

**ASHBOURNE TOWN COUNCIL**

**Minutes of the Meeting of Ashbourne Town Council held on  
Monday 13 November 2017 in the Council Chamber, Town Hall, Ashbourne.**

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**Present:** Cllrs: A. Bates; I Bates; Mrs D Brown; S. Clayton; Mrs C Cooper; A. Golding; Mrs J Harris; N. Harris; Mrs A Smith; Mrs S Spencer and M. Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk; The Architect

**C/17/1758 To consider accepting apologies for absence:**

It was agreed to note apologies from Cllr's Mrs S Bull and D Moon

**C/17/1759 Variation of Order of Business**

None.

**C/17/1760 Declaration of Members Interests**

None.

**C/17/1761 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

None.

**C/17/1762 Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**

No members of the public were in attendance.

**Police Matters**

No police representative was in attendance.

**District Councillor comments**

Cllr Bull said she had nothing to report.

**C/17/1763 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item**

It was Proposed by Cllr Mrs Spencer seconded by Cllr Mrs Harris and RESOLVED to exclude members of the press and public.

**C/17/1764 Presentation by Architect on the Professional Services associated with Tender Preparation and Project Management of works to the Town Hall Fascia**

Cllr Brown welcomed the Architect to the meeting and asked him to present his proposal to the Members. The Architect explained the background to the proposal and that it was based on the survey provided by the stone mason.

He recommended that the work is procured using a formal JCT contract; and that a structural engineer may be required; however, this was unknown at this time.

Cllr I Bates questioned whether the quotation included the cost of scaffolding; the architect said that it would be included in the contract and also included welfare facilities; however, it had not been identified where this would be sited.

Cllr A Bates questioned how long the work would take; the architect advised that the works would take approximately three months and would need to be done at the right time of the year.

Cllr Cooper questioned whether it would be possible to re-face any of the stone; the architect said that this may be a possible; however as much of the stone work was decorative this couldn't be confirmed until the work was undertaken.

Cllr Mrs Spencer asked whether if it would be possible to cosmetically hide the scaffold, the Architect said that this would be possible with digital photography

Cllr Golding said this was a straightforward tender, and that the work was sensitive; he questioned whether they would be bringing in architects and whether they had carried out this type of work before. The architect said that they had carried out very similar work before.

The architect left the meeting at 7.17pm; Cllr Brown thanked them for attending.

Members had a general discussion regarding the Town Hall.

The meeting closed at 7.39pm

Chairman.....

Date.....