

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 19 June 2018 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: A Bates; I Bates; Mrs Bull; S Clayton; Mrs Cooper; Mrs Harris; Mrs Smith; Mrs Spencer and M Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk
Gareth Butterfield; Ashbourne News Telegraph

Cllr Bull stated that the meeting was being recorded and only the Proposer; Seconder and the RESOLUTION would be recorded in the Minutes. Cllr Bull added that the Minutes would not be published on the website until they had been ratified.

Cllr Bull reminder Members and staff that they should wear their identity badges for meetings.

C/18/1977 To consider accepting apologies for absence:

It was agreed to note apologies from Cllr's Mrs Brown; N Harris; and D Moon
County Cllr's Steve Bull and Simon Spencer; District Councillor's Tom Donnelly and Dermot Murphy

C/18/1978 Variation of Order of Business

None.

C/18/1979 Declaration of Members Interests

None received.

C/18/1980 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None received.

C/18/1981 Public Speaking

Police; County Councillor or District Councillor Matters

No police representative was in attendance.

Cllr Bull said that the number of burglaries in the Derbyshire Dales was on the news following a report in the Sunday Times. Cllr Bull stated that a representative from the police would be attending a District Council meeting; and she would keep Town Councillors updated.

C/18/1982 Members to give an update on Outside Bodies

Cllr M Spencer gave an update on QEGS PTA events.

Cllr I Bates stated that the new pavilion was moving forward, and the District Council had granted the lease for 50 years, together with funding of £70,000.00, when the work starts.

Cllr Mrs Harris said that Ashbourne Community Transport were looking at promoting the 'Little Bus'.

Cllr Mrs Spencer questioned whether the Ashbourne Safer Neighbourhood Group had agreed to have a Town Council Representative.

C/18/1983 To approve the Minutes of the Town Council meetings held on Tuesday 22nd May and Wednesday 23rd May 2018 to be signed by the Chair of the Council at that meeting

Arising:- C/18/1932 – Cllr I Bates - The Minute should say 'he' not they.

It was Proposed by Cllr Smith seconded by Cllr Mrs Harris and RESOLVED that the Minutes of the Town Council meeting held on Tuesday 22nd May 2018 be signed by the Chair.

It was Proposed by Cllr Clayton seconded by Cllr M Spencer and RESOLVED that the Minutes of the Town Council meeting held on Wednesday 23rd May 2018 be signed by the Chair.

Arising:- C/18/1958 – Cllr Clayton -The Minute should say that the CIC was in the process of being formed, and the last sentence did not reflect the spirit the Town Council's offer the CIC to begin talks with DDDC.

C/18/1984 To approve the Minutes of the Planning Committee Meetings held on Monday 21st May and Monday 11th June 2018 to be signed by the Chair of the Committee at the meeting

It was Proposed by Cllr Mrs Spencer seconded by Cllr Clayton and RESOLVED that the Minutes of the Planning Committee meeting held on Monday 21st May 2018 be signed by the Chair.

It was Proposed by Cllr Mrs Spencer seconded by Cllr Mrs Harris and RESOLVED that the Minutes of the Planning Committee meeting held on Monday 11th June 2018 be signed by the Chair

C/18/1985 To approve the Minutes of the Finance, Town Hall and HR Committee Meeting held on Monday 11th June 2018 to be signed by the Chair of the Committee at the meeting

It was Proposed by Cllr M Spencer seconded by Cllr Cooper and RESOLVED that the Minutes of the Finance Town Hall & HR Committee meeting held on Monday 11th June 2018 be signed by the Chair.

C/18/1986 Accounts for Payment (appendix 1)

It was Proposed by Cllr Cooper seconded by Cllr I Bates and RESOLVED that the payments be made.

C/18/1987 Update re Town Hall Fascia – (copy of schedule of works will be forwarded to Members upon receipt)

The Clerk advised that the schedule of works had not been received to date, and would be given to Members on receipt. The Clerk further advised that the contract did not need to be signed until the work was due to start and would be done by the Chair of the Council.

A press release would be in the Ashbourne News Telegraph the following day.

C/18/1988 To consider the quotations for the 'wind loading calculation test' for the Market Place Christmas Tree Prior to the Planning Application being submitted

The Assistant Clerk gave an update including three quotations. It was proposed by Cllr Mrs Spencer seconded by Cllr Smith and RESOLVED to accept the recommendation from GTA at a cost of £250.00+VAT.

C/18/1989 To consider the 'Privacy Policy'

It was Proposed by Cllr I Bates seconded by Cllr Cooper and RESOLVED that the Privacy Policy be adopted.

C/18/1990 From DCC – Libraries for Derbyshire: Library Service Strategy Consultation

It was Proposed by Cllr Mrs Spencer seconded by Cllr Smith and RESOLVED that the Consultation be received.

C/18/1991 From DDDC –Draft Landscape and Design Supplementary Planning Document 2018 (emailed out) deadline for consultation 27 July 2018

It was Proposed by Cllr Smith seconded by Cllr Cooper and RESOLVED that the Draft Landscape and Design Supplementary Planning Document 2018 be noted. The Assistant Clerk stated that she had not understood the document; Members asked that Mike Hase be invited to a meeting to explain the document and also the CIL (Community Infrastructure Levy).

C/18/1992 Chair to sign the Press and Media Policy (reviewed and agreed May Full Council)

It was Proposed by Cllr M Spencer seconded by Cllr Smith and RESOLVED that the Press and Media Policy be signed by the Chair.

C/18/1993 Mrs Cooper – Request for use of the Town Hall at no Financial Cost for Community Interest Company to hold Meetings regarding the Market (dates and times not advised)

It was Proposed by Cllr M Spencer seconded by Cllr Smith and RESOLVED that each request for use of the Town Hall at no Financial Cost for Community Interest Company to hold Meetings regarding the Market be taken individually and brought to Council or the Finance Committee to consider.

C/18/1994 To consider item 4.1 Financial Regulations expenditure limit for VIC purchases

It was Proposed by Cllr Mrs Spencer seconded by Cllr Cooper and RESOLVED that Financial Regulations 4.1 expenditure limit for VIC purchases be agreed.

C/18/1995 DALC circulars, including Training Dates) Council to note the following circulars received from DALC and emailed to councillor's

Circular 07/2018

Members agreed to note the information.

C/18/1996 NALC – Survey on reorganising Local Government (emailed out) Cllr Golding requested the item be considered at Council

It was noted that Cllr Golding was not at the meeting; the Clerk advised that anyone wishing to complete the survey had until 22nd June 2018.

C/18/1997 Item for Information (emailed out)

- a. From Ashbourne Arts Ltd letter of Thanks re Town Council funding.
Members agreed that the information be noted.
- b. From Ashbourne Aztecs JFC letter of Thanks re Town Council funding.
Members agreed that the information be noted.
- c. From Ashbourne resident – notification of meeting with Severn Trent regarding 'Ashbourne smell issue' to be held Wednesday 18th July
Members agreed that the information be noted.
- d. From DCC – Notification of Road Closure – Springfield Avenue, Ashbourne.
Members agreed that the information be noted.

C/18/1998 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following items

It was Proposed by Cllr Mrs Spencer seconded by Cllr Mrs Harris and RESOLVED to exclude members of the press and public in order to discuss the following items.

C/18/1999 Members to approve four recommendations of the application for the Public Works Loan as agreed at the Finance Committee Meeting on Monday 11th June (Full Confidential report attached for Members only)

- a) That Members agree to the £112,000.00 budget accrual to be used for the Town Hall fascia project.
It was Proposed by Cllr M Spencer seconded by Cllr Mrs Harris and RESOLVED to agree to the £112,000.00 budget accrual to be used for the Town Hall fascia project.
- b) That Members approve the business case and loan application for £50,000.00
It was Proposed by Cllr Mrs Spencer seconded by Cllr Smith and RESOLVED to approve the business case and loan application for £50,000.00 which would be signed by the Chair and Clerk as RFO.
- c) That Members to agree to seek the Secretary of State’s approval for the proposed borrowing.
It was proposed by Cllr Clayton seconded by Cllr I Bates and RESOLVED to seek the Secretary of State’s approval for the proposed borrowing. It was noted that the Public Works Loan Board application form would be signed by the Chair and Clerk as RFO.
- d) That Members consider the two repayment types and decide upon one.
It was proposed by Cllr A Bates seconded by Cllr Mrs Harris and RESOLVED to repay the loan as annuity over a three-year period.

The Chair and Members asked to note their thanks to the Clerk and RFO for the clear and concise business plan; application and supporting documents for Members to vote on.

The meeting closed at 8.35pm

Chairman.....

Date.....

Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500
28/05/2018	1150	Current Liabilities	2231	Prudential	AVC May	65.00	0.00	0	65.00	Current Liabilities	
28/05/2018	1151	Current Liabilities	2230	Derbyshire County Council	Pensions May	2423.88	0.00	0	2423.88	Current Liabilities	Y
23/05/2018	1152	Visitor Information	7751	Ashbourne Arts Ltd AF1841	VIC - Arts Festival Tickets	417.00	0.00	0	417.00	Visitor Information	
23/05/2018	1152	Visitor Information	7751	Ashbourne Arts Ltd AF1842	VIC - Arts Festival Tickets	703.00	0.00	0	703.00	Visitor Information	Y
23/05/2018	1152	Visitor Information	7751	Ashbourne Arts Ltd AF1843	VIC - Arts Festival Tickets	271.00	0.00	0	271.00	Visitor Information	
23/05/2018	1152	Visitor Information	7751	Ashbourne Arts Ltd AF1844	VIC - Arts Festival Tickets	422.50	0.00	0	422.50	Visitor Information	
23/05/2018	1152	Visitor Information	7751	Ashbourne Arts Ltd AF1845	VIC - Arts Festival Tickets	480.00	0.00	0	480.00	Visitor Information	
23/05/2018	1152	Visitor Information	7751	Ashbourne Arts Ltd AF1846	VIC - Arts Festival Tickets	633.00	0.00	0	633.00	Visitor Information	Y
05/06/2018	1153	Section 137 Donation	8002	Ashbourne Arts Ltd	S137 Donation	2000.00	0.00	0	2000.00	Section 137	Y
05/06/2018	1154	Section 137 Donation	8000	Ashbourne Aztecs	S137 Donation	1080.00	0.00	0	1080.00	Section 137	Y
05/06/2018	1155	Section 137 Donation	8000	QEGS FPTA	S137 Donation	500.00	0.00	0	500.00	Section 137	Y
05/06/2018	1156	Section 137 Donation	8000	Ashbourne Town Band	S137 Donation	180.00	0.00	0	180.00	Section 137	
05/06/2018	1157	Section 137 Donation	8000	Ashbourne Recreation Ground Sport & Community Partnership	S137 Donation	2000.00	0.00	0	2000.00	Section 137	Y
11/06/2018	1158	Visitor Attractions	7604	David Neill Mica	Hanging Basket Refund	32.00	0.00	0	32.00	Hanging Basket	
05/06/2018	1159	Visitor Information	7751	Ashbourne Arts Ltd AF1848	VIC - Arts Festival Tickets	262.50	0.00	0	262.50	Visitor Information	
05/06/2018	1159	Visitor Information	7751	Ashbourne Arts Ltd AF1849	VIC - Arts Festival Tickets	4844.00	0.00	0	4844.00	Visitor Information	Y
16/05/2018	1160	Visitor Information	7751	Spencers of Ashbourne	VIC - Biscuits	112.03	0.00	0	112.03	Visitor Information	
10/05/2018	1161	Visitor Information	7751	Oakwood Books	VIC - Books	149.65	0.00	0	149.65	Visitor Information	
17/05/2018	1162	Visitor Information	7751	B for Books	VIC - Books	60.33	0.00	0	60.33	Visitor Information	
21/05/2018	1162	Visitor Information	7751	B for Books	VIC - Books	37.03	0.00	0	37.03	Visitor Information	
09/05/2018	1163	Visitor Information	7751	Outstanding Map Distributors Ltd	VIC - Books	99.19	0.00	0	99.19	Visitor Information	
21/05/2018	1163	Visitor Information	7751	Outstanding Map Distributors Ltd	VIC - Books	30.12	0.00	0	30.12	Visitor Information	
21/05/2018	1164	Administration	7204	Dove Computer Solutions	Web Hosting	45.00	9.00	0	54.00	IT Software	
15/05/2018	1165	Town Hall	7106	Initial Fire & Electrical Ltd	Call Out to Fire Alarm	110.00	22.00	0	132.00	Repairs & Renewals	
22/05/2018	1165	Town Hall	7106	Initial Fire & Electrical Ltd	Fire Alarm Service & 8 replacement detectors	690.00	138.00	0	828.00	Repairs & Renewals	Y
23/05/2018	1166	Visitor Information	7751	Ashbourne Secretarial & Printing Services	Printing of Shrovetide Picture	86.00	0.00	0	86.00	Visitor Information	
07/05/2018	1167	Administration	7201	Ricoh UK Ltd	Photocopying	248.89	49.78	0	298.67	Printing & Stationery	
02/06/2018	1168	Professional Services	7800	GTA (Derby) Limited	RIBA Stage 5 Architectural Services	1075.00	215.00	0	1290.00	Architectural Service	Y
31/05/2018	1169	Town Hall	7105	Lyreco UK Limited	Cleaning Products	48.06	9.61	0	57.67	Cleaning	
31/05/2017	1169	Visitor Information	7751	Lyreco UK Limited	VIC - Admih	182.94	36.59	0	219.53	Visitor Information	
31/05/2017	1169	Administration	7201	Lyreco UK Limited	Stationery	170.83	34.17	0	205.00	Printing & Stationery	
04/06/2018	1170	Visitor Information	7751	Spring Markets Ltd	VIC - Ticket Sales	1277.08	0.00	255.42	1532.50	Visitor Information	Y
08/06/2018	1171	Visitor Information	7751	Drynosedog Designs	VIC - Merchandise	156.65	0.00	0	156.65	Visitor Information	

