

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 20 March 2018 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: A Bates; Mrs D Brown; Mrs Bull; S Clayton; Mrs Cooper; A Golding; Mrs J Harris; N Harris; D Moon; Mrs Smith; Mrs Spencer and M Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk; Gareth Butterfield (Ashbourne News Telegraph) Mr Philips; (Ashbourne Neighbourhood Plan Group) and Mr Dobbs. Reverend Ballard

Cllr Brown stated that the meeting was being recorded, and re-iterated that this was an aid memoir and not for the use of recording the Minutes in verbatim.

C/18/1866 To consider accepting apologies for absence:

It was agreed to note apologies from Cllr's I Bates. County Cllr's Simon Spencer and Steve Bull.

C/18/1867 Variation of Order of Business

The Clerk advised that Mr Phillips (ANPG) representative could answer Councillors questions relating to Regulation 14, Agenda Item 7. This was proposed by Cllr Brown seconded by Cllr Bull and RESOLVED.

The Clerk asked that Members consider the process for on-line banking. It was proposed by Cllr Brown seconded by Cllr Bull and RESOLVED that this be added as Agenda Item 12(a).

C/18/1868 Declaration of Members Interests

Cllr Bull declared that she would not be speaking on Agenda Items 6,7 and 8.

C/18/1869 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None.

C/18/1870 Public Speaking

Mr Phillips said that he would have to leave the meeting at 7.45pm to attend another meeting.

Reverend Ballard thanked Cllr Brown and the Town Council for awarding Ashbourne Bell Ringers as the best campanologist's. Cllr Brown asked Reverend Ballard to pass on the Town Councils congratulations to Geraldine for her appointment as Chaplain to HM The Queen.

Police; County Councillor or District Councillor Matters

No police representative was in attendance.

Cllr Donnelly said that the Leisure Services Meeting was cancelled the previous week due to the weather.

Cllr Bull said she that there was an on-line consultation on the public conveniences on the recreation ground, which she urged Members to complete.

Cllr Cooper asked if there was any update regarding the 'toxic effluent' on the Memorial Gardens; Cllr Donnelly said that he was not aware of this matter and would look into it.

C/18/1871 A representative of Neighbourhood Plan Group to give a Presentation to Members on the changes and amendments following Regulation 14, to explain the next stages and answer any questions

Mr Phillips stated that with regard to Agenda Item 8; the NP Document could not be approved for sending to DDDC as Urban Vision needed to do a 'Basic Condition Statement' for the whole document to accompany the Plan and this would hopefully come back to the next Full Council for final approval in April.

Mr Phillips stated that the ANPG had identified a number of items in the document since Regulation 14 and there were three additional Policies on Renewable Energy and Low Carbon Technologies, Ultra Low Vehicle Emission Infrastructure and Dark Skies he added that to include these policies in the Plan would result in the need to have another Regulation 14 exercise, and the NPG proposed to take the sentiment and incorporate them elsewhere within the Plan. Another amendment regarding the cycle hub, recommended by DDDC has been included and again this would need to be incorporated elsewhere in the Plan or taken out of the main Plan and incorporated in Section 6.

C/18/1872 Members to raise any comments on the changes following Regulation 14

Members raised a number of spelling and grammar mistakes; Mr Phillips suggested that Members notify the Clerk, and they collectively be emailed to the NPG.

Cllr Smith said that with regard to Section 6 of the NP she was unsure about the detailed Master Plan on the Airfield, and who the local enterprise were. Mr Phillips stated that the Master Plan was something the NPG felt strongly about; he added that Policies could not be created outside of the designated NP area (Ashbourne); however, the best way to look at this was to create a Master Plan as the Airfield has an impact on the infrastructure of Ashbourne.

Cllr Golding stated that it was fundamental to have a debate with DDDC, as much of the area fell outside of the Parish Boundary, and therefore the Town Council; he added that the Town Council had the powers under the NP to prepare a Master Plan.

Cllr Brown said that she felt Members were wary of meeting developers as they had not done this with any others, and most of the area fell outside of the Parish.

Mr Phillips said that the NP should have an input on good quality employment for younger generations and it could be a major benefit to the Town. Cllr Brown and Cllr Smith had concerns regarding the Airfield not falling within our Parish and are the neighbouring parishes aware of the Master Plan.

Cllr Golding stated that he wished to clarify that with regards to the Master Plan; it was already a Planning Policy in the Document (EMP1). Cllr Golding added that a Master Plan was in the original Planning Document of 2009, however, in the DDDC Local Plan it had been 'dropped' and not having in there did not negate the need for it. He concluded that the power to ensure this rested with the NP.

Mr Phillips left the meeting at 8.00pm.

The Clerk stated that she had concerns regarding a number of items within Section 6 and was struggling to find which power the Town Council had to do this in particular monitoring S278. Cllr Golding stated that it was the Localism Act. Cllr Golding stated that when the NP is adopted it would elevate the Town Council to a major player in the planning process, and it may need to consider employing professional and technical skills to implement the NP and would need professional support on Planning, Highways and Financial issues.

Cllr Mrs Spencer said that she had a number of concerns regarding Section 6, and if this was included as part of the NP, she would vote against it.

Cllr Golding said that he had held long discussions with Urban Vision, and he did not think that anything could be changed that had been consulted on prior to Regulation 14.

Cllr Mrs Spencer Proposed that Section 6 not be included in the Neighbourhood Plan, this was seconded by Cllr A Bates. Cllr Golding said that the Town Council had already agreed to Section 6 prior to Regulation 14, and the consultation had asked that Section 6 be strengthened. He added that Section 6 was a fundamental

part of the Document, and the Power to include Section 6 was in the Localism Act.

Cllr Brown said that Section 6 states "This section does not form part of the Statutory Neighbourhood Plan and is, therefore, not subject to independent examination" and asks why it needs to be included in the Plan.

Cllr Golding said the Town Council agreed to Section 6 prior to Regulation 14 and it needs to remain in, however they could delete the additions.

Cllrs' Brown, Bull and Smith left the meeting at 8.24pm. The meeting was suspended until 8.28pm when they returned.

Reverend Ballard left the meeting at 8.28pm.

Cllr Mrs Spencer withdrew her Proposal and asked that advice be sought from the Monitoring Officer.

Cllr Mrs Bull stated that Mr Phillips had advised at the beginning of the meeting that the Town Council could not vote on whether to approve the Neighbourhood Plan Document as Urban Vision needed to produce the 'Basic Condition Statement'.

It was Proposed by Cllr Smith seconded by Cllr Mrs Spencer and RESOLVED that clarification regarding Section 6 falling under the powers of Town Council and that the Section 6 can be left in the NP be sought from the Monitoring Officer.

C/18/1873 Members to consider the approval of the Neighbourhood Plan Document for sending to DDDC

Members could not vote on the approval of the Neighbourhood Plan Document.

C/18/1874 To approve the Minutes of the Town Council meeting held on Tuesday 20th February 2018 (enclosed) to be signed by the Chair of the Council at that meeting

It was Proposed by Cllr Brown seconded by Cllr Bull and RESOLVED that the Minutes of the Town Council meetings held on Tuesday 20th February 2018 be signed by the Chair.

C/18/1875 To approve the Minutes of the Finance, Town Hall & HR Committee meeting held on Monday 26th February 2018 (enclosed) to be signed by the Chair of the Committee at the meeting

It was Proposed by Cllr Mrs Harris seconded by Cllr A Bates and RESOLVED that the Minutes of the Finance, Town Hall & HR Committee meeting held on Monday 26th February 2018 be signed by the Chair.

C/18/1876 To approve the Minutes of the Planning Committee meeting held on Monday 12th March 2018 (enclosed) to be signed by the Chair of the Committee at the meeting

It was Proposed by Cllr Mrs Spencer seconded by Cllr Clayton and RESOLVED that the Minutes of the Planning Committee meeting held on Monday 12th March 2018 be signed by the Chair.

C/18/1877 Accounts for payment including purchases in the 'One Card' (appendix 1)

It was Proposed by Cllr Brown seconded by Cllr Cooper and RESOLVED that the payments be made.

C/18/1878 Members to consider approving on-line Banking for the Town Council

The Clerk advised that the Town Council needed to move forward with online banking, she clarified that all payments would still be authorised by Members at Full Council prior to payment and asked that the signatories for the account sign the application form.

It was proposed by Cllr Mrs Spencer seconded by Cllr Cooper and RESOLVED that on-line banking be approved and the signatures sign the application form.

C/18/1879 From DDDC – Notification of Consultation on Derbyshire Dales Community Infrastructure Levy, Members to agree their response

Cllr Golding said that DDDC were very late at consulting on this and much of the technical analysis seemed to be dated; he further questioned if the suggested amount of £120.00 per sqm for a residential development in high value areas was valid.

Cllr Golding said that he had a number of other questions relating to the consultation. He added that Section 6 of the NP suggests an Ashbourne Community Infrastructure Plan, and he felt Ashbourne should be producing its own document. One of the points we could comment on is the charging schedule based on an up to date based on commercial realism for development schemes within Ashbourne. It was Proposed by Cllr Golding seconded by Cllr Cooper and RESOLVED to invite a DDDC Officer to attend a meeting to explain in more detail the Community Infrastructure Levy. It was noted that the consultation ends on the 6th April.

C/18/1880 From DDDC- Notification of Final Report on Public Conveniences

It was Proposed by Cllr Bull seconded by Cllr A Bates and RESOLVED that the report be received.

C/18/1881 To Consider the Annual Subscription to DALC for 2018/19

- a. Subscription 1 £903.017
- b. Subscription 2 £1083.17 (includes enhance training)

It was Proposed by Cllr Brown seconded by Cllr Mrs Spencer and RESOLVED that The Town Council subscribe to the enhanced Subscription at a cost of £1083.17 for 2018/19.

C/18/1882 Mayor to sign the Application for Funding Policy, amended and agreed at Finance Committee 26th February 2018, together with the covering letter and Application Form

It was Proposed by Cllr Smith seconded by Cllr Mrs Spencer and RESOLVED that the Application for Funding Policy be signed by the Chair. Cllr Bull abstained from voting.

C/18/1883 Clerk's Report on Emergency Lighting Failures and Age Detectors

The Clerk advised that Members had a copy of the report. Cllr Bull questioned whether it had been brought to the Council's attending that the emergency lighting had a 10-year life cycle; the Clerk advised that this was only a recommendation, and the work could be done over a four-year service plan.

It was Proposed by Cllr Brown seconded by Cllr Smith and RESOLVED that the work be carried out by Initial over a four-year term. Cllr A Bates asked that confirmation be sought that the price would not increase over the period.

C/18/1884 DDDC Planning Officers initial response to request for a drop-down screen in the Ball Room from Dove Valley Fine Arts, deferred from November for further information (information attached)

Cllr Bull said that the Task & Finish Group were looking at the Town Hall presently and suggested that this be included as part of the business plan. This was proposed by Cllr Bull seconded by Cllr Cooper and RESOLVED. Three members voted against the decision and two members abstained from voting.

C/18/1885 DALC circulars, including Training Dates)

Council to note the following circulars received from DALC and emailed to councillors circular 04/2018

C/18/1886 Item for Information (emailed out)

- a. From DCC – Notification of scheme re 'Ashbourne Triangle' St John Street, Buxton Road, Market Place

Cllr Golding stated that he thought the scheme needed to be amended prior to the work commencing, and suggested a letter be written to DCC Highways asking that 'Historic Bollards' be

sited on the kerb side to prevent vehicles from mounting the pavement. This was proposed by Cllr Golding seconded by Cllr Brown and RESOLVED. Two members voted against the decision and one members abstained from voting.

- b. Minutes of Ashbourne Recreation Ground Sports and Community Partnership
Members agreed that the information be noted.

- c. Temporary Road Closure – Sunday 9th September 2018 – Church Street (Antiques in the Street)
7.30am – 5.30pm
Members agreed that the information be noted.

- d. Temporary Road Closure – St John Street and Market Place, Ashbourne (from its junction with Dig Street to its junction with Park Road and Market Place from its junction with St John Street to its junction with Union Street) 23rd – 27th April 2018
Members agreed that the information be noted.

The meeting closed at 9.01pm

Chairman.....

Date.....

Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500	Proc card
31/12/2017	1100	Administration	7201	LYRECO UK LTD	Stationery	53.46	10.69	0	64.15	Printing & Stationery		
31/12/2017	1100	Town Hall	7105	LYRECO UK LTD	Cleaning Products	30.27	6.06	0	36.33	Cleaning		
19/02/2018	1101	Visitor Attractions	7607	PEAKWASTE RECYCLING LTD	Skip for Shrovetide	300.00	60.00	0	360.00	One Off Events		
28/02/2018	1102	Current Liabilities	2231	PRUDENTIAL	AVC Feb	65.00	0.00	0	65.00	Current Liabilities		
		Current Liabilities	2230	DERBYSHIRE COUNTY COUNCIL		2306.23	0.00	0	2306.23	Current Liabilities	Y	
28/02/2018	1103				Pension Feb							
07/02/2018	1104	Administration	7201	RICOH UK LTD	Photocopier	215.80	43.16	0	258.96	Printing & Stationery		
28/02/2018	1105	Administration	7201	LYRECO UK LTD	A4 Paper	59.00	11.80	0	70.80	Printing & Stationery		
28/02/2018	1105	Town Hall	7105	LYRECO UK LTD	Cleaning Products	44.75	8.95	0	53.70	Cleaning		
28/02/2018	1106	Town Hall	7106	J TOMLINSON LTD	Boiler Fault	111.88	22.38	0	134.26	Repairs & Renewals		
02/03/2018	1107	Grit	7701	HANGAR 4 LTD	Grit Refill	91.00	18.20	0	109.20	Grit Refill		
26/02/2018	1108	Visitor Information	7751	MR BRADLEE TAYLOR	VIC - Wrestling Tickets	202.00	0.00	0	202.00	Visitor Information		
					Megaslam							
01/03/2018	1109	Town Hall	7102	DAVID NEIL MICA	Sundries	6.53	1.31	0	7.84	Repairs & Renewals		
01/03/2018	1110	Visitor Attractions	7603	EON	Unmetered Supply for Christmas Lights	57.91	2.90	0	60.81	Christmas Lights		
		Visitor Attractions		Embrace the Middle East	200 Bethlehem Carol Sheets	83.95	0	0	83.95	Carol Service		Y
DIRECT DEBITS												
16/02/2018	DD	Administration	7204	Sage	Payroll Subscription	28.00	5.60	0.00	33.60	IT Software		
01/02/2018	DD	Town Hall	7102	DDDC	Annual Premise License	180.00	0.00	0.00	180.00	Repairs & Renewals		
01/02/2018	DD	Town Hall	7104	DDDC	Waste final bill to Jan	168.00	0.00	0.00	168.00	Waste		
02/03/2018	DD	Town Hall	7102	Opus Energy	Clerks Town Hall Yard Elec	53.72	2.69	0.00	56.41	Heat & Light		
02/03/2018	DD	Town Hall	7102	Opus Energy	EPRR Feb	24.99	1.25	0.00	26.24	Heat & Light		
02/03/2018	DD	Town Hall	7102	Opus Energy	Town Hall Elec Feb	255.78	51.16	0.00	306.94	Heat & Light		
06/03/2018	DD	Town Hall	7103	Crown Gas & Power	Gas	543.28	108.66	0.00	651.94	Heat & Light	Y	
15/02/2018	DD	Town Hall	7203	EE & T Mobile	Mobile Feb	49.91	9.98	0.00	59.89	Telephone		
01/03/2018	DD	Administration	7202	Francotyp Postalia Ltd	Postage	50.00	0.00	0.00	50.00	Postage		
26/02/2018	DD	Administration	7202	Francotyp Postalia Ltd	Rate Change	36.00	7.20	0.00	43.20			
08/02/2018	DD	Administration	7203	Focus	Telephone & Broadband Jan	104.07	20.81	0.00	124.88	Telephone		
08/03/2018	DD	Administration	7203	Focus	Telephone & Broadband Feb	109.69	21.94	0.00	131.63	Telephone		
20/02/2018	DD	Current Liabilities	2210	HMRG	Tax & NI Feb	1135.03	0.00	0.00	1135.03	Current Liabilities	Y	
28/02/2018	DD	Bank Charges	7501	Natwest	Banking Charges	46.20	0.00	0.00	46.20	Bank Charges		
01/03/2018	DD	Bank Charges	7501	Natwest	Autopay Charges Feb	12.27	0.00	0.00	12.27	Bank Charges		
28/02/2018	DD	Bank Charges	7501	Worldpay	Worldpay charges Feb	39.49	4.90	0.00	44.39	Bank Charges		
28/12/2017	DD	Net Pay	2220	Salaries	Salaries Feb	7209.22	0.00	0.00	7209.22	Salaries	Y	
						13673.43	419.64	0.00	14093.07			