

ASHBOURNE TOWN COUNCIL

Minutes of the Meeting of Ashbourne Town Council held on Tuesday 25 April 2017 in the Council Chamber, Town Hall, Ashbourne.

Present: Cllrs: A. Bates; Mrs D Brown; Mrs S Bull; Mrs C Cooper; S. Clayton; A. Golding; Mrs J Harris; N. Harris; Mrs A Smith; Mrs S Spencer and M. Spencer

In attendance: Carole Dean; Town Clerk; Samantha Higton; Assistant Clerk; Mrs Ford; Mr Rosser; Mr Walker; Mr Challans; Gareth Butterfield (Ashbourne News Telegraph) Reverend Ballard

C/17/1583 To consider accepting apologies for absence:

It was agreed to note apologies from Cllr I. Bates; D Moon and County Cllr Steve Bull

C/17/1584 Variation of Order of Business

It was Proposed by Cllr Cooper seconded by Cllr Mrs Spencer and RESOLVED to discuss item 13 on the Agenda as Minute C/17/1588.

C/17/1585 Declaration of Members Interests

None.

C/17/1586 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest

None.

C/17/1587 Public Questions and Comments – (3 Minutes per speaker a maximum 15 Minutes in total)

Reverend Ballard said that the Churches were due to launch a retail Chaplaincy in the town which would involve a dedicated team of Chaplains and was open to all.

Mr Challans said that he was representing Ashbourne Arts and wished to say that the future of the Town Hall was emphasised strongly by those present at the Open Meeting held on 3rd April. Mr Challans said that the maintenance of the Town Hall as a Grade 11 Listed Building was difficult and costly and if a Charitable Trust was set up then this and an independent body could help with raising funds through external grants; he added that a structural survey of the building would be required and also an architect employed. Mr Challans said that he was aware the Mr Marsh had made some suggestions to the Council regarding some provisional work surrounding the façade of the building.

Cllr Cooper asked how the current staff would be looked after if the Town Hall was made a 'Charitable Trust'; Mr Challans said that there would be a transfer of staff with 'TUPE' (protection of employment).

Cllr Brown said that the idea of a Charitable Trust was interesting; however, it would need to be considered fully and this did not assist with the immediate issue of the façade of the building.

Cllr Golding questioned whether there was a tax efficiency in becoming a Charitable Trust; Mr Challans stated that there were benefits to becoming a Charitable trust.

Cllr Bull asked where the Town Council would stand if the Town Hall become a Charitable Trust; Mr Challans stated that Trust could be represented by a Councillor but they could not have a controlling interest in the Trust.

Police Matters

No police representative was in attendance.

C/17/1588 Members to consider the Clerks Report on the Town Hall, including time lines to date, solicitor correspondence, survey results, correspondence from outside groups and Public Loans Board indicative costs and make a decision on the Town Hal

Cllr Brown said that she felt the item should be deferred. Cllr Mrs Spencer said that the façade of the building was still an issue and asked how much longer the decision could be deferred for?

The Clerk advised that there are bookings in place and there was an opportunity towards the end of the year to carry out the work with minimal disruption to those using the building.

Cllr Golding said that he did not feel the decision could be deferred much longer and asked the Clerk whether any money from a potential sale of the building had to be re-paid. The Clerk advised that she had spoken to DALC and the Auditor who had advised that the Secretary of State would need to be informed.

Cllr Bull said that the decision was whether to keep or sell the Town Hall; which was the agenda item.

It was Proposed by Cllr Bull seconded by Cllr Cooper and RESOLVED not to sell the Town Hall. All members voted in favour.

It was Proposed by Cllr Cooper seconded by Cllr Brown and RESOLVED to form a committee for the Town Hall; full details to be agreed at the May Annual meeting.

C/17/1589 To Approve and sign the Minutes of the Town Council Meeting held on Tuesday 21 March and the Open Meeting held on Monday 3 April 2017 (enclosed) to be signed by the Chair at the meeting

It was Proposed by Cllr Brown seconded by Cllr Mrs Spencer and RESOLVED that the Minutes of the Town Council meeting held on Tuesday 21 March and the Open Meeting held on Monday 3 April 2017 be signed by the Chair.

C/17/1590 To Approve the Minutes of the Planning Committee Meetings held on Monday 20 March and Wednesday 5th April 2017

It was Proposed by Cllr Mrs Spencer seconded by Cllr Clayton and RESOLVED that the Minutes of the Planning Committee meetings held Monday 20 March and Wednesday 5 April 2017 be signed by the Chair of the Committee.

C/17/1591 To Approve the Minutes of the Environment Committee Meeting held on Monday 20 March 2017

It was Proposed by Cllr Smith seconded by Cllr A Bates and RESOLVED that the Minutes of the Environment Committee Meeting held on Monday 20 March 2017 be signed by the Chair of the Committee.

C/17/1592 To Approve the Minutes of the Finance, Town Hall & HR Committee Meeting held on Monday 27 March 2017

It was Proposed by Cllr M Spencer seconded by Cllr Cooper and RESOLVED that the Minutes of the Finance, Town Hall & HR Committee Meeting held on Monday 27 March 2017 be signed by the Chair of the Committee.

C/17/1593 Accounts for payment including purchased on 'One Card'

It was Proposed by Cllr Brown seconded by Cllr Cooper and RESOLVED that the payments be made.

C/17/1594 Chair of Finance to 'sign off' Bank Reconciliation

It was Proposed by Cllr Brown seconded by Cllr Mrs Spencer and RESOLVED that the Chair of Finance to 'sign off' Bank Reconciliations.

C/17/1595 Mayor's Announcements

Cllr Cooper said that she had attended a number of events including the opening of the market on Civic Square; the Treasures Exhibition at the Town Hall; the Mayor's Presentation of Community Awards; the opening of the Artesian Market in the Town Hall and a St George's Day service at Parwich Church.

C/17/1596 Members to agree the additional comments to be given at the Derbyshire Dales Local Plan Examination on Wednesday 17th May. (Passed from Planning Committee 5th April) and circulated to Members for approval

Cllr Mrs Spencer said that she was due to attend the LPE (Local Plan Examination) and Cllr Golding had offered to assist with preparing her comments; Cllr Golding said that Cllr Spencer could attend and speak without preparing a statement; he added that he was scheduled to speak on the 11th May however there was time to prepare something and suggested those attending meet informally to discuss.

Cllr Clayton said that he was happy to do this which he felt would assist with those attending not over-lapping on issues.

Cllr Bull advised that comments previously submitted would already be considered and it was only additional comments that should be made at the Examination.

Cllr Brown stated that if the Local Plan failed there would be nothing in place; Cllr Golding said that the Neighbourhood Plan had been submitted to the District Council and if approved that would then become the Plan for Ashbourne.

It was Proposed by Cllr Cooper seconded by Cllr Smith and RESOLVED that the additional comments be accepted.

C/17/1597 District Council's Review of Public Convenience in Ashbourne

Cllr Cooper suggested that this could be an opportunity to regain ownership; Cllr Brown suggested that if the Memorial Gardens and Shawcroft carpark were given as part of the offer the Town Council should take on the public conveniences in Ashbourne.

Cllr A Bates questioned what the incentive offered was to take on the public conveniences; The Clerk stated that if members had raised this question prior to the meeting this information could have been obtained.

Cllr Clayton stated that public conveniences were a service and would therefore naturally be an on-going cost to taking them on.

It was proposed by Cllr Cooper seconded by Cllr Mrs Spencer and RESOLVED to ask the District Council what the one off financial incentive being offered was. Cllr Bull abstained from voting.

C/17/1598 Members to consider funding towards the second phase of the scheme to improve the area between Waitrose and Ashbourne Library. Mr Galsworthy outlined the District Council's proposals at the Environment Committee meeting in December 2016

Cllr Bull said that there wasn't any funding in the precept towards this and that any money was needed for the Town Hall. Cllr Golding stated that he recalled suggestion funding be allocated in the Precept for this; The Clerk advised that he had suggested it be added however there is currently no allocation in the budget head. The Clerk added that money could be moved via budget heads.

It was proposed by Cllr Bull seconded by Cllr Brown and RESOLVED not to fund any money towards the scheme. Cllr Golding voted against the decision.

C/17/1599 From DCC – Consideration of "Proposed permanent diversion of Public Footpath No 1 (Part) – Parish of Ashbourne for the provision of 'Multi-Use Games Area' (MUGA) at St Oswald's C of E Infant School

Cllr Bull said that the information should be Received. It was proposed by Cllr Bull seconded by Cllr Brown and RESOLVED that the 'gates' to the footpath be kept and re-used.

C/17/1600 Members amendments following the Review of six Town Council Policies – Adverse Weather Conditions, Alcohol and Drugs, Bullying and Harassment, Bereavement, Child Protection and Code of Conduct, given out at the March Council meeting

Members went through each Policy and made a few minor changes; the Assistant Clerk advised of a few other minor changes which were agreed. The amended Policies will be signed at the Annual meeting in May.

C/17/1601 Members to consider times and dates for meeting for Mayoral Year 2017/18. To be agreed at April Full Council

Cllr Bull said that due to District Council scheduled meeting she would be unable to make three of the suggested meeting dates and asked that they be changed. A copy of the revised meeting dates is attached appendix 2. It was proposed by Cllr Mrs Spencer seconded by Cllr A Bates and RESOLVED to accept the dates with the three amendments. It was further agreed that a meeting for the (new) Town Hall Committee be scheduled for Tuesday 30th May at 7.00pm, Terms of Reference; Members; Chair and Deputy to be agreed at the first meeting.

C/17/1602 Clerk’s Report on Task and Finish Groups and Outside Bodies Meetings

The Clerk advised that the Lead Member of the Recreation Ground Sports and Community Partnership group should be stated as Cllr Moon. The Clerk added that members of the groups should regularly feedback to Council and as Task and finish Groups should only be looking at finding information and not carrying out duties or committing the Town Council to anything.

Cllr Golding stated that he would like to set an agenda for the new Committee and agree some point of action. Cllr Bull said that she understood that applications to apply for funding had previously been agreed by the Council before any suggestion of other organisations being involved was discussed and suggested that this continue.

It was Proposed by Cllr Brown seconded by Cllr Cooper and RESOLVED not to suspend Standing Orders to continue the meeting and the remainder the of the agenda items be deferred to the next meeting. Cllr’s Golding and N Harris voted against the decision.

The meeting closed at 9.00pm

Chairman.....

Date.....

Appendix 1

Date exp incurred	Chq No	Department	dept code	beneficiary	Purpose of expenditure	Net	VAT	Vat non recoverable	Total	Merchant Category	> £500	Proc card
	833	Current Liabilities	2210	HM Revenue & Customs	Tax & NI Mar	1140.55	0	0	1140.55	Current Liabilities	Y	
		Current Liabilities	2230	Derbyshire County Council - Superannuation Fund	Pensions Mar	2165.96	0	0	2165.96	Current Liabilities		
	834										Y	
	835	Current Liabilities	2231	Prudential	AVC Mar	65.00	0	0	65.00	Current Liabilities		
	836	Section 137 Donation	8000	Ashbourne Football Club	Donation - Original Cheque gone missing - stopped	157.50	0	0	157.50	\$137 Donations		
13/03/2017	837	Visitor Information	7751	Elgate Products Limited	VIC - Merchandise	145.50	0	29.1	174.60	Visitor Information		
22/03/2017	837	Visitor Information	7751	Elgate Products Limited	CREDIT NOTE	-9.80		-1.96	-11.76	Visitor Information		
15/03/2017	837	Visitor Information	7751	Elgate Products Limited	CREDIT NOTE	-2.52	0	-0.5	-3.02	Visitor Information		
31/03/2016	838	Neighbourhood Plan	7740	Urban Vision	Plan Development, submission & equalities impact statement, prep of basic conditions statement PART PAYMENT	2000.00	400	0	2400.00	Neighbourhood Plan	Y	
15/12/2016	838	Neighbourhood Plan	7740	Urban Vision	Finalisation of NP structure, policies and meeting to present	2000.00	400	0	2400.00	Neighbourhood Plan	Y	
01/04/2017	839	Administration	7207	DALC	Annual Subscription - Enhanced Rate	1051.94	0	0	1051.94	Subscriptions	Y	
14/03/2017	840	Bradley Wood	7725	TDP Limited	Benches x 2	490.00	98	0	588.00	Bradley Wood	Y	
15/03/2017	841	Visitor Information	7751	Correct Cash Registers	12 Month Maintenance and Support for the Till	385.00	77	0	462.00	Visitor Information		
17/03/2017	842	Visitor Information	7751	Mayfield Books and Gifts	VIC - Books & Gifts Inv 743046	21.48	0	0.21	21.69	Visitor Information		
27/03/2017	842	Visitor Information	7751	Mayfield Books and Gifts	VIC - Books & Gifts Inv 743234	124.17	2.41	0	126.58	Visitor Information		
10/04/2017	842	Visitor Information	7751	Mayfield Books and Gifts	VIC - Books & Gifts Inv 743745	56.11	0	0.63	56.74	Visitor Information		
16/03/2017	843	Visitor Information	7751	Spencers of Ashbourne Ltd	VIC - Biscuits	35.00	0	0	35.00	Visitor Information		
29/03/2017	844	Visitor Information	7751	B for Books	VIC - Books	41.50	0	0	41.50	Visitor Information		
27/03/2017	845	Administration	7211	St Oswald's Church Hall	Hire of Hall for Open Meeting	45.00	0	0	45.00	Miscellaneous		
31/03/2017	845	Town Hall	7106	David Neill Mica Home & DIY	Sundries	5.75	1.15	0	6.90	Repairs & Renewals		
	847	Mayors Allowance	7050	Caroline Cooper	Mayors Allowance	132.00	0	0	132.00	Mayors Allowance		

	848	Administration	7201	Lyreco	Printing & Stationery	163.56	32.72	0	196.27	Printing & Stationery	
	848	Town Hall	7105	Lyreco	Cleaning Materials	41.25	8.25	0	49.50	Cleaning	
10/04/2017	849	Visitor Information	7751	Ashbourne Heritage Centre	VIC - Tickets	115.00	0	0	115.00	Visitor Information	
10/04/2017	849	Visitor Information	7751	Ashbourne Heritage Centre	VIC - Tickets	40.00	0	0	40.00	Visitor Information	
31/03/2017	850	Visitor Information	7751	Derbyshire County Council	VIC - Wayfarer Tickets	116.00	0	0	116.00	Visitor Information	
07/04/2017	851	Visitor Information	7751	Carole Group	VIC - Merchandise	158.00	0	31.6	189.60	Visitor Information	
05/04/2017	851	Visitor Information	7751	Carole Group	VIC - Merchandise	462.00	92.4	0	554.40	Visitor Information	Y
01/04/2017	852	Lighting Victoria Square	7727	Eon	Qtr Unmetered Lighting	22.49	1.12	0	23.61	Lighting Victoria Square	
31/03/2017	853	Town Hall	7106	Dolphin Lifts Midlands Ltd	Chair Lift Repair	275.00	55	0	330.00	Repairs & Renewals	
05/04/2017	854	Visitor Information	7751	Spencers of Ashbourne Ltd	VIC - Biscuits	31.50	0	0	31.50	Visitor Information	
12/04/2017	855	Administration	7201	Imagin Products Ltd	ID Badge	9.15	1.83	0	10.98	Printing & Stationery	
12/04/2017	856	Visitor Information	7751	Ashbourne Arts Ltd	VIC - Festival Tickets	1963.00	0	0	1963.00	Visitor Information	Y
04/04/2017	857	Publicity	7303	LJH Photography	Mayors Awards Photography	30.00	0	0	30.00	Advertising	
	858	Visitor information	7751	Mayfield Books and Gifts	VIC - Books & Gifts	109.06	0	0	109.06	Visitor Information	
		One Card									
		DIRECT DEBITS									
16/03/2017	DD	Administration	7204	Sage	Mar Payroll Subscription	28.00	5.60	0.00	33.60	IT Software	
01/03/2017	DD	Administration	7203	EE & T Mobile	Mobile Phone	24.31	4.86	0.00	29.17	Telephone	
27/02/2017	DD	Administration	7202	FP	Franking Rental	60.00	12.00	0.00	72.00	Postage	
09/02/2017	DD	Administration	7204	Focus	Telephone inc new router	244.87	48.97	0.00	293.84	Telephone	
	DD	Town Hall	7101	Derbyshire Dales District Council	Non Domestic Rates April	1568.77	0.00	0.00	1568.77	Non Domestic Rates	Y
	DD	Town Hall	7103	Opus Energy	Town Hall Yard Elec Mar	36.14	1.81	0.00	37.95	Heat & Light	
	DD	Town Hall	7103	Opus Energy	EPRR Mar	21.62	1.08	0.00	22.70	Heat & Light	
	DD	Town Hall	7103	Opus Energy	Town Hall Elec Mar	243.66	48.73	0.00	292.39	Heat & Light	
	DD	Town Hall	7103	CNG	Town Hall Gas Mar	442.13	88.43	0.00	530.56	Heat & Light	Y
	DD	Town Hall	7104	Derbyshire Dales District Council	Waste Removal	151.45	0.00	0.00	151.45	Waste	
	DD	Visitor Information	7501	Worldpay	Worldpay Charges Mar	46.12	5.04	0.00	51.16	Bank Charges	
	DD	Bank Charges Feb	7501	Natwest	Banking Charges	39.83	0.00	0.00	39.83	Bank Charges	
	DD	Bank Charges	7501	Natwest	Autopay Charges	7.24	0.00	0.00	7.24	Bank Charges	
	DD	Net Pay	2220	Salaries	Salaries Mar	6993.72	0.00	0.00	6993.72	Salaries	Y
						23494.01	1386.40	59.08	24939.48		

May 2017		
Planning Committee Meeting	Monday 22 nd	7.00pm
Full Council Meeting – Mayoral	Tuesday 23 rd	7.00pm
Full Council Meeting	Wednesday 24 th	7.00pm
Town Hall (new) Committee	Tuesday 30 th	7.00pm

June 2017		
Environment Committee Meeting	Monday 12 th	7.00pm
Planning Committee Meeting	Monday 19 th	7.00pm
Full Council Meeting	Tuesday 20 th	7.00pm

July 2017		
Finance & Town Hall Meeting	Monday 10 th	7.00pm
Planning Committee Meeting	Monday 17 th	7.00pm
Full Council Meeting	Tuesday 18 th	7.00pm

No Full Council meeting in August – in line with DCC, DDC and other local authorities

August 2017		
Planning Committee Meeting	Monday 21 st	7.00pm
Environment Committee Meeting	Tuesday 22 nd	7.00pm

B/Hol 28th August

September 2017		
Planning Committee Meeting	Monday 18 th	7.00pm
Full Council Meeting	Tuesday 19 th	7.00pm
Finance & Town Hall Meeting	Monday 25 th	7.00pm

October 2017		
Planning Committee Meeting	Monday 16 th	7.00pm
Full Council Meeting	Tuesday 17 th	7.00pm
Environment Committee Meeting	Monday 23 rd	7.00pm

November 2017		
Finance & Town Hall Meeting	Monday 13 th	7.00pm
Planning Committee Meeting	Monday 20 th	7.00pm
Full Council Meeting	Tuesday 21 st	7.00pm

December 2017		
Planning Committee Meeting	Monday 11 th	7.00pm
Full Council	Tuesday 12 th	7.00pm
Finance & Town Hall Meeting	Monday 11 th	8.00pm

January 2018		
Planning Committee Meeting	Monday 22 nd	7.00pm
Full Council Meeting	Tuesday 23 rd	7.00pm
Environment Committee Meeting	Monday 29 th	7.00pm

February 2018		
Planning Committee Meeting	Monday 19 th	7.00pm
Full Council Meeting	Tuesday 20 th	7.00pm
Finance & Town Hall Meeting	Monday 26 th	7.00pm

March 2018		
Planning Committee Meeting	Monday 19 th	7.00pm
Full Council Meeting	Tuesday 20 th	7.00pm
Environment Committee Meeting	Monday 26 th	7.00pm

April 2018		
Planning Committee Meeting	Monday 23 rd	7.00pm
Full Council Meeting	Tuesday 24 th	7.00pm
Finance & Town Hall Meeting	Monday 30 th	7.00pm

May 2018		
Planning Committee Meeting	Monday 21 st	7.00pm
Full Council Meeting - Mayoral	Tuesday 22 nd	7.00pm
Full Council Meeting	Wednesday 23 rd	7.00pm

B/Holidays

August 28th

December 25th

December 26th

January 1st

March 30th-2nd April

May 7th May 28th