

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 16 October 2018 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: A Bates; Mrs Brown; Mrs Bull; S Clayton; Mrs Harris; N Harris; M Spencer; Mrs Spencer and A White

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk
District Councillor Tom Donnelly

Cllr Bull stated that the meeting was being recorded.

C/18/2057 To consider accepting apologies for absence:

It was agreed to note apologies from Cllr's I Bates; Mrs Cooper; D Moon; and Mrs Smith
County Cllr's Steve Bull and Simon Spencer. District Cllr Dermot Murphy

C/18/2058 Variation of Order of Business

None.

C/18/2059 Declaration of Members Interests

None received.

**C/18/2060 To receive and approve requests for dispensations from members on matters in which they
have a Disclosable Pecuniary Interest**

None received.

C/18/2061 Public Speaking

Police; County Councillor or District Councillor Matters

No police representative was in attendance.

Cllr Donnelly stated that the contract for waste collection which ended in 2020 was being reviewed by
District Council in November.

Cllr Brown stated that she felt the survey was mis-leading in its questions.

C/18/2062 To approve the Minutes of the Town Council meeting held on Tuesday 18 September 2018

It was Proposed by Cllr Mrs Harris seconded by Cllr Clayton and RESOLVED that the Minutes of the Town
Council meeting held on Tuesday 18 September 2018 be approved.

**C/18/2063 To approve the Minutes of the Planning Committee Meeting held on Monday 8 October
2018**

It was Proposed by Cllr Mrs Spencer seconded by Cllr Brown and RESOLVED that the Minutes of the Planning
Committee meetings held on Monday 8 October 2018 be approved.

**C/18/2064 To approve the Minutes of the Finance, Town Hall and HR Committee Meeting held on
Monday 8 October 2018**

It was Proposed by Cllr M Spencer seconded by Cllr Brown and RESOLVED that the Minutes of the Finance
Town Hall & HR Committee meeting held on Monday 8 October 2018 be approved.

C/18/2065 Town Council representatives to give an update on Outside Bodies

ASCP - Cllr Clayton advised that there was nothing new to update however the group were looking into alternative funding.

Ashbourne Arts – Cllr Clayton advised that this year’s festival had cost £87,500 to put on and the income had been £81,500.

Ashbourne Arts – Cllr A Bates stated that ticket sales through the VIC were down 24% on previous years due to increased internet sales.

QEGS – Cllr M Spencer stated that QEGS were holding a wine tasting event on 23rd November; they were arranging dates for using the observatory. Cllr Spencer added that the school were currently raising funds for their own mini-bus.

Ashbourne Community Transport -Cllr Mrs Harris advised that Community Transport currently had two buses off the road and were struggling to replace them.

C/18/2066 Accounts for Payment (appendix 1)

It was Proposed by Cllr Mrs Spencer seconded by Cllr M Spencer and RESOLVED that the payments be made.

C/18/2067 DDDC & DCC Consultation’s (emailed out) Members are also encouraged to complete the consultations as individuals

- a) Statement of Community Involvements 2018 (ends 26 October)
- b) Draft Conversion of Farm Buildings Design Guidance Supplementary Planning Document (ends 26 October)
- c) Potential Council Tax hike to address long term empty homes issue (ends 31 October)

Members noted the consultations.

C/18/2068 Update re Town Hall Fascia

Cllr Bull gave an update following an email she had received from Guy Taylor Associates (GTA). Members agreed that the Task & Finish Group arrange a meeting with GTA for this week regarding progress. The Clerk advised that she had not received the additional information requested from Bonsers regarding the roofing quotes.

C/18/2069 Public Works Loan Board

- a) Members to consider when to apply for the funding to be released

It was proposed by Cllr Brown seconded by Cllr M Spencer and RESOLVED not to apply for the funding this month.

The Clerk advised that this would be now be a monthly agenda item.

C/18/2070 Neighbourhood Plan - Members to note the re-submission of the NP Version 180430

Cllr Bull stated that the Neighbourhood Plan (NP) submitted to DDDC had ben the wrong version, which had been sent by the Steering Group to the Town Council.

It was proposed by Cllr Bull second by Cllr Brown and RESOLVED that the Clerk contact Urban Vision to clarify which version of the NP they had completed the Basic Conditions Statement on.

C/18/2071 Report from Cllr’s Cooper; M Spencer and Mrs Spencer on Derbyshire Police Council’s Evening

Cllr Cooper sent her apologies. Cllr M and Mrs Spencer gave an update from the meeting and agreed to email a full report to Members.

C/18/2072 Request from The Clayrooms Team for an update re Town Hall future

It was proposed by Cllr Clayton seconded by Cllr Brown and RESOLVED that the Clerk reply advising that

due to the delay in works to the front of the Town Hall a decision regarding the interior had not been reached.

C/18/2073 DALC circulars, including Training Dates) Council to note the following circulars received from DALC and emailed to councillor's

Circular 12/2018 and 13/2018

DALC Annual Report 2017/18 and AGM including Agenda

Members agreed to note the information.

C/18/2074 Items for Information (emailed out)

- a. From DCC – Notes from Town and Parish Council Consultation meeting 17 September
Members agreed to note the information.

The meeting closed at 8.10pm

Chairman.....

Date.....

Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500	Proc card
14/09/2018	1245	TOWN HALL	7106	J M BURTON	Repairs to upstairs lady toilets	135.24	0.00	0	135.24	Repairs & Renewals		
08/10/2018	1246	CURRENT LIABILITIES	2230	Derbyshire County Council Superannuation Fund	Pension Sept	2518.89	0.00	0	2518.89	Current Liabilities	Y	
08/10/2018	1247	CURRENT LIABILITIES	2231	Prudential	AVC Sept	65.00	0.00	0	65.00	Current Liabilities		
26/04/2018	1248	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTOR LTD 4032622	VIC - Books	45.00	0.00	0	45.00	Visitor Information		
31/05/2018	1248	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTOR LTD 4033454	VIC - Books	181.83	0.00	0	181.83	Visitor Information		
11/06/2018	1248	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTOR LTD 4033529	VIC - Books	2.52	0.00	0	2.52	Visitor Information		
29/08/2018	1248	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTOR LTD 4035267	VIC - Books	150.17	0.00	0	150.17	Visitor Information		
08/06/2018	1248	VISITOR INFORMATION	5002	OUTSTANDING MAP DISTRIBUTOR LTD 4033459	VIC - Books	-30.12	0.00	0	-30.12	Visitor Information		
27/09/2018	1249	VISITOR INFORMATION	5001	SPENCERS OF ASHBOURNE	VIC - Biscuits	43.68	0.00	0.00	43.68	Visitor Information		
29/09/2018	1249	VISITOR INFORMATION	5001	SPENCERS OF ASHBOURNE	VIC - Biscuits	21.00	0.00	0.00	21.00	Visitor Information		
25/09/2017	1250	VISITOR INFORMATION	5001	SPENCERS OF ASHBOURNE	VIC - Biscuits	22.75	0.00	0.00	22.75	Visitor Information		
18/09/2018	1251	VISITOR ATTRactions	7602	ASHBOURNE ARTS LTD	Lantern Making Workshops	350.00	0.00	0.00	350.00	Late Night Shopping		
20/09/2018	1251	TOWN HALL	7106	GLEN HANDLEY ELECTRICAL	Repair to Strip Light VIC	40.00	0.00	0.00	40.00	Repairs & Renewals		
12/09/2018	1252	VISITOR INFORMATION	5001	PERFECT PICTURES	Postcards	25.50	0.00	5.10	30.60	Visitor Information		
29/08/2018	1253	AUDIT	7208	PKF LITTLEJOHN LLP	External Audit Fees	800.00	160.00	0.00	960.00	Audit	Y	
28/09/2018	1254	VISITOR INFORMATION	5001	COUNTRYSIDE BOOKS	VIC - Books & Gifts	117.79	0.00	0.00	117.79	Visitor Information		
26/09/2018	1254	VISITOR INFORMATION	5001	COUNTRYSIDE BOOKS	VIC - Books & Gifts	66.88	0.00	0.00	66.88	Visitor Information		
26/09/2018	1254	VISITOR INFORMATION	5001	COUNTRYSIDE BOOKS	VIC - Books & Gifts	-66.88	0.00	0.00	-66.88	Visitor Information		
24/09/2018	1255	VISITOR INFORMATION	5001	HAZEL HIGHAM CERAMICS	VIC - Gifts	102.20	0.00	0.00	102.20	Visitor Information		
30/09/2018	1256	ADMINISTRATION	7201	LYRECO UK LTD	Stationery	193.73	38.75	0.00	232.48	Printing & Stationery		
30/09/2018	1256	TOWN HALL	7105	LYRECO UK LTD	Cleaning Supplies	106.06	21.21	0.00	127.27	Cleaning		
27/09/2018	1257	VISITOR INFORMATION	5001	OUTSTANDING MAP DISTRIBUTORS LTF	VIC - Books & Gifts	161.74	0.00	2.94	164.68	Visitor Information		
02/10/2018	1258	PROFESSIONAL SERVICES	7800	CHANNEL DESIGN LTD	Architect Fees	150.00	0.00	0.00	150.00	Architect Fees		
28/09/2018	1259	VISITOR INFORMATION	5001	ASHBOURNE WRITERS' GROUP	VIC - Books & Gifts	24.00	0.00	0.00	24.00	Visitor Information		
12/07/2018	1260	VISITOR INFORMATION	5001	G HANNAN	VIC - Teas	124.71	0.00	0.00	124.71	Visitor Information		
30/09/2018	1261	TOWN HALL	7106	BONSERS NOTTINGHAM LTD	Town Hall Fascia Works	6139.70	1227.94	0.00	7367.64	Repairs & Renewals	Y	
28/09/2018	1262	TOWN HALL	7106	DOLPHIN LIFTS MIDLANDS LTD	Repair to Stair Lift	315.00	63.00	0.00	378.00	Repairs & Renewals		
21/09/2018	1263	LIGHTING VICTORIA SQUARE	7277	EON	Lighting Victoria Squ	28.58	1.43	0.00	30.01	Lighting Victoria Squ		
05/10/2018		VISITOR ATTRactions	7602	DDDC	Road Closure Fee	55.00	0.00	0	55.00	Visitor Attractions		Y
DIRECT DEBITS												
25/09/2018	DD	Town Hall	7751	DDDC	Non Domestic Rates	1692.00	0.00	0	1692.00	Non Domestic Rates	Y	
24/09/2018	DD	Current Liabilities	2210	HMRC	PAYE Underpay in May	27.72	0.00	0	27.72	Current Liabilities		
27/09/2018	DD	Current Liabilities	2210	HMRC	PAYE Underpay in August	5.30	0.00	0	5.30	Current Liabilities		
27/09/2018	DD	Current Liabilities	2210	HMRC	PAYE Sept	1311.47	0.00	0	1311.47	Current Liabilities	Y	
17/09/2018	DD	Current Liabilities	2210	HMRC	PAYE August	1268.91	0.00	0	1268.91	Current Liabilities	Y	
16/10/2018	DD	Administration	7204	Sage	Payroll Subscription September	88.50	17.70	0.00	106.20	IT Software		
11/09/2018	DD	Administration	7204	Sage	Accounts Annual	168.00	33.60	0.00	201.60	IT Software		
10/09/2018	DD	Administration	7203	Focus	Telephone & Broadband TH	62.14	12.43	0.00	74.57	Telephone		
08/08/2018	DD	Administration	7203	Focus	Telephone & BroadbandVIC	53.02	10.60	0.00	63.62	Telephone		
02/09/2018	DD	Town Hall	7102	Opus Energy	Clerks Town Hall Yard Elec Sept	23.56	1.18	0.00	24.74	Heat & Light		
02/10/2018	DD	Town Hall	7102	Opus Energy	EPRR Sept	29.73	1.49	0.00	31.22	Heat & Light		
02/10/2018	DD	Town Hall	7102	Opus Energy	Town Hall Elec Sept	331.03	66.21	0.00	397.24	Heat & Light		
02/10/2018	DD	Town Hall	7102	Crown Gas & Power	Gas Sept	138.38	27.67	0.00	166.05	Heat & Light		

01/10/2018	DD	Town Hall	7104	Cathedral Leasing	Supply of Hygiene Services	826.80	165.36	0.00	992.16	Waste	Y
07/10/2018	DD	Administration	7203	EE & T Mobile	Mobile Sept	26.28	5.26	0.00	31.54	Telephone	
31/09/2018	DD	Bank Charges	7501	Natwest	Banking Charges August	49.98	0.00	0.00	49.98	Bank Charges	
25/09/2018	DD	Bank Charges	7501	Natwest	Autopay Charges August	8.83	0.00	0.00	8.83	Bank Charges	
31/08/2018	DD	Bank Charges	7501	Worldpay	Worldpay charges August	53.01	5.52	0.00	58.53	Bank Charges	
30/09/2018	DD	Bank Charges	7501	Worldpay	Worldpay charges Sept	40.97	5.19	0.00	46.16		
28/09/2018	DD	Net Pay	2220	Salaries	Salaries September	8266.00	0.00	0.00	8266.00	Salaries	Y
						26361.60	1864.54	8.04	28234.18		