

## ASHBOURNE TOWN COUNCIL

### Minutes of the Meeting of Ashbourne Town Council held on Tuesday 23 May 2017 in the Council Chamber, Town Hall, Ashbourne.

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**Present:** Cllrs: A Bates; I Bates; Mrs D Brown; Mrs S Bull; S Clayton; Mrs C Cooper; D Moon; Mrs J Harris; N Harris; M Spencer; Mrs Spencer and Mrs A Smith

In attendance: Mrs C Dean; Town Clerk Mrs S Higton; Assistant Clerk; Mr Cooper; Mrs Hemsil; Mrs Bates; Mr & Mrs Green; Mr Brown; Mr Brown; Mr Baker; Mr Mrs & Miss Upton; Miss Bull; Miss Bloor; County Councillor Bull; Rev Ballard; Bishop Marandi; Miss Higton; Gareth Butterfield; Ashbourne News Telegraph; Mr Hemsil Photographer

Cllr Cooper welcomed everyone to the meeting.

Reverend Ballard asked that a prayer be said for everyone affected by the events in Manchester, and a minute's silence be held.

Cllr Cooper said that this was her second term as Mayor of Ashbourne and she had attended 132 engagements over the past year; she thanked her fellow Councillors for their support and Cllr Brown for stepping in as Deputy Mayor when she had been unable to attend events. Cllr Cooper presented Cllr Brown; the Clerk and Assistant Clerk with a bouquet of flowers and thanked them for their continued support over the past year.

#### **C/17/1603 To Elect a Chair of the Council. The Chair will assume the duties of Mayor for 2017/18**

Cllr Cooper said that they would like to Propose Cllr Brown as Chair of the Council this was by Seconded by Cllr Mrs Spencer and RESOLVED. All Members voted in favour.

#### **C/17/1604 The Chair to sign the Declaration of Office**

Cllr Brown signed the Declaration.

Cllr Brown thanked Cllr Cooper for her kind words and said that her consort of the year would be her son Edward.

#### **C/17/1605 To Elect a Deputy Chair of the Council for 2016/17**

Cllr Brown said that they would like to Propose Cllr Bull as Deputy Chair of the Council this was by Seconded by Cllr Mrs Spencer and RESOLVED.

Cllr Bull accepted the offer of Deputy Chair, and assumed the role for the meeting, she said that her consort for the year would be her daughter Stacey.

#### **C/17/1606 Consideration of apologies for absence**

It was agreed to note apologies from Cllr Golding.

#### **C/17/1607 Variation of Order of Business**

None.

#### **C/17/1608 Declaration of Members Interests**

There were no Declarations of Members Interests at this point of the meeting.

#### **C/17/1609 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

None received.

**C/17/1610 Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)**

Reverend Ballard said that canvassing for the Election had been suspended as had the 'husting' which was due to take place on Wednesday.

Cllr Bull offered his congratulations to Cllr Brown and Cllr Mrs Bull on their appointments as Mayor and Deputy. Cllr Bull said that he would like to thank those who supported him during the Council election. He said that one of the first things that had been done was to reverse the charge at the recycling centre's which had been done with immediate effect and the on-street parking charge at Matlock was being 'scrapped'.

Cllr Bull said that Cabinet Members had met with the Head Teacher of three of the schools in Ashbourne that morning and they were in a better position than they had been previously. He asked that a decision to object to the proposed planning application submitted for Hilltop School be re-considered. Cllr Mrs Brown said that this could be done at the next meeting.

**Police Matters**

No police representative was in attendance.

**C/17/1611 To Approve the Minutes of the Town Council Meetings held on Tuesday 25<sup>th</sup> April 2017 to be signed by the Chair of the Committee at the meeting**

It was Proposed by Cllr Cooper seconded by Cllr Mrs Spencer and RESOLVED that the Minutes of the Town Council meetings held on Tuesday 25<sup>th</sup> April be approved and signed by the Chair.

**C/17/1612 To Approve the Minutes of the Planning Committee Meeting held on Monday 24<sup>th</sup> April 2017**

It was Proposed by Cllr Mrs Spencer seconded by Cllr Cooper and RESOLVED that the Minutes of the Planning Committee meeting held on Monday 24<sup>th</sup> April 2017 be approved and signed by the Chair.

It was noted that the objections to the Planning Application for Hilltop School had been discussed at this meeting.

**C/17/1613 To Approve the Minutes of the Environment Committee Meetings held on Monday 24<sup>th</sup> April 2017**

It was Proposed by Cllr Smith seconded by Cllr A Bates and RESOLVED that the Minutes of the Environment Committee meetings held on Monday 24 April 2017 be approved and signed by the Chair.

**C/17/1614 To Inspect copies of the Deeds of the Council**

Copies of the Deeds of the Council were left for Members to view.

**C/17/1615 Review of inventory of land and assets (appendix 2 attached)**

A copy of the land and assets was given to Members.

Cllr A Bates questioned whether a bench by the library had been removed; The Assistant Clerk advised that this bench did not belong to the Town Council, however she was aware it was missing and had made enquiries to no avail.

**C/17/1616 Review of building and office equipment**

A copy of the building and office equipment was given to Members.

**C/17/1617 To Review and Confirm the Annual Subscriptions and Donations**

The Annual Subscription to DALC includes Group 1 for 2017/18.

<b>DALC</b>	<b>£1051.94</b>
<b>Clerks &amp; Councils Direct</b>	<b>£ 12.00</b>
<b>Membership to the Society of Local Council Clerks</b>	<b>£ 210.00 (TBC)</b>
<b>Local council's Advisory Service</b>	<b>£ 114.00</b>

It was Proposed by Cllr Brown seconded by Cllr Cooper and RESOLVED that the annual subscription be paid. It was further agreed that Annual Donations be considered at the July Finance Committee meeting.

**C/17/1618 Confirm the times and days of Committee and Council meetings from June 2017 – May 2018**

It was RESOLVED that the Committee and Council meetings from June 2017 – May 2018 be accepted.

The Clerk advised that the Town Hall Regeneration Committee meeting could not be held on Tuesday 30<sup>th</sup> May as there was insufficient statutory time to advertise the meeting. It was agreed to set the date of the meeting when the committee was formed on Wednesday 24<sup>th</sup> May.

**C/17/1619 Audit – Council to consider the Annual Governance Statement (section 1) for the Audit for year ending 31<sup>st</sup> March 2017 (as per Audit Report 2017)**

It was Proposed by Cllr Brown seconded by Mrs Spencer and RESOLVED that Council approve the Annual Governance Statement 2016/17, this was signed off by Cllr Brown as Chair of Finance.

**C/17/1620 Audit – Council to consider the Accounting Statements (section 2) for the Audit for year ending 31<sup>st</sup> March 2017 (as per Audit Report 2017)**

It was Proposed by Cllr Cooper seconded by Cllr Bull and RESOLVED that Council approve the Accounting Statement 2016/17, this was signed off by Cllr Brown as Chair of Finance.

**C/17/1621 To Appoint an Auditor for the year 2017/18**

It was Proposed by Cllr Bull seconded by Cllr Mrs Spencer and RESOLVED that Brian Wood be appointed as the Auditor for 2017/18.

**C/17/1622 Annual Review of Standing Orders and Financial Regulations**

Cllr Brown said that she felt that the length of times for Council and Committee meeting should be reviewed; she added that the length of debate for an item should also be addresses. After discussing the item, it was Proposed by Cllr Mrs Spencer seconded by Cllr A Bates and RESOLVED that Committee meetings be a maximum of 1.5 hours and Full Council a maximum of 2 hours. At the discretion of the Chair Standing Orders could be suspended to allow the meeting to continue. It was Proposed by Cllr Mrs Spencer seconded by Cllr Moon and RESOLVED that the length of debate for an item be a maximum of 20 minutes. It was RESOLVED that Standing Orders be updated.

The Clerk advised that the Financial Regulations would need to be updated as due to the existing Town Council's branch closing and a change in bank for the Town Council, she would like to look at the possibility of electronic banking when this happened.

It was proposed by Cllr Bull seconded by Cllr Brown and RESOLVED that the Financial Regulations be signed and Reviewed when the change in banks was due.

**C/17/1623 Councillor attendance at Full Council meetings from May 2016 – April 2017 (15 Meetings)**  
(appendix 3 attached)

It was Proposed by Cllr I Bates seconded by Cllr Mrs Spencer and RESOLVED that the information be received.

**C/17/1624 Derbyshire Association of Local Councils, (including Training Dates)**

Council to note the following circulars received from DALC

**05/2017 and 06/2017**

Cllr Brown thanked members for their attendance and patience.

The meeting closed at 7.56pm

Chairman.....

Date.....

## Asset Register 2017/18

Asset	Value 2016	Valued John Taylor	Value 2017
Town Hall Building & Fixtures	1,532,139.84	1,600,000.00	1,680,000.00
Town Hall Contents inc VIC	17,258.82	17,258.82	17,431.31
Regalia	8,752.74	8,752.74	8,840.27
Christmas Lights	36,631.49	36,631.49	36,997.80
Cups, trophies and paintings	19,001.43	19,001.43	19,191.44
Town Hall Bell	1,000.93	1,000.93	1,010.94
Framed Oil Canvas Portraits	3,750.24	3,750.24	3,787.74
Pillar Clock	16,524.22	16,524.22	16,689.46
Elderly Persons Rest Room	32,398.26	25,000.00	26,250.00
Bus Shelter	10,137.23	10,137.23	10,238.60
Town Maps		40,000.00	40,400.00
Grit Bins & Benches	4,589.45	4,589.45	4,635.34
	1,682,184.65	1,782,646.55	1,865,472.90

## Asset Register 2017/18

Location	Room	Asset	No
Town Hall Yard	Clerks Office	Laptop Lenovo B590	1
		Printer HP Office Jet 6000	1
		Safe	1
		Filing Cabinet	2
		Steel Cupboard	1
		Swivel Chair	1
		Desk	1
		Telephone	1
		Convactor Heater	1
		Admin Office	PC
	Printer		1
	Photocopier		1
	Filing Cabinet		1
	Steel Cupboard		1
	Desk		1
	Swivel Chair		1
	Telephone		1
	Convactor Heater		1
	Sundry Office Equipment		1
	Town Hall	Committee Room	Table in Teak
Chairs in Teak			4
Print of Shrovetide River Play			1
Town Band Centenary Illuminated Address			1
Wall Mirror Gilt Framed			1
Pro loca picture of Dark Lane			1
Cabinet			1
Leather bound visitors book with signature of the Queen			1
Old Mayor's Chain			1
Albums containing photos of the Queens visit			2
Various Books presented to the Town			1
Bowls Shield			1
Boxes of 12 glasses			4
Swivel Chair			1
Council Chamber			Bronze brushel measure dated 1677
		Honours Boards	2
		Lifebelt Meynell Plaque	1
		Picture of HMS Meynell	1
		Commenorative Bronze Plaque	1
		Pro loca picture	2
		Oil Painting supposed to be of the Red Lion	1
		Small Water Colour of the Town Hall	1
		Etching of Skive Denmark	1
		Photographs	1
		Oak Cabinet	1
		Log Book of Mosquito	1
		Original of Stuart Avery's Shrovetide picture together w	1
		Committee Table	1
		Small Press Table	1

	Leather Backed Chairs	20
	Leather backed armchair	1
	Old fire bell	1
	Framed oil canvass - Joseph Bradley	1
	Frames oil canvass - Charles Bradley	1
	Old record of water works (UDC)	1
	Old record book of Town Hall & Town Hall Yard property	1
	Various plaques, plates and mugs	1
	Audio Equipment	1
Rear Vestibule	Stair Lift	1
	Arm Chairs	2
	Victorian wall post box from Ashbourne railway station	1
Visitor Information	Merchandise	
	Postage Stamps	
	Debit/Credit Card Machine	
	Carousel	
	Display Stand	
	Franking Machine	
	DVD	
Downstairs Kitchen	Cups	150
	Saucers	310
	Small plates	124
	Sugar Bowls	2
	Tea Pot Large aluminium	3
	Tea Pot small	5
	Kettles	3
	Tea Urn	1
	Cooker	1
	Fridge	1
	Table in Teak	1
Mens Toilet	Blue Plastic Chairs	16
	Hand Dryer	1
Foyer	Notice Boards	2
Caretakers Office	Desks	2
	Swivel Chair	2
Ball Room	Red Fabric Chairs	180
	Piano	1
	6 foot tables	6
Marion Abbott Room	Record of contribution to Millennium Clock	1
	Pro loca pictures	5
	Leather topped stools	14
	Leather chairs	20
	Round Tables	8
	Photo of Marion Abbott	1
	Table	1
Upstairs Kitchen	Microwave	1
	Fridge	1
	Cups	100
	Saucers	100
	Spoons	40
	Catering Knives	2

		Dinner Plates	10
		Pouring Jugs	3
		Kettle	1
		Tea Urn	1
	Ladies Toilet	White painted chairs	4
		hand dryer	1
		Towel Dispenser	1
	Town Hall Clock	Town Hall Clock	1
	Valuables	Silver Cups	2
		Wedgewood National Savings Plaque	1
		War Savings Commemorative Plaques 1943/1944	2
		Framed front page of Ashbourne News Telegraph (100)	1
Elderley Persons Rest Room	Elderley Persons Rest Room	Comfortable Chairs	10
		Table	2
		Notice Board	1
		Waste Bin	1
		Wall Heaters	2
Ashbourne Parish	Ashbourne Parish	Millenium Clock	1
		Bus Shelters	3
		Seating (3 Civic Square and 2 Bradley Wood)	5
		Grit Bins	9



### Members attendance at Parish Council Meetings 2016/17

COUNCILLOR	ATTENDED	ABSENCES
BATES. A	12	3
BATES. I	12	3
BROWN. D	15	0
BULL. S	8	7
CLAYTON.S	10	5
COOPER. C	9	6
GOLDING.A	12	3
HARRIS. J	15	0
HARRIS. N	13	2
MOON. D	9	2 Joined July 2016
SMITH. A	9	6
SPENCER. M	15	0
SPENCER. S	14	1