



ASHBOURNE TOWN COUNCIL
Town Hall, ASHBOURNE, Derbyshire.DE6 1ES
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4th December 2018

To: The Mayor, Deputy Mayor and Members of Ashbourne Town Council

Dear Councillor,

You are summoned to attend the meeting of Ashbourne Town Council to be held at **7.00pm** on **Tuesday 11 December 2018** in the Council Chamber, Town Hall, Ashbourne.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Yours sincerely

Carole Dean
Town Clerk

Prior to the start of the meeting Mr Killer from the Gideons would like to make a presentation to the Mayor.

***** Non-Confidential items of this meeting may be Audio Recorded *****

- 1) **Consideration of Apologies for Absence**
- 2) **Variation of Order of Business**
- 3) **Declarations of Members Interests**

Please Note: To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Town Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- 4) **To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**
- 5) **Public Questions and Comments – (3 Minutes per speaker a maximum 15 minutes in total)**
 - a. A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on matters relating to items on the agenda.
 - b. If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 6) To approve the Minutes of the Town Council meeting held on Tuesday 20 November 2018 (enclosed)
- 7) To approve the Minutes of the Environment Committee meeting held on Monday 19 November 2018 (enclosed)
- 8) Town Council representatives to give an update on Outside Bodies
- 9) Accounts for payment including purchases in the 'One Card' (appendix 1)
- 10) Update re Town Hall Fascia
- 11) Public Works Loan Board
 - a) Members to consider whether to apply for the funding to be released
- 12) To sign the Bank Reconciliations
- 13) To consider renewing the Christmas Lights Contract with Protech
- 14) To consider the quotation for the removal of the Fir Tree on Compton Bridge
- 15) To consider a corporate response to the Police Consultation (attached)
- 16) To note the staffing hours from 21st December – 7th January 2019
- 17) New Applications

| Reference | Name | Location | Details |
|----------------|--|----------------------------------|--|
| 18/01234/FUL | Mr Mark Maznenko | 2 Lathkill Drive, Ashbourne | First floor extension over garage |
| 18/00767/VCOND | Ms Joanne Harrison FW Harrison Commercials Ltd | Ashbourne Airfield, Ashbourne | Variation of condition 6 and 7 of Planning Permission 14/00074/OUT to allow a start to be made onsite prior to the road improvements being completed |

18) TPO & CLPUD/CLEUD Applications (CLPUD/CLEUD are for information only)

| Reference | Name | Location | Details |
|----------------|-----------------|---|--|
| T/18/00193/TPO | Mr Andrew Kelly | North Ridge, 22 North Avenue, Ashbourne | Reduce 1no. Beech Tree (T1) back from house to give 3m clearance, remove 2no. lower branches and any other dead, weak and crossing branches and laterally reduce by up to 2m and crown Lift to 5m 1no. Beech Tree (T2) and remove and dead, weak and crossing branches |
| T/18/00192/TPO | Mr Nick Wadeson | Land between 20 and 22 North Avenue, Ashbourne | Crown lift 12no Yew Trees to 4metres in height and remove lower limbs and Crown Lift 1no. Ash Tree to give 5 metres clearance over |

| | | | |
|----------------|----------------|-----------------------------|---|
| | | | garden and remove 1no. low overhanging branch |
| T/18/00198/TPO | Mr Robin Kelly | 4 Northwood Rise, Ashbourne | Crown lift 1no Oak Tree (T1) to 4metres and Crown thin by 15% |

- 19) Decision Notices (attached appendix 2)**
- 20) DALC circulars, including Training Dates)** Council to note the following circulars received from DALC and emailed to councillor's
Circular 15/2018
- 21) Items for Information (emailed out)**
- a) From DDDC – Notification of Planning Meeting Tuesday 4 December. Cllr Mrs Spencer advised of the meeting and stated that she did not wish to attend.
- 22) To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following items**
- 23) To inform Members of an insurance claim against the Council**

Dec 2018 Payments

Appendix 1

| Date exp incurred | Chq No | Department | dept code | beneficiary | Purpose of expenditure | Net | VAT | Vat non recoverable | Total | Merchant Category | >£500 |
|-------------------|--------|---------------------|-----------|---|--|----------|---------|---------------------|----------|-----------------------|-------|
| 14/11/2018 | 1290 | VISITOR INFORMATION | 7601 | St John Ambulance | 1st Aid Fireworks | 192.00 | 0.00 | 0.00 | 230.40 | Fireworks | |
| 28/11/2018 | 1292 | CURRENT LIABILITIES | 2231 | PRUDENTIAL | AVC - Nov | 65.00 | 0.00 | 0.00 | 65.00 | AVC | |
| 28/11/2018 | 1291 | CURRENT LIABILITIES | 2230 | DCC - SUPERANNUATION FUND | Pension - Nov | 2453.43 | 0.00 | 0.00 | 2453.43 | PENSIONS | Y |
| 22/11/2018 | 1293 | VISITOR ATTRactions | 7603 | PROTECH ELECTRICAL LTD | 67% of Contract plus additional bulbs & fittings | 10113.44 | 2022.69 | 0.00 | 12136.13 | Christmas Lights | Y |
| 31/08/2018 | 1294 | TOWN HALL | 7106 | INITIAL FIRE SYSTEMS LTD | Service Fire Extinguishers | 147.75 | 29.55 | 0.00 | 177.30 | Repairs & renewals | |
| 12/09/2018 | 1295 | VISITOR INFORMATION | 5001 | OUTSTANDING MAP DISTRIBUTORS LTD | VIC - Books | 195.55 | 0.00 | 1.68 | 197.23 | Visitor Information | |
| 20/11/2018 | 1295 | VISITOR INFORMATION | 5001 | OUTSTANDING MAP DISTRIBUTORS LTD | VIC - Books | 51.58 | 0.00 | 2.41 | 53.99 | Visitor Information | |
| 19/11/2018 | 1296 | TOWN HALL | 7602 | PICCADILLY CHRISTMAS TREES | Internal Christmas Trees | 175.00 | 0.00 | 0.00 | 175.00 | Visitor Attractions | |
| 19/11/2018 | 1297 | ADMINISTRATION | 7201 | ACRES SIGNS & GRAPHICS LTD | Receipt Books | 84.00 | 16.80 | 0.00 | 100.80 | Printing & Stationery | |
| 08/11/2018 | 1297 | ADMINISTRATION | 7201 | ACRES SIGNS & GRAPHICS LTD | Christmas Signage Boards | 945.00 | 189.00 | 0.00 | 1134.00 | Visitor Attractions | Y |
| 22/11/2018 | 1298 | CHRISTMAS LIGHTS | 7603 | PROTECH ELECTRICAL LTD | 33% of Contract + Storage | 5635.56 | 1127.11 | 0.00 | 6762.67 | Visitor Attractions | Y |
| 22/11/2018 | 1299 | VISITOR INFORMATION | 5001 | ASHBOURNE SECRETARIAL & PRINTING SERVICES | Competition Winners Christmas Cards | 100.00 | 0.00 | 0.00 | 100.00 | Visitor Information | |
| 24/11/2018 | 1300 | HOSPITALITY | 7606 | N STUBBS | Hospitality for Switch On | 67.50 | 0.00 | 0.00 | 67.50 | Visitor Attractions | |
| 16/11/2018 | 1301 | TOWN HALL | 7105 | MARK FOULKES | Window Cleaning | 60.00 | 0.00 | 0.00 | 60.00 | Cleaning | |
| 13/11/2018 | 1302 | VISITOR INFORMATION | 5001 | KESTREL RAILWAY BOOKS | VIC - Books | 142.67 | 0.00 | 0.00 | 142.67 | Visitor Information | |
| 29/11/2018 | 1302 | VISITOR INFORMATION | 5001 | KESTREL RAILWAY BOOKS | VIC - Books | 155.64 | 0.00 | 0.00 | 155.64 | Visitor Information | |
| 15/11/2018 | 1303 | VISITOR INFORMATION | 5001 | EYAM CHURCH PCC | VIC - Books | 108.64 | 0.00 | 0.00 | 108.64 | Visitor Information | |
| 18/11/2018 | 1304 | VISITOR INFORMATION | 5001 | JENNIFER SPEED | VIC - Weavings | 274.56 | 0.00 | 0.00 | 274.56 | Visitor Information | |
| 30/11/2018 | 1305 | ADMINISTRATION | 7201 | LYRECO UK LTD | Stationery VIC | 148.93 | 29.79 | 0.00 | 178.72 | Printing & Stationery | |
| 30/11/2018 | 1305 | TOWN HALL | 7105 | LYRECO UK LTD | Cleaning Materials | 45.78 | 9.16 | 0.00 | 54.94 | Cleaning | |
| 30/11/2018 | 1306 | ADMINISTRATION | 7201 | LYRECO UK LTD | Stationery | 49.42 | 9.88 | 0.00 | 59.30 | Printing & Stationery | Y |
| 22/11/2018 | 1307 | VISITOR ATTRactions | 7603 | Plantscape Ltd | Solar Christmas Trees | 850.00 | 170.00 | 0.00 | 1020.00 | Christmas Lights | Y |
| 30/11/2018 | 1308 | VISITOR ATTRactions | 7602 | Elvedon Farms Limited | Christmas Trees | 1875.00 | 375.00 | 0.00 | 2250.00 | Late Night Shopping | Y |
| | | One Card | | | | | | | | | |
| 23/11/2018 | Card | VISITOR INFORMATION | 5001 | ANH VO | VIC - Merchandise | 67.00 | 0.00 | 0.00 | 67.00 | Visitor Information | |
| 09/11/2018 | Card | VISITOR INFORMATION | 5001 | ROYAL MAIL | VIC - POSTAGE STAMPS | 338.66 | 0.00 | 0.00 | 338.66 | Visitor Information | |
| | | DIRECT DEBITS | | | | | | | | | |
| 25/11/2018 | DD | Town Hall | 7751 | DDDC | Non Domestic Rates | 1692.00 | 0.00 | 0.00 | 1692.00 | Non Domestic Rates | Y |
| 20/12/2018 | DD | Current Liabilities | 2210 | HMRC | PAYE November | 1268.68 | 0.00 | 0.00 | 1268.68 | Current Liabilities | Y |
| 01/12/2018 | DD | Administration | 7204 | Sage | Payroll Subscription November | 88.50 | 17.70 | 0.00 | 106.20 | IT Software | |
| 08/11/2018 | DD | Administration | 7203 | Focus | Telephone & Broadband TH | 63.24 | 12.65 | 0.00 | 75.89 | Telephone | |
| 08/11/2018 | DD | Administration | 7203 | Focus | Telephone & Broadband VIC | 19.84 | 3.97 | 0.00 | 23.81 | Telephone | |
| 08/11/2018 | DD | Administration | 7203 | Focus | Annual Maintenance Contract | 476.17 | 95.23 | 0.00 | 571.40 | Telephone | Y |
| 02/11/2018 | DD | Town Hall | 7102 | Opus Energy | Clerks Town Hall Yard Elec Nov | 58.33 | 2.92 | 0.00 | 61.25 | Heat & Light | |
| 02/11/2018 | DD | Town Hall | 7102 | Opus Energy | EPRR Nov | 47.68 | 2.38 | 0.00 | 50.06 | Heat & Light | |
| 02/12/2018 | DD | Town Hall | 7102 | Opus Energy | Town Hall Elec Nov | 326.29 | 65.26 | 0.00 | 391.55 | Heat & Light | |
| 29/11/2018 | DD | Visitor Attractions | 7602 | DDDC | Costs associated with Late Night Shopping | 533.09 | 81.21 | 0.00 | 614.30 | Late Night Shopping | Y |
| 22/11/2018 | DD | Visitor Attractions | 7602 | DDDC | Costs associated with Switch On | 80.82 | 0.00 | 0.00 | 80.82 | Late Night Shopping | |
| 28/11/2018 | DD | Net Pay | 2220 | Salaries | Salaries November | 7790.62 | 0.00 | 0.00 | 7790.62 | Salaries | Y |
| | | | | | | 36787.37 | 4260.30 | 42.49 | 41090.16 | | |

Budget Consultation 2019/20

Along with freezing the grant, the Government has said that once again it will increase the cap so that council taxpayers can pay more towards the cost of policing. For a Band D property this would be another increase of £12 per year. Reluctantly, the Commissioner has decided to consider another £12 increase in the precept in 2019/20 (23p per week). That increase will give him and the Chief Constable an extra £4.5m per year and allow them to employ the additional police officers and civilian staff they need to deliver on their plan to increase visibility and invest in our communities. However, before he makes his mind up, the Commissioner would like to know how you feel about this proposal and the further questions within this survey.

1. This survey is for Derbyshire residents only. Please enter your home postcode. *

2. Do you pay Council Tax? *

- Yes
- No
- Don't know

3. How much do you think the **policing** part of your Council Tax is each week? *

- Less than £1 per week
- Between £1.01 and £5 per week
- Between £5.01 and £10 per week
- Greater than £10.01 per week
- Don't know

4. This year a Band D property (the average) is paying about £3.70 per week. Do you think this is good value? *

- Yes
- No

8. Are you: *

- Male
- Female
- Other
- Prefer not to say

9. What is your age group? *

- 16-17
- 18-24
- 25-29
- 30-39
- 40-49
- 50-59
- 60-69
- Over 70
- Prefer not to say

10. What is your ethnic origin? *

- White British
- White Irish
- Any other White background (please specify)
- Black Caribbean
- Black African
- Any other Black background (please specify)
- Asian or Asian British (Indian)
- Asian or Asian British (Pakistani)
- Asian or Asian British (Bangladeshi)

Decision Notices (for information)

| Reference | Name | Location | Details | Decision |
|------------------|----------------------------------|---|--|---|
| 18/00871/FUL | Mr Kevin Murphy | Land adjacent to 1 Oak Crescent, Ashbourne | Erection of a detached dwelling | Granted With conditions 07/11/18 |
| 18/01075/FUL | Mr & Mrs Spencer | 96 The Green Road Ashbourne | Replacement garage | Granted 19/11/18 |
| 18/01090/FUL | Mrs Sara Humphries - Greggs PLC | Unit 6.2 Blenheim Road, Airfield Ind Estate, Ashbourne | Installation of aluminum shop front, and installation of 2 no. air conditioning units and 2 no. extractors to rear | Granted With conditions 26/11/18 |
| 18/01091/ADV | Mrs Sara Humphries - Greggs PLC | Unit 6.2 Blenheim Road, Airfield Ind Estate, Ashbourne | 1 no. illuminated fascia sign and internal poster signage | Granted With conditions 26/11/18 |
| 18/00507/VCOND | Central England Co-Operative Ltd | Unit 6 Blenheim Road, Airfield Ind Est, Ashbourne | Variation of Condition 3 of Planning Application 18/00180/FUL to vary good delivery hours to 7.00 to 18.00 (weekdays) and 7.00 to 13.00 (Saturday) | Granted With conditions 22/11/18 |
| 18/00993/FUL | Mr Carl Spencer | 87 Park Avenue, Ashbourne | Erection of outbuilding in rear garden | Granted With conditions 16/10/18 |
| 18/00594/FUL | Mr Jez Smith | 4 Market Place, Ashbourne | Change of use of first and second floors to residential apartments | Granted With conditions 01/11/18 |
| 18/00580/LBALT | Mr Jez Smith | 4 Market Place, Ashbourne | External and internal alterations | Granted With conditions 01/11/18 |
| 18/00967/CLEUD | Mr & Mrs Wilson | Shaw Wood 28 Derby Road, Ashbourne | Certificate of Lawful Existing Use – Use of access | Permitted 01/11/18 |
| 18/01037/FUL | Mr Thomas | The Gables, 36 Buxton Road, Sandybrook, Ashbourne | Single storey side extension and external alterations | Granted With conditions 14/10/18 |
| 18/01038/LBALT | Mr Thomas | The Gables 36 Buxton Road Sandybrook Ashbourne | External and internal alterations to house and internal works to outbuilding | Granted With conditions 14/11/18 |
| 18/01051/FUL | Star Pubs and Bars Ltd | Coach and Horses public house, 27 Dig Street, Ashbourne | Proposed dining area extension to front with retractable roof, erection of cold storage unit, smoking shelter and canopy to rear and external refurbishments | Refused 15/11/18 |
| 18/00223/FUL | David Wilson Homes East Midlands | Substitute house types on plots 19-20, 74-93, 110-113, 117-120, 154-156 and 158 permitted under 16/00450/REM and 17/00337/FUL | Land South of Old Derby Road, Ashbourne | Granted With conditions 23/11/18 |

| | | | | |
|----------------|---------------------------|---|--|---|
| 18/01098/LBALT | Ashbourne Town Council | Avanti Jewellers, 2 -4 Church Street, Ashbourne | Installation of 3 no. hanging basket brackets | Granted With conditions 26/11/18 |
| CD3-0718-28 | DCC St Oswald's School | Mayfield Rd Ashbourne | Field to play area construction of classroom | Granted With conditions 03/12/18 |