

ASHBOURNE TOWN COUNCIL

Minutes of Ashbourne Town Council Meeting held on Tuesday 22nd May 2018 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: A Bates; I Bates; Mrs D Brown; Mrs Bull; S Clayton; Mrs J Harris; N Harris; D Moon; Mrs Smith; Mrs Spencer and M Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk; Gareth Butterfield (Ashbourne News Telegraph) County Councillor Steve Bull

Fourteen member of the public including family and friends.

Cllr Brown thanked Councillors for their support over the past year, and paid special thanks to her Consort, Edward Brown and Sandra Spencer for stepping in when necessary.

C/18/1930 To Elect a Chair of the Council. The Chair will assume the duties of Mayor for 2018/19

Cllr Brown said that she would like to Propose Cllr Bull as Chair of the Council this was Seconded by Cllr Mrs Harris and RESOLVED. Cllr Bull accepted the offer of Chair, and assumed the role for the meeting, she said that her consort for the year would be her daughter Stacey.

C/18/1931 The Chair to sign the Declaration of Office

Cllr Bull signed the Declaration of Office.

C/18/1932 To Elect a Deputy Chair of the Council for 2018/19

Cllr I Bates said that he would like to Propose Cllr Smith as Deputy Chair of the Council this was by Seconded by Cllr Mrs Spencer and RESOLVED.

Cllr Smith accepted the offer of Deputy Chair, and assumed the role for the meeting, she said that her consort for the year would be family members.

It was proposed by Cllr Mrs Harris seconded by Cllr Brown and RESOLVED to suspend Standing Orders at 7.10pm to take photographs.

It was proposed by Cllr Smith seconded by Cllr M spencer and RESOLVED to re-instate Standing Orders at 7.25pm.

C/18/1933 Variation of Order of Business

The Clerk asked that 'Apologies' be added to the agenda as Item 4(a). And that Agenda Items 14 and 15, include 'Chair to sign'. This was Proposed by Cllr Mrs Spencer seconded by Cllr M Spencer and RESOLVED.

C/18/1934 To consider accepting apologies for absence:

It was agreed to note apologies from Cllr Mrs Cooper and A Golding; District Councillors Tom Donnelly and Dermot Murphy and County Councillor Simon Spencer.

C/18/1935 Declaration of Members Interests

None.

C/18/1936 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None.

C/18/1937 Public Speaking

Cllr Mrs Harris said that she was disgusted that Cllr Golding had attended a DDDC meeting over a Town Council meeting; which she felt should be the first priority.

Police; County Councillor or District Councillor Matters

No police representative was in attendance.

County Councillor Bull offered his congratulations to the incoming Mayor and Deputy and wished them a successful year.

Cllr Bull stated that the feasibility study for the By-Pass was moving forward.

Cllr Bull stated that a consultation of Libraries was currently being held; however, Ashbourne was fortunate as it was not affected, and he urged anyone to complete the survey.

Cllr A Bates said that there was an issue with traffic on Park Avenue and Sturston Road and questioned whether the lights were out of sync. Cllr Bull replied that traffic was getting worse in the town and this highlighted the need for a by-pass.

Cllr I Bates questioned whether directional arrows and possibly re-lining at the end of St John Street could be considered as the area was wide enough to take two vehicles. Cllr Bull replied that he asked for this when the works to the 'triangle' had been discussed; however, it had not been considered a priority.

Cllr Smith questioned whether parking restrictions could be put in place on Clifton Road to stop vehicles parking outside the Doctors surgery; Cllr Bull stated that it took months to change parking orders; however, he agreed that it was a problem.

Cllr Mrs Bull said that the public conveniences on the recreation ground would be closing.

Cllr Mrs Bull added that with regard to the issue raised at the Parish meeting, she has spoken to DDDC officers and passed on the responses. Cllr Brown stated that she had received a reply however she did not feel it was satisfactory.

C/18/1938 To approve the Minutes of the Town Council meetings held on Tuesday 24 April and Tuesday 8 May 2018 to be signed by the Chair of the Council at that meeting

Cllr Bull stated that she would sign the Minutes with the exception of the scheduled meeting dates, as this was agenda item 17 (with amendments) to be discussed.

It was Proposed by Cllr Brown seconded by Cllr Mrs Spencer and RESOLVED that the Minutes of the Town Council meetings held on Tuesday 24 April and Tuesday 8 May 2018 be signed by the Chair.

C/18/1939 To approve the Minutes of the Planning Committee Meetings held on Monday 23 April 2018 to be signed by the Chair of the Committee at the meeting

It was Proposed by Cllr Mrs Spencer seconded by Cllr Clayton and RESOLVED that the Minutes of the Planning Committee meeting held on Monday 23 April 2018 be signed by the Chair.

C/18/1940 To approve the Minutes of the Finance, Town Hall & HR Committee Meeting held on Monday 30 April 2018 to be signed by the Chair of the Committee at the meeting

It was Proposed by Cllr Brown seconded by Cllr M Spencer and RESOLVED that the Minutes of the Finance, Town Hall & HR Committee meeting held on Monday 30 April 2018 be signed by the Chair.

C/18/1941 Annual Review and Adoption of Standing Orders and Financial Regulations

The Clerk stated that the majority of the changes were due to GDPR legislation. Cllr Bull stated that she felt the minimum number of Members on a Committee needed to be addressed, and also the number of Members to make a Committee quorate.

It was proposed by Cllr Smith seconded by Cllr Clayton and RESOLVED that the minimum number of Committee members be 7; and those not on the Committee could not vote.

It was proposed by Cllr I Bates seconded by Cllr Brown and RESOLVED that the quorate for a Committee be 5 members.

C/18/1942 To Inspect copies of the Deeds of the Council

Cllr Bull stated that a copy of the Deeds of the Council was available for anyone to inspect.

C/18/1943 Review of inventory of land and assets including buildings and office equipment

It was Proposed by Cllr Moon seconded by Cllr M Spencer and RESOLVED that the inventory of land and assets including buildings and office equipment be accepted. Cllr Bull asked that the list identify the number of Bus Shelters; Grit Bins; Town Maps and Benches. The Clerk said that this could be done, with the possible exception of the benches as it was a bit of a 'grey area'. Cllr A Bates questioned whether the Christmas Lighting had increased or decreased in value.

C/18/1944 Audit – Council to consider the Annual Governance Statement (section 1) for the Audit for year ending 31st March 2018 (as per Audit Report 2018). To be signed by the Chair at the meeting.

It was Proposed by Cllr I Bates seconded by Cllr Brown and RESOLVED that the Annual Governance Statement (section 1) for the Audit for year ending 31st March 2018 (as per Audit Report 2018) be signed by the Chair.

C/18/1945 Audit – Council to consider the Accounting Statements (section 2) for the Audit for year ending 31st March 2018 (as per Audit Report 2018). To be signed by the Chair at the meeting.

It was Proposed by Cllr Smith seconded by Cllr Clayton and RESOLVED that the Accounting Statements (section 2) for the Audit for year ending 31st March 2018 (as per Audit Report 2018) be signed by the Chair.

C/18/1946 To Appoint Brian Wood as Auditor for the year 2018/19 (Clerk's Recommendation)

It was proposed by Cllr Brown seconded by Cllr Mrs Spencer and RESOLVED that Brian Wood be appointed as Auditor for the year 2018/19 based on the Clerk's Recommendation. Cllr Brown added that the Clerk and Mr Wood had worked well over the past few years with the Town Council's Audit.

C/18/1947 To Confirm the times and days of Committee and Council meetings from June 2018 – May 2019

Cllr Bull stated that an amended set of meeting dates had been forwarded to Members to consider and they also had a hard copy. Cllr A Bates stated that he felt having Planning and Environment committee meetings on the same evening would be difficult. Cllr A Bates added that he felt the past year had worked well having Finance and Environment meetings on alternative months. Cllr Brown added that whilst she wanted to see the number of times a week meetings were held cut down, she felt that having two meeting on the same night may make it very long. Cllr Brown suggested having Finance and Planning Committee meetings on the same evening at 7.00pm and 8.00pm retrospectively, and to be reviewed after three months. This was proposed by Cllr Brown seconded by Cllr A Bates and RESOLVED.

C/18/1948 Chair to sign The Grievance Policy (agreed at Full Council 24th April 2018)

It was Proposed by Cllr Smith seconded by Cllr Moon and RESOLVED that the Grievance Policy be signed by the Chair.

C/18/1949 Chair to sign The Members/Officer Relations Protocol Policy (agreed at Full Council 24th April 2018)

It was Proposed by Cllr I Bates seconded by Cllr M Spencer and RESOLVED that the Members/Officer Relations Protocol Policy be signed by the Chair.

C/18/1950 Chair to sign The Application for Funding Policy (amendment made to fit with working practice) agreed by the Finance Committee 30th April 2018)

It was Proposed by Cllr Mrs Harris seconded by Cllr M Spencer and RESOLVED that the Application for Funding Policy be signed by the Chair.

C/18/1951 Review of Council's and/or staff subscriptions to other bodies (Appendix 1)

It was Proposed by Cllr Brown seconded by Cllr Mrs Spencer and RESOLVED that the Council's and/or staff subscriptions to other bodies be accepted. Cllr I Bates asked that Performing Rights Society (PRS) be added to the list.

C/18/1952 To note Councillor attendance at Full Council meetings from May 2017 – 8 May 2018 (18 Meetings) (for information only) (Appendix 2)

Members agreed to note the information.

C/18/1953 Derbyshire Association of Local Councils, (including Training Dates)

Council to note the following circulars received from DALC and emailed to Councillors

07/2018

Members agreed that the DALC Circular be noted.

The meeting closed at 8.26pm

Chairman.....

Date.....