting**

It was Proposed by Clr Brown seconded by Clr Bull and RESOLVED that the Minutes of the Town Council meetings held on Tuesday 20<sup>th</sup> March and Wednesday 11<sup>th</sup> April 2018 be signed by the Chair.

### **C/18/1907 To approve the Minutes of the Planning Committee Meetings held on Monday 26<sup>th</sup> March 2018 (enclosed) to be signed by the Chair of the Committee at the meeting**

It was Proposed by Clr Mrs Spencer seconded by Clr Clayton and RESOLVED that the Minutes of the Planning Committee meeting held on Monday 26<sup>th</sup> March 2018 be signed by the Chair.

### **C/18/1908 To approve the Minutes of the Environment Committee Meeting held on Monday 26<sup>th</sup> March 2018 (enclosed) to be signed by the Chair of the Committee at the meeting**

It was Proposed by Clr A Bates seconded by Clr Mrs Harris and RESOLVED that the Minutes of the Environment Committee meeting held on Monday 26<sup>th</sup> March 2018 be signed by the Chair.

### **C/18/1909 Accounts for payment including purchases in the 'One Card' (appendix 1)**

The Clerk advised Members of two amendments to the schedule.

It was Proposed by Clr Brown seconded by Clr Mrs Spencer and RESOLVED that the payments be made.

### **C/18/1910 To consider the (draft) Grievance Policy (attached)**

It was Proposed by Clr Mrs Spencer seconded by Clr Moon and RESOLVED that the Policy be Adopted.

### **C/18/1911 To consider the (draft) Members/Officer Relations Protocol Policy (attached)**

It was Proposed by Clr M Spencer seconded by Clr A Bates and RESOLVED that the Policy be Adopted.

### **C/18/1912 To consider the scheduled meeting dates for Mayoral Year 2018/19 (Appendix 2)**

It was Proposed by Clr Mrs Spencer seconded by Clr A Bates and RESOLVED that the Meeting dates for Mayoral Year 2018/19 be accepted.

### **C/18/1913 Members to consider and approve the Ashbourne Neighbourhood Plan for submission to Derbyshire Dales District Council (for further consideration and action with regard to Regulation 16)**

Clr Golding stated there were no fundamental changes to the document; Policies DES3; DES4 and TRA2 had been removed. S106 had also been removed and was in the 'base line evidence document'.

It was proposed by Clr Clayton seconded by Clr N Harris and RESOLVED that the Ashbourne Neighbourhood Plan be submitted to Derbyshire Dales District Council. Six Members voted in favour of the decision; five Members voted against and one Member abstained from voting.

### **C/18/1914 To note the date of the Annual Parish Meeting – Tuesday 8<sup>th</sup> May 2018 7.00pm – To include presenting Application for Funding payment(s)**

Clr Bull stated that Members were not Councillors at the Parish Meeting and questioned whether the S137 cheques could be presented. The Clerk advised that the Parish meeting should be an open meeting and as many Council's struggled to get members of the public to attend meetings this was an opportunity to invite them.

Clr Brown suggested presenting the cheques including the cheque to Mind (her charity for the year) before the meeting started.

Cllr Bull said that she did not feel there was an issue presenting the Mayor's cheque to charity only the S137 cheques.

Cllr Brown reminded members of the date of the meeting and the 'Chair's' of Committee's were to present their annual report. Members agreed to note the date.

**C/18/1915 DALC circulars, including Training Dates)** Council to note the following circulars received from DALC and emailed to councillors circular 05/2018

**C/18/1916 Items for Information**

- a. From DDDC – Southern Area Community Forum Notes from 7<sup>th</sup> February 2018 (emailed out)  
Members agreed that the information be noted.
- b. Derbyshire Rugby Football Union Dinner Dance Invitation for 1<sup>st</sup> June (emailed out)  
Members agreed that the information be noted.
- c. From DCC – Parish & Town Councils Liaison Forum Thursday 3<sup>rd</sup> May 6-8pm at County Hall (emailed out)  
Members agreed that the information be noted.
- d. Derbyshire and Derby Mineral Local Plan Spring 2018 Consultation (emailed out)  
Members agreed that the information be noted.
- e. DCC – (Peak District National Park) (off street parking places) Order 2018 (emailed out)  
Members agreed that the information be noted.

**C/18/1917 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item**

It was Proposed by Cllr Brown seconded by Cllr Bull and RESOLVED that Members of the Press and Public be excluded.

Sanding Orders were suspended from 7.45pm – 7.50pm, to allow the Clerk to obtain additional information.

Cllr Moon left the meeting at 8.07pm.

Mr Stanton and Mr Faulkner entered the meeting at 8.10pm.

**C/18/1918 Members to consider the tenders with a view to agreeing a contractor for the work to the Town Hall Fascia (information restricted to Councillors)**

Mr Stanton gave a break-down of the tenders, which Members had requested; however, this was only for two of the contractors, as one had not returned the information. He added that references had been received for two of the contractors.

Mr Stanton and Mr Faulkner left the meeting at 8.45pm.

The Assistant Clerk and Cllr Clayton left the meeting at 8.47pm to meet with Mr Stanton and Mr Faulkner regarding the Market Place Christmas Tree.

**C/18/1919 Task & Finish Group to give an update following their meetings on Thursday 15<sup>th</sup> March and Tuesday 17<sup>th</sup> April**

Cllr Cooper gave members a copy of the report from the two meetings, which out-lined the Task & Finish groups suggestions.

Members agreed to give their feed back to the Task & Finish Group.

**C/18/1920 Members to consider the future managing of the Town Hall**

Members discussed various possibilities regarding the usage of the Town Hall and agreed to discuss this further at a future meeting.

The meeting closed at 9.01pm

Chairman.....

Date.....

## Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500	Proc card
26/03/2018	1111	Current Liabilities	2231	PRUDENTIAL	AVC March	65.00	0.00	0	65.00	Current Liabilities		
26/03/2018	1112	Current Liabilities	2230	DERBYSHIRE COUNTY COUNCIL SUPERANNUATION	Pensions March	2306.23	0.00	0	2306.23	Current Liabilities	Y	
22/03/2018	1113	Town Hall	7800	GTA (DERBY)	Architect Services for the Town Hall Fascia	2550.00	510.00	0	3060.00	Repairs & Renewals	Y	
16/03/2018	1114	Administration	7204	DOVE COMPUTER SOLUTIONS	Bitdefender Business Security	112.90	22.58	0	135.48	Software		
26/02/2018	1108	Visitor Information	7751	MR BRADLEE TAYLOR	VIC - Wrestling Tickets	CANCELLED in: Post replaced with 1115			0.00	Visitor Information		
26/02/2018	1115	Visitor Information	7751	MR BRADLEE TAYLOR	Megaslam	202.00	0.00	0	202.00	Visitor Information		
28/03/2018	1116	Visitor Information	7751	SPENCERS OF ASHBOURNE	Megaslam	39.20	0.00	0	39.20	Visitor Information		
07/03/2018	1117	Visitor Information	7751	OUTSTANDING MAP DISTRIBUTORS LTD	VIC - Biscuits	57.81	0.00	0	57.81	Visitor Information		
24/04/2018	1118	Mayors Allowance	7050	DENISE BROWN	Mayors Allowance Claim 2017/18	CANCELLED incorrect amount replaced with 1131			0	Mayors Allowance		
13/04/2018	1119	Town Hall	7800	GADSBY ORRIDGE LTD	Valuation of the Town Hall Report	1500.00	300.00	0	1800.00	Repairs & Renewals	Y	
26/03/2018	1120	Visitor Attractions	7606	N STUBBS	Mayors Awards Hospitality	175.00	0.00	0	175.00	Hospitality		
12/04/2018	1121	Visitor Information	7751	OAKWOOD BOOKS	VIC - Books & Gifts	58.52	0.00	0	58.52	Visitor Information		
12/04/2018	1122	Visitor Information	7751	ALTON TOWERS RESORT OPERATIONS LTD	VIC - Books & Gifts	4.68	0.00	4.68	28.06	Visitor Information		
10/04/2018	1123	Visitor Information	7751	OUTSTANDING MAP DISTRIBUTORS LTD	VIC - Alton Towers	23.38	0.00	0	169.00	Visitor Information		
13/04/2018	1124	Administration	7401	DALC	VIC - Books & Gifts	169.00	0.00	0	1083.17	Employee Costs	Y	
09/04/2018	1124	Administration	7401	DALC	DALC Code of Conduc Training	259.90	0.00	0	259.90	Employee Costs		
10/04/2018	1124	Administration	7401	DALC	DALC Code of Conduc Training	259.90	0.00	0	259.90	Employee Costs		
11/04/2018	1125	Visitor Information	7751	COUNTRYSIDE BOOKS	DALC Spring Seminar	50.00	0.00	0	50.00	Employee Costs		
05/04/2018	1126	Town Hall	7106	DAVID NEILL MICA	VIC - Books & Gifts	46.02	0.00	0	46.02	Visitor Information		
02/04/2018	1127	Lighting Victoria Square	7727	EON	Sundries	47.79	9.56	0	57.35	Repairs & Renewals		
07/04/2018	1128	Visitor Attractions	7603	PROTECH ELECTRICAL LTD	Lighting Victoria Square	24.60	1.23	0	25.83	Lighting Victoria Square		
01/04/2018	1129	Visitor Information	7751	CORRECT CASH REGISTERS	Lighting Victoria Square	24.60	1.23	0	25.83	Lighting Victoria Square		
18/04/2018	1130	Employee Costs	7402	CAROLE DEAN	Lighting Victoria Square	24.60	1.23	0	25.83	Lighting Victoria Square		
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18/04/												



<b>May 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 21 <sup>st</sup>	7.00pm
Full Council Meeting – Mayoral	Tuesday 22 <sup>nd</sup>	7.00pm
Full Council Meeting	Wednesday 23 <sup>rd</sup>	7.00pm

<b>June 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 18 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 19 <sup>th</sup>	7.00pm
Environment Committee Meeting	Monday 25 <sup>th</sup>	7.00pm

<b>July 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 16 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 17 <sup>th</sup>	7.00pm
Finance & Town Hall Meeting	Monday 23 <sup>rd</sup>	7.00pm

**No Full Council meeting in August – in line with DCC, DDDC and other local authorities**

<b>August 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 20 <sup>th</sup>	7.00pm
Environment Committee Meeting	Monday 20 <sup>th</sup>	8.00pm

**B/Hol 27<sup>th</sup> August**

<b>September 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 17 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 18 <sup>th</sup>	7.00pm
Finance & Town Hall Meeting	Monday 24 <sup>th</sup>	7.00pm

<b>October 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 15 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 16 <sup>th</sup>	7.00pm
Environment Committee Meeting	Monday 22 <sup>nd</sup>	7.00pm

<b>November 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 19 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 20 <sup>th</sup>	7.00pm
Finance & Town Hall Meeting	Monday 26 <sup>th</sup>	7.00pm

<b>December 2018</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 10 <sup>th</sup>	7.00pm
Full Council	Tuesday 11 <sup>th</sup>	7.00pm
Finance & Town Hall Meeting	Monday 17 <sup>th</sup>	7.00pm

<b>January 2019</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 21 <sup>st</sup>	7.00pm
Full Council Meeting	Tuesday 22 <sup>nd</sup>	7.00pm
Environment Committee Meeting	Monday 28 <sup>th</sup>	7.00pm

<b>February 2019</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 18 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 19 <sup>th</sup>	7.00pm
Finance & Town Hall Meeting	Monday 25 <sup>th</sup>	7.00pm

<b>March 2019</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 18 <sup>th</sup>	7.00pm
Full Council Meeting	Tuesday 19 <sup>th</sup>	7.00pm
Environment Committee Meeting	Monday 25 <sup>th</sup>	7.00pm

<b>April 2019</b>	<b>Date</b>	<b>Time</b>	
Full Council Meeting *****	Tuesday 23 <sup>rd</sup>	7.00pm	***** Due to Easter
Planning Committee Meeting *****	Wednesday 24 <sup>th</sup>	7.00pm	
Finance & Town Hall Meeting	Monday 29 <sup>th</sup>	7.00pm	



<b>May 2019</b>	<b>Date</b>	<b>Time</b>
Planning Committee Meeting	Monday 20 <sup>th</sup>	7.00pm
Full Council Meeting - Mayoral	Tuesday 21 <sup>st</sup>	7.00pm
Full Council Meeting	Wednesday 22 <sup>nd</sup>	7.00pm

B/Holidays

August 27<sup>th</sup>

December 25<sup>th</sup>

December 26<sup>th</sup>

January 1<sup>st</sup>

April 19<sup>th</sup>

April 22<sup>nd</sup>

May 6<sup>th</sup>

May 27<sup>th</sup>